

Minutes published unapproved for ratification at the meeting to be held on 9 May 2017

**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT THE PAVILION ON 4 APRIL 2017**

PRESENT: Cllr G Weeks (Chairman)
Cllr R Corben (Vice-Chairman)
Cllr P Banning
Cllr S Corben
Cllr Gartside
Cllr B Fox
Cllr R Rowe

Also present: - Mrs Sandra Deary, Clerk and 21 members of public.

- 1 **APOLOGIES:** None
2. **THE MINUTES OF THE MEETINGS HELD ON 7 MARCH 2017:** having been circulated to Cllrs and notice boards were taken as read. It was proposed by Cllr Banning and seconded by R Corben they be signed by the Chairman, this was agreed.
3. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
4. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.

		Action
5.	District & County Councillors' Reports: None	
6.	<p>Update on Open Items:</p> <p>Recreation Ground: Cllr S Corben advised that the larger grass cutter was cutting out. It was agreed that Cllr S Corben should arrange to have it fixed. He advised that the electric lock on the smaller garage needed replacement. He agreed to obtain a quotation for a replacement.</p> <p>Cllr S Corben advised that the emergency lights would hopefully be replaced this week. A Member of the public advised that the emergency light was lit for approximately 3 hours on Monday nights. Cllr S Corben advised that this had been set up when the youth club was running.</p> <p>Bowey Field: The Chairman advised that one of the slats on the new fence had been removed. Cllr R Corben agreed to speak to the installers to try to source a replacement.</p> <p>Neighbourhood Plan: Cllr Banning gave the following update: The Neighbourhood Plan had now been rewritten and submitted to NDDC for comments. A meeting with the consultants had resulted in a list of actions to complete the Neighbourhood Plan. He had started the Heritage Impact Assessment report and hoped to have it completed in the next week. Cllr Fox had reviewed the Basic Conditions Statement and highlighted a small number of changes required. The regulation 14 document was 80% complete and the batch of documents would go forward to the Parish Council Meeting in May for agreement. Once agreed the Plan would go to a second consultation before being taken through the Regulation 15 consultation by NDDC.</p> <p>Belchalwell and Fiddleford Items: N.F.T.R.</p> <p>S.106: The Parish Council were due to receive presentations from the applicants for the Village Hall extension, the tennis court\MUGA and the Little Lane project and to make a decision on funding allocation. Cllr S Corben felt that residents had not been suitably informed that this would be taking place at this meeting. Mr Burt, Village Hall Management Committee considered that not enough time was given to applicants to produce their presentations. Cllr S Corben proposed that the presentations and decision should be deferred to the next meeting. This was seconded by Cllr R Corben and agreed by Council. Following discussion it was agreed that all Councillors should be present for the presentations and decision and due to holiday commitment this would not be viable for the next meeting. It was agreed that an extraordinary meeting should be arranged.</p> <p>Additional Dog bin near entrance to Fippenny Hollow: The Clerk advised that she had rang the DWP again and had received the following response:</p> <ul style="list-style-type: none"> • The DWP will phase out dog bins and instead dog waste will be disposed of in litter bins. • DWP will liaise with Town/Parish Councils to agree any changes to the provision of litter/dog bins (but all negotiations with residents, highways etc. to determine the suitable location of any new/relocated bins should be undertaken by the Parish Council). • Over time the DWP intend to change the litter bin design from traditional litter bins to higher capacity wheeled bins, these have more capacity and can be housed/anchored (and emptied less frequently/enable us to rationalise the number of bins we service). 	<p>Cllr S Corben to arrange for the grass cutter to be fixed and obtain a quote for a replacement lock.</p> <p>Cllr R Corben to source replacement slat for fence.</p> <p>Clerk to liaise with Councillors to arrange and extraordinary meeting.</p>

	<ul style="list-style-type: none"> • DWP will fund the wheeled bin, but might require the housing or anchor for bins to be funded by the Town or Parish Council. • Any additional bins will have to be funded by the Town or Parish Council (covering the provision and servicing costs). <p>There are a variety of options used across Dorset which we have inherited from our partner authorities. The prices vary considerably depending on the specification of the bin and the fixing etc. as I explained (above) the preferred way forward is anchored or housed wheeled bins.</p> <p>If the DWP are required to install the new bin then this will incur an additional cost to cover any labour and materials. If the Parish Council wish to go for this option I can provide a quote, but this will vary depending on the design of the bin and or the fixing.</p> <p>In terms of servicing costs we currently charge the following rates (priced per empty):</p> <p>Option 1 Supply and empty an additional 140L bin = £4.50 per collection</p> <p>Option 2 Supply and empty an additional 240L bin = £7.70 per collection</p> <p>Option 3 Empty a new litter bin = £4.50 per collection</p> <p>Following discussions it was agreed that this item should now be discharged from the open items list.</p> <p>Inspection of 2 trees at Pavilion: The Clerk advised that she had received the following quotation:</p> <ul style="list-style-type: none"> • Horse Chestnut crown clean. • Oak, reduce die back by up to 5m to suitable live points. • Traffic management system for the road side. • All branches chipped and logs removed from site. <p>£380.00 plus vat @20%.</p> <p>The quote what was specified on the tree survey undertaken by DCC, however the tree surgeon felt that it would be best to remove the Horse Chestnut, due to the target area of the road side and car park, also to not spread disease to any other Horse Chestnut trees in the area. The felling of the Horse Chestnut would be included in the quote already provided in place of the crown clean. There would be an additional cost of £40.00 plus vat for the stump to be ground out, hole back filled and all mulch left in situ. Following discussions Cllr Weeks proposed acceptance of the quotation to remove the Horse Chestnut tree and carry out works to the Oak tree. This was seconded by Cllr Gartside and agreed by Council.</p> <p>Resurfacing of Castle Lane and White Lines: Cllr Gartside advised that she had written to Mr P Starkey at DCC and Castle Lane resurfacing had been marked as urgent. Mr Starkey advised that this work should be carried out either this year or next and once complete DCC would seriously consider white lines down the road with space to allow pedestrians to walk where no footpath was available. It was agreed to discharge this item.</p>	Clerk to accept quotation and give go ahead for the works to be undertaken.
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Paving slabs for Belchalwell Noticeboard: The Clerk advised that in wet weather the area around the noticeboard got very muddy. Cllrs Weeks and S Corben agreed to install some paving slabs to alleviate the problem.</p> <p>Baby swing for Bowey: The Clerk advised that she had emailed Blandford Town Council regarding a mother/baby swing. However, they would not recommend the supplier as they had had a number of issues with them. The Clerk was asked to obtain quotations for a single baby swing and surface.</p>	<p>Cllrs Weeks and S Corben to install paving slabs.</p> <p>Clerk to obtain quotes.</p>
8. 8.1 8.2 8.3	<p>PLANNING MATTERS:</p> <p>Applications: None</p> <p>Decisions: None</p> <p>Other Planning Matters: 2/2017/0128/CATREE – St Andrew Churchyard, Greenhayes, Okeford Fitzpaine, DT11 0RD – Removal of Cypress Fir Tree- APPROVED</p>	
9.	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> • Historic (1920) Football Photo – Great Nephew of one of the players has a historic photograph he would like the Parish Council to have. Cllr S Corben advised that he had received the photo and it had been dated to 1908. • DAPTC Chief Executives Circular and letter from the new NALC Chairman. • Draft Police and Crime Plan 2017 – 2021. • The Dorset, Poole & Bournemouth Local Access Forum - Definitive Map – 2026 Deadline ('cut-off' date) • Winterborne Division Annual Report 2016 and 2017 from Cllr Hilary Cox. • Sturminster Newton Community Event – 20 March 2017 	

