

Minutes published unapproved for ratification at the meeting to be held on 6 June 2017

**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT THE PAVILION ON 9 MAY 2017**

PRESENT: Cllr G Weeks (Chairman)
Cllr R Corben (Vice-Chairman)
Cllr P Banning
Cllr S Corben
Cllr R Rowe

Also present: - Mrs. Sandra Deary, Clerk, Cllr P Batstone, DCC and 7 members of public.

1 APOLOGIES: Cllrs Fox and Gartside

2. THE MINUTES OF THE ANNUAL PARISH MEETING AND THE ORDINARY PARISH COUNCIL MEETING HELD ON 4 APRIL 2017: having been circulated to Cllrs and notice boards were taken as read. It was proposed by Cllr Banning and seconded by Cllr S Corben they be signed by the Chairman, this was agreed.

3. DECLARATIONS OF INTEREST: Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.

4. GRANTING OF DISPENSATIONS: The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.

		Action
5.	District & County Councillors' Reports: Cllr Pauline Batstone advised that she was the new County Councillor for Okeford Fitzpaine. She hoped to be able to attend the monthly meetings. She advised that she would be contacting the organisers of the Mud-Pie café to ascertain if she could hold surgeries on the 3 rd Saturday of every month. She advised that the youth club in Sturminster Newton had re-opened and felt that it would be good if the same could happen in Okeford Fitzpaine.	
6.	<p>Update on Open Items:</p> <p>Recreation Ground: Cllr S Corben advised that the pneumatic jockey wheel tyres on the tractor had been replaced with hard wheels as it was prone to punctures, this had cost £168.00. The emergency lights had now been replaced and Cllr S Corben would touch up the paintwork. The Andrews water heater for the showers had broken and a new thermocouple had been installed by T.E.S., the heater was now repaired. Cllr S Corben added that the lock on the garage door and the small tractor were being repaired free of charge. Cllr S Corben advised that he would carry out the PAT testing in the near future.</p> <p>Bowey Field: Cllr R Corben advised that a number of slats had been kicked off. Following discussions, it was agreed that a quote should be obtained to put wire at the top and bottom of the fence to prevent further damage. Cllr S Corben advised that he had fixed the railing going up the footpath.</p> <p>Neighbourhood Plan: Cllr Banning advised that all the required documentation relating to the Neighbourhood Plan had been sent to Councillors. If these were agreed by the Council it was intended that the next regulation 14 consultation would start on 27 May 2017, this would run for 6 weeks. Cllr S Corben had reservations about developing the land north of Okeford Fitzpaine as it would go outside the Parish boundary. Cllr Banning gave a report on how the preferred sites had been selected and the scoring used to choose the sites. He advised that NDDC had accepted the revised allocation of sites.</p> <p>Following discussions Cllr Banning proposed acceptance and publication of the revised plan and associated documentation to allow the next Regulation 14 consultation to be carried out. This was seconded by Cllr Weeks and agreed by Council.</p> <p>Belchalwell and Fiddleford Items: Cllr S Corben advised that the paving slabs in front of the Noticeboard, as requested by the Clerk, had now been fitted.</p> <p>Land at top of Back Lane and Bottom of Okeford Hill: The following update had been received from Mr Hitchcott, Enforcement Officer, NDDC: In March Mr Clancy pleaded not guilty to breaching the three enforcement notices served on him regarding the unauthorised use of the land. There is a hearing set for 22nd May 2017 it will be up to the court whether the case is heard or deferred to a later date. There are occasions when shortly before or on the day a further adjournment is requested by the defendant and in some circumstances the courts may grant this.</p> <p>Fingerposts: Cllr S Corben advised that 11 more boards were required. He added that the original boards were oak, however, he suggested using iroko wood as an alternative as this was a cheaper option, was more stable and had a longer life. He advised that as the wood would be painted they would look the same. Also 2 metal brackets were required. It was agreed that Cllr S Corben should obtain quotations for the required materials.</p> <p>S.106: A special meeting had been arranged for 30 May 2017. All project managers had been asked for information so that it could be uploaded to the website to ensure the public had every opportunity to view the proposals before the meeting.</p> <p>Replacement sign for the Beacon: The sign had now been fitted. This item to be discharged from the agenda.</p> <p>Inspection of 2 trees at Pavilion: Works to the trees had now been completed. This item to be</p>	<p>Cllr S Corben to carry out PAT Testing Cllr R Corben to obtain quote.</p> <p>Cllr S Corben to obtain quotations.</p>

	discharged from the agenda.	
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Adoption of the General Power of Competence: Member noted that the Clerk has completed her portfolio and passed the Certificate in Local Council Administration (CiLCA 2015). As such, the Parish Council was eligible to adopt the General Power of Competence provided that:</p> <ul style="list-style-type: none"> • The number of Councillors elected at the last ordinary election, or at a subsequent by-election, equals or exceeds two thirds of its total number of Councillors (does not include co-options since the election) • The Parish Clerk has passed CILCA 2015. <p>Cllr Weeks proposed adoption of the General Power of Competence, this was seconded by Cllr S Corben and agreed by Council.</p> <p>RESOLVED To adopt the General Power of Competence.</p> <p>Siting of a WWI commemorative Bench and additional bin: The Community Group had offered to fund raise to purchase a WWI commemorative bench and an additional bin. They had spoken to the Planning department at NDDC and established that there were no planning issues. The owners of the shop were happy to have the seat and bin installed outside the shop. The clerk had established that the seat would be covered under the Parish Council's public liability insurance. Cllr Weeks proposed acceptance of the Community Groups offer to purchase a commemorative bench and additional bin. This was seconded by Cllr Rowe and agreed by Council.</p> <p>'Okeford Fitzpaine' sign for Lower Street: Member of the public spoke in favour of an additional 'Okeford Fitzpaine' sign for lower street as this was the only entrance to the village which did not have a sign. Cllr Weeks proposed deferring this item to the next meeting. This was seconded by Cllr Banning. The Clerk was asked to obtain quotations for replacement of all replacement signs for the village. Cllr S Corben requested that the signs for Belchalwell and Fiddleford also be discussed at the next meeting.</p>	Clerk to obtain quotations.
8.	<p>PLANNING MATTERS:</p> <p>Applications: 2/2017/0369/FUL – The Fiddleford Inn, Fiddleford village Road, Fiddleford, DT10 2BX – Install external ducting to vent extraction system and erect 2.5m high timber acoustic fence. Following discussions Cllr Banning proposed no objection to the application. This was seconded by Cllr Weeks and agreed by Council.</p> <p>2/2017/0370/LBC – The Fiddleford Inn, Fiddleford village Road, Fiddleford, DT10 2BX -Install external ducting to vent extraction system. Erect 2.5m high timber acoustic fence and carry out associated external alterations. Following discussions Cllr Banning proposed no objection to the application. This was seconded by Cllr Weeks and agreed by Council.</p> <p>Decisions: 2/2017/0204/NMA - Highclere Shillingstone Lane Okeford Fitzpaine Dorset DT11 0RB - Non-material amendment to Planning Permission No. 2/2016/1459/HOUSE to increase the size of the french doors on the rear elevation by the addition of 2 No. sidelights – APPROVED</p> <p>2/2017/0124/OUT – Land at E 380961 N111729, Castle Lane, Okeford Fitzpaine – Develop Land by the erection of 6 No. dwellings by providing services plots for self-build dwellings (Outline application with all matters reserved) - Refused</p> <p>Other Planning Matters: None</p> <p>Report from the Planning Committee: The Planning Committee had discussed the following applications since the last Parish Council Meeting:</p> <p>2/2017/0521/HOUSE - Little Cottage, 51 The Cross, Okeford Fitzpaine, DT11 0RF - Remove and replace asbestos roof with flat roof. – No Objection</p> <p>2/2017/0522/LBC - Little Cottage, 51 The Cross, Okeford Fitzpaine, DT11 0RF - Remove and replace asbestos roof with flat roof and 1 No. internal partition. Remove bricks below window, replace with French doors and carry out associated internal and external alterations. No objection on condition that the door would be of wooden construction and the correct height for building regulations.</p> <p>2/2017/0520/HOUSE – Swallows. Castle Lane, Okeford Fitzpaine, DT11 0RJ - Erect two storey extension with double garage. Objection as the height of the proposed building would have an impact on the setting, hence significance, of the listed building, Stockfold, within the conservation area.</p> <p>2/2017/0505/HOUSE - Brooks Farmhouse, Belchalwell Street, Belchalwell, DT11 0EG – Erect first floor extension. No Objection</p> <p>2/2017/0374/FUL – Westoke Farm, Westoke Farm Access Road, Okeford Fitzpaine, Dorset, DT11 0EF – Erect detached replacement dwelling with integral garage and change of use of existing dwelling (former barn) to agricultural use. No objection on the following basis:</p> <ol style="list-style-type: none"> 1. Support the sustainable growth and expansion of all types of business and enterprise in rural areas 2. Promote the development and diversification of agricultural and other land based rural businesses; and 	<p>Clerk to inform NDDC</p> <p>Clerk to inform NDDC</p>

	3. Policy 32 of the NDDC Local Plan – Equine-Related Developments in the Countryside. Having been satisfied that this is a well-established and expanding farming business for which the appropriate planning permissions have been given.	
9.	CORRESPONDENCE RECEIVED SINCE LAST MEETING: <ul style="list-style-type: none"> DAPTC - Non-Essential Highways work - guidance on options available to parish & town councils Reaching Isolated communities' 'Working together'-Lunch box service? (outreach). (Stour Connect) DAPTC - Request to Respond & To Encourage Responses to Housing White Paper Consultation Email received from resident regarding the protection of wildlife along the banks of the Dark Knoll Brook running through Fiddleford. Cllr Banning had visited the site and advised that this was a footpath and the concerns should be passed to the Dorset Rangers. Notification of Designation Decision - Standing cross, 140m north-west of St Andrew's Church. This has been designated as a Grade II listed building. The Air Ambulance have requested details of suitable night time landing sites in an emergency to be notified to them for consideration. It was agreed that Councillor would look at suitable sites and inform the Clerk who would then respond to the air ambulance. 	Clerk to pass letter to Dorset Rangers Clerk to respond to air ambulance.
10.	REPRESENTATIVES REPORTS: Rights of Way/Footpaths: N.F.T.R. Transport: N.F.T.R. Football Club: Cllr S Corben advised that the football team had won the Dorset Junior Cup and had finished runners up in the league. Community Group: A litter picking event was to be held on Saturday 13 May. DAPTC: N.F.T.R. Village Hall: Cllr Rowe advised that a jumble sale had been held. PCC: N.F.T.R.	
11. 11.1 11.2	FINANCIAL MATTERS: Accounts paid since last meeting: None Accounts to be paid: Mrs. S Deary – Salary £298.64 salary, £10.00 keys cutting £12.00 Ink £320.64 DAPTC – Annual Conference £60.00 T.E.S. – Water Heater repair £100.10 Wessex Water – Water Services £92.91 British Gas – Pavilion Gas £148.44 Zurich Insurance £855.94 Jerry Ellis – Solid tyres for Tractor £168	Chq No. 1029 Chq No. 1030 Chq No. 1031 Chq No. 1032 Chq No. 1033 Chq No. 1034 Chq No. 1035
11.3 11.4 11.5	It was proposed by Cllr R Corben and seconded by Cllr Rowe that these be paid. This was agreed by Council. Receipts: £100 had been received from Okeford Auctions. Finance Review: The Clerk had distributed the end of year accounts. It was proposed by Weeks and seconded by Cllr Rowe that these be accepted as a true record. This was agreed by Council. The Clerk advised that the Annual Accounts would be given to the internal auditor in the next few days. Any Other Financial Business: None	
12.	ITEMS FOR THE AGENDA OF THE NEXT MEETING: <ul style="list-style-type: none"> Fiddleford Bus Shelter Baby swing for Bowey Museum lease Church flag Notes left on flower boxes in village 	
	THE NEXT MEETING: The next Ordinary Parish Council meeting will be held on Tuesday 6 June 2017 at the Pavilion, Castle Lane at 7:30 pm. The Chairman thanked all present and closed the meeting at 9.00pm..	