

Minutes published unapproved for ratification at the meeting to be held on 3 October 2017
MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT THE PAVILION ON 5 SEPTEMBER 2017

PRESENT: Cllr G Weeks (Chairman)
 Cllr R Corben (Vice-Chairman)
 Cllr S Corben
 Cllr B Fox
 Cllr D Gartside

Also present: - Mrs. Sandra Deary, Clerk and 10 members of public.

- 1 **APOLOGIES:** Cllr P Banning, Cllr R Rowe, Cllr Batstone and Cllr A Burch, NDDC
- 2 **THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 28 JUNE 2017 and 4 July 2017:** having been circulated to Cllrs and notice boards were taken as read. It was proposed by Cllr R Corben and seconded by Cllr S Corben that they be signed by the Chairman, this was agreed.
- 3 **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
- 4 **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.

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| 5. | District & County Councillors' Reports: None | |
| 6. | <p>Update on Open Items:</p> <p>Recreation Ground: Cllr R Corben advised that he was awaiting quotation to repair the cracked retaining wall. New locks and keys had been purchased for the gate.</p> <p>Bowey Field: Cllr R Corben advised that the barrier around the swing was broken. It was agreed that this would be removed as it was no longer required as there was a fence around the whole play area.</p> <p>Neighbourhood Plan: Cllr Weeks advised that all feedback had now been received following the Regulation 14 consultation and the consultation report was in the process of being written. Once completed it would be brought back to the Council for approval before being submitted to NDDC.</p> <p>Belchalwell and Fiddleford Items: N.F.T.R.</p> <p>Land Bottom of Okeford Hill: The Clerk advised that she had received an email from Mr M Hitchcott, NDDC Enforcement Officer, asking if the Parish Council would be willing to submit a statement regarding the history of this case. Cllr S Corben had written a statement for the clerk to submit to NDDC.</p> <p>Old Orchard and Mary Gardens: N.F.T.R.</p> <p>S.106: The Clerk had distributed a list of additional questions to the project leaders and responses had been forwarded to all Councillors. The Clerk was asked to make them available on the Parish Council website. This item to be discussed further at the October meeting when all Councillors were present. Cllr Gartside advised that the bid for funding had been submitted and a decision was expected in mid-September. A highways feasibility study was being undertaken to install 2 crossing points, once completed highways would consult with the Parish Council. The landowner of the triangle of land had confirmed that he would donate a 3m strip of land behind the hedge, funds would be required to surface the strip of land.</p> <p>Illegal opening in Shillingstone Lane: N.F.T.R.</p> <p>Fingerposts: N.F.T.R.</p> <p>School Sign: Cllr Gartside advised that a meeting would be taking place in the near future to discuss this issue.</p> <p>'Okeford Fitzpaine' sign for Lower Street: The Clerk advised that she had receive a quotation for the timber effect gateways, the costs were £389.34 each. The total cost for 9 would be £3504.06 plus VAT. She advised that she was still awaiting a quote for DCC for the signs.</p> <p>Museum Lease: Cllrs R Corben and Weeks agreed to look in the Office for the lease.</p> <p>Rinsing of Fish Van in Back Lane: Cllr Gartside advised that this problem had now been sorted. It was agreed to discharge this item from the agenda.</p> <p>Barn on Castle Lane: N.F.T.R.</p> | Clerk to add to PC website. |
| 7. | <p>OTHER ITEMS FOR DISCUSSION:</p> <p>Cleaning of the Jubilee sign on the wall: The Clerk was asked to obtain a quote from Grasby & Close Funeral Directors for the cleaning of the sign.</p> <p>Dead trees in Hammoon Lane: The dead tree opposite Angers Lane had now been removed.</p> <p>Cracked retaining wall by Pavilion: Cllr R Corben awaiting quotes.</p> <p>Playground and other signs obscured by hedges: Councillors agreed to carry out this work.</p> <p>Draft Freedom of Information Policy: The Clerk had produced and distributed a Freedom of Information guidance document. Councillor had no comments. Cllr Weeks proposed adoption of the guidance, this was seconded by Cllr Fox and agreed by Council.</p> <p>Request for Information from a local resident: The clerk advised that a member of public had requested information regarding the questions raised for the S106 projects. She had provided the required information.</p> | Clerk to upload questions and responses to |

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| | Request from the Allotment Group to purchase weed suppressor fabric: Cllr R Corben advised that this had already been purchased by the allotment group. | | the website. |
| 8. | PLANNING MATTERS: | | |
| 8.1 | Applications: 2/2017/1102/FUL - St Andrews Church, Greenhayes, Okeford Fitzpaine, DT11 0RD - Install equipment cabinet to rear of the church, install 3 No. antennas the bell chamber windows, and carry out associated works. Following discussions Cllr S Corben proposed no objection to this application. This was seconded by Cllr Gartside and agreed by the Committee. | | |
| 8.2 | Decisions: None | | |
| 8.3 | Other Planning Matters: The Clerk advised that refusal of the following planning application was being appealed by the applicant: 2/2017/0374/FUL - Westoke Farm, Westoke Farm Access Road, Okeford Fitzpaine, Dorset DT11 0EF - Erect detached replacement dwelling with integral garage and change of use of existing dwelling (former barn) to agricultural use. | | |
| 8.4 | Report from the Planning Committee: The Planning Committee had considered the following applications: 2/2017/1086/OUT - Fiddleford Mushrooms Ltd, Angers Lane, Fiddleford, DT10 2BY - Develop the land by the erection of 1 No. dwelling (outline application to determine access). – The Committee objected to this application as the application went against the following policies of the Local Plan: Policy 20 - The application site was outside the defined settlement boundaries and there was no overriding need for this property to be located in the Countryside: and Policy 33 - Permanent Occupational Dwelling - there was not an essential existing functional need for a worker to live at, or in the immediate vicinity of, their place of work. 2/2017/1027/FUL - Higher Pleydells Farm, Higher Street to Belchalwell Street – Road, Okeford Fitzpaine, Blandford Forum, Dorset – Erect slurry store and construct hardened track and yard. There were no objections to this application. | | |
| 9. | CORRESPONDENCE RECEIVED SINCE LAST MEETING: <ul style="list-style-type: none"> Dorset Community Action invitation you to attend a Community Networking Event. Wednesday 5th July 2017 10am-1.30pm (9.30am registration), Springhead Trust, Mill Street, Fontmell Magna, Shaftesbury SP7 0NU DAPTC -Chief Executive's Circular - Daptc Annual General Meeting 2017 - Information And Timetable DAPTC – Plant a Tree Charter Legacy Tree County Councillors Report 15.7.17 Dorset Wildlife Trust - possible changes to the road verge cutting system NHS Dorset CCG Clinical Services Review Public Consultation. Sharing the headline responses events, 14 June 2017 Email received from resident regarding the rinsing and cleaning of a fish van in Back Lane. The Trusthouse Charitable Foundation New Guidelines for 2017 Email from resident regarding the lack of maintenance of the ditch behind Chapel Cottage Email from resident regarding extraction of minerals (chalk) over the bank holiday weekend. Clerk to report to NDDC. | | |
| 10. | REPRESENTATIVES REPORTS: Rights of Way/Footpaths: N.F.T.R. Transport: The Transport Officer advised that the busses were running better and appeared to be cleaner. However there had been a number of incidents where the bus had left early. The Clerk was asked to report this to South West Coaches. Football Club: N.F.T.R. Community Group: The next meeting of the Community Group was set for 25 September. DAPTC: N.F.T.R. Village Hall: N.F.T.R. PCC: Cllr Gartside advised that a sponsored ride and stride event was taking place on Saturday 9 September. Volunteers were required to man the church. | | |
| 11. | FINANCIAL MATTERS: | | |
| 11.1 | Accounts paid since last meeting: Southern Electric – Pavilion Electric D/D £32.61 Southern Electric – Bus Shelter Electric Chq No. 1046 £16.91 Mr D J Andrews – Exit and Emergency Lights at Pavilion Chq No. 1047 £398.00 HMRC – Employee PAYE Chq No. 1048 £223.80 British Gas – Pavilion gas Chq No. 1049 £28.50 | | |

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| 11.2 | Vita Play – New Swing at Bowey £2395.00 | Chq No 1050 | |
| | DAPTC – Annual Subscriptions £322.33 | Chq No. 1051 | |
| | The Hill – Fippenny News printing £189.74 | Chq No. 1052 | |
| | Mrs S Deary – Salary £298.44 | Chq No. 1053 | |
| | Accounts to be paid: | | |
| | Mrs S Deary – Salary £298.64 | Chq No. 1054 | |
| | Mrs S Deary – Office Sundries (Ink and Stamps) £7.80 | Chq No. 1054 | |
| | C Baxter – Tree Works at Recreation Ground £504.00 | Chq No. 1055 | |
| | Mr A Frampton – New Padlocks and Keys for gates £43.71 | Chq No. 1056 | |
| | Mr J Gartside – Strimmer Fuel £13.48 | Chq No. 1057 | |
| | It was proposed by Cllr S Corben and seconded by Cllr Gartside that these be paid. This was agreed by Council. | | |
| 11.3 | Receipts: None | | |
| 11.4 | Finance Review: The Clerk distributed the latest accounts. No questions were raised. | | |
| 11.5 | Annual Accounts: The Clerk advised that these were now with the External Auditor. | | |
| 11.6 | Any Other Financial Business: None | | |
| 12. | ITEMS FOR THE AGENDA OF THE NEXT MEETING: <ul style="list-style-type: none"> • Use of Pavilion Car Park by Equilibrium Youth Work CIC • The playing of golf at the Recreation Ground • Wall on Higher Pavement damaged • Volunteers for highway maintenance and list tasks. | | |
| | THE NEXT MEETING: The next Ordinary Parish Council meeting will be held on Tuesday 3 October 2017 at the Pavilion, Castle Lane at 7:30 pm. The Chairman thanked all present and closed the meeting at 8.15 pm. | | |