

**Minutes published unapproved for ratification at the meeting to be held on 7 March 2017**

**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING  
HELD AT THE PAVILION ON 7 FEBRUARY 2017**

**PRESENT:** Cllr G Weeks (Chairman)  
Cllr R Corben (Vice-Chairman)  
Cllr P Banning  
Cllr S Corben  
Cllr B Fox  
Cllr R Rowe

**Also present:** - Mrs Sandra Deary, Clerk and 5 members of public.

- 1 **APOLOGIES:** Cllr Gartside (**Holiday**) and Cllr H Cox, DCC
- 2 **THE MINUTES OF THE MEETINGS HELD ON 6 and 20 DECEMBER 2016:** having been circulated to Cllrs and notice boards were taken as read. It was proposed by Cllr Fox and seconded by Cllr Gartside they be signed by the Chairman, this was agreed.
- 3 **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk. Cllr Rowe declared a personal interest in planning application number 2/2017/0017/ADGWPA
- 4 **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012. The Clerk granted dispensations to all Councillors to enable them to discuss the 2017/18 precept.

		Action
5.	<p><b>District &amp; County Councillors' Reports:</b> Councillor Burch updated the Council on the local government restructure. She advised that NDDC had voted unanimously to support the Option 2b, which was for 2 unitary councils: Unitary A: Bournemouth, Christchurch and Poole, plus the services currently provided by Dorset County Council in this area. Unitary B: East Dorset, North Dorset, Purbeck, West Dorset, Weymouth and Portland, plus the services currently provided by Dorset County Council in this area. She advised that there was a Leader and Chief Executive meeting taking place at NDDC tomorrow to decide the way forward. Cllr Burch invited Members to a quiz evening on 3 March, where the MP would be the quiz master.</p>	
6.	<p><b>Update on Open Items:</b>  <b>Recreation Ground:</b> The Chairman advised that repair works following the break in were due to commence on 20<sup>th</sup> October. Cllr Corben advised that he had received a quote for £201.00 for replacement emergency lights, this did not include installation. He agreed to get two quotes for the installation works.  <b>Bowey Field:</b> N.F.T.R.  <b>Neighbourhood Plan:</b> Cllr Banning advised that he had issued distributed a Local Green Space report and an SEA Screening Report which needed to be agreed at this meeting to enable him to take them forward. The screening report needed to go to NDDC and other public bodies to assess if a full strategy was required. Cllr Banning proposed that the Local Green Space be agreed and the 3 areas of local green spaces identified be incorporated into the draft Neighbourhood Plan. This was seconded by Cllr Fox and agreed by Council. Cllr Banning proposed agreement of the SEA screening report to enable it to be forwarded to NDDC and other public bodies for assessment. This was seconded by Cllr Fox and agreed by Council.  <b>Belchalwell and Fiddleford Items:</b> N.F.T.R.  <b>Castle Lane Footpath to Pavilion:</b> N.F.T.R.  <b>Kissing Gates:</b> The footpath officer had advised that the 2nd pair of kissing gates had now been installed in the field next to the allotments. It was agreed to discharge this item from the open items.  <b>Wessex Water, Unsafe Wall:</b> The Clerk advised that she had spoken to Wessex Water and repairs to the wall were scheduled to take place on 6 February, dependant on weather conditions. The Chairman advised that this work had been undertaken. It was agreed to discharge this item from the open items.  <b>Illegal Opening in Shillingstone Lane:</b> The Clerk advised that the owners had indicated that they would be putting in a planning application if required. The Clerk was asked to chase.  <b>Additional Dog bin near entrance to Fippenny Hollow:</b> No response had been received from the DWP. The Clerk was asked to chase.  <b>Broadband:</b> N.F.T.R.  <b>Individual .gov email address for Councillors:</b> The Chairman advised that this had now been completed and all Councillors now had a .gov.uk email address. It was agreed to discharge this item from the open items.  <b>Replacement sign for Beacon:</b> The Clerk advised that the sign had now been received. Arrangements needed to be made to fit it.  <b>Inspection of 2 trees at Pavilion:</b> The Clerk advised that the inspection had been carried out and some works advised. She had asked DCC for a quotation to carry out the works. This had</p>	

	not yet been received. <b>CAB funding request:</b> Members discussed this during the precept setting. Cllr S Corben proposed granting the CAB £100.00. This was seconded by Cllr R Corben and agreed by Council.	
7.	<b>OTHER ITEMS FOR DISCUSSION:</b> <b>Formation of a Planning Committee:</b> The Chairman proposed forming a Planning Sub-Committee to deal with any Planning applications received between meetings which needed a response before the next meeting. Following discussions Cllr Fox seconded the proposal. This was agreed by Council. Cllrs Banning, S Corben and R Corben were appointed to the Sub-Committee, with Cllr Banning appointed as Chairman. <b>School Sign at New Cross:</b> The Clerk advised that this had been investigated before and that DCC were liaising with the school to ascertain what sign was required and where. Put on open items list. <b>White line down Castle Lane:</b> Deferred to next meeting as Cllr Gartside had raised this item and was not at the meeting. <b>Dead/Dying tree opposite Angers Lane:</b> The Clerk advised that DCC had spoken to the landowners who had agreed that the tree needed to be felled. The Landowner agreed to do this in the near future. This item can now be discharged from the open list. <b>Disabled churchyard path:</b> The Clerk advised that she had received a call from DCC to advise that the path would be re-surfaced in the near future. <b>Uneven footpath outside 51 The Cross:</b> The clerk advised that she had received a call from DCC to advise that the uneven path would be resurfaced at the same time as the disable footpath to the church. Cllr Corben advised that the work had been carried out.	
8.	<b>PLANNING MATTERS:</b>	
8.1	<b>Applications:</b> 2/2016/1856/HOUSE – Well Cottage, Higher Street, Okeford Fitzpaine, Blandford Forum, Dorset, DT11 0RQ – Erect single storey rear extension. Following discussions Cllr Banning proposed no objection to this application. This was seconded by Cllr R Corben and agreed by Council. 2/2016/1754/LBC – Little Cottage, 51 The Cross, Okeford Fitzpaine, Blandford Forum, Dorset, DT11 0RF – Installation of gas pipe within residential curtilage (within a 50m trench). Install meter in a painted box, install combi boiler, flue pipe and remove hot water tank. Replace and install radiators and carry out internal and external alterations in association with this. Following discussions Cllr Banning proposed no objection to this application. This was seconded by Cllr Rowe and agreed by Council. <b>2/2016/1756/LBC</b> - Little Cottage, 51 The Cross, Okeford Fitzpaine, Blandford Forum, Dorset, DT11 0RF –Install mains gas pipe across the road to reach Little Cottage (within a trench). Following discussions Cllr Banning proposed no objection to this application. This was seconded by Cllr Rowe and agreed by Council.	Clerk to inform NDDC
8.2	<b>Decisions:</b> NONE	Clerk to Inform NDDC
8.3	<b>Other Planning Matters: 2/2017/0017/ADGWPA</b> – Barn east of Castle Lane, Okeford Fitzpaine, Blandford Forum, Dorset. – Change of use and conversion of agricultural building into 1 No. dwelling (Class C3). The Chairman brought this application to the attention of members as this was an application which did not require the Parish Council to respond. It was considered that the application did not comply with the North Dorset Local Plan.	
9.	<b>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</b> Extraordinary Chief Executive's Circular - DAPTC Subscription Charges for 2017/2018 Extraordinary Chief Executive's Circular - ROYAL GARDEN PARTY NOMINATIONS DCC 2017/18 Capital Highway Programme – Consultation Tree Report - The Pavilion, Castle Lane, Okeford Fitzpaine. Okeford Fitzpaine Broadband Facebook post.	
10.	<b>REPRESENTATIVES REPORTS:</b> <b>Rights of Way/Footpaths:</b> The footpath officer had advised that the footpath between Shillingstone Lane and field next to the allotments had been cleared. <b>Transport:</b> N.F.T.R. <b>Football Club:</b> Cllr S Corben advised that the football team was in the semi-final of the junior cup for the first time since 1932. <b>Community Group:</b> N.F.T.R. <b>DAPTC:</b> N.F.T.R. <b>Village Hall:</b> N.F.T.R..	
11.	<b>FINANCIAL MATTERS:</b>	
11.1	<b>Accounts paid since last meeting:</b> Mrs Sandra Deary – Salary £298.64 HMRC – PAYE £224.00	Chq No. 1006   Chq No. 1007

11.2	Southern Electric – Bus shelter electric £16.80	Chq No.1008	
	British Gas – Pavilion Gas £146.43	Chq No. 1009	
	<b>Accounts to be paid:</b>		
	Mrs S Deary Salary (£298.64) & Stamps (£15.36) £314.00	Chq No. 1010	
	Mr M G Weeks - .gov emails addresses £261.60	Chq No. 1011	
	Dorset County Council – Tree Inspection Works £162.00	Chq No. 1012	
	Arien Design Limited – Beacon Sign £172.80	Chq No. 1013	
	It was proposed by Cllr R Corben and seconded by Cllr Fox that these be paid. This was agreed by Council.		
11.3	<b>Receipts:</b> 2 x £11.48 cheques received for Fippenny news from local residents and £20 from the Rough Riders Group.		
11.4	<b>Precept:</b> The Council discussed and amended the draft precept for 2016/17, a copy of which is attached to these minutes. It was proposed by Cllr Fox and seconded by Cllr Banning that the precept amounting to £22,730 be accepted, this was agreed by Council.		
11.5	<b>Any Other Financial Business:</b> None		
12.	<b>ITEMS FOR THE AGENDA OF THE NEXT MEETING:</b> None		
	<b>THE NEXT MEETING:</b> The next Parish Council meeting will be held on Tuesday 7 March 2017 at the Pavilion, Castle Lane at 7:30 pm. The Chairman thanked all present and closed the meeting at 8.45 pm.		