

Minutes published unapproved for ratification at the meeting to be held on 7 November 2017
MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT THE PAVILION ON 3 OCTOBER 2017

PRESENT: Cllr G Weeks (Chairman)
 Cllr R Corben (Vice-Chairman)
 Cllr P Banning
 Cllr S Corben
 Cllr B Fox
 Cllr D Gartside
 Cllr R Rowe

Also present: - Mrs. Sandra Deary, Clerk and 16 members of public.

- 1 **APOLOGIES:** Cllr A Burch, NDDC
- 2 **THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 SEPTEMBER 2017:** having been circulated to Cllrs and notice boards were taken as read. It was proposed by Cllr Fox and seconded by Cllr Banning that they be signed by the Chairman, this was agreed.
- 3 **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
- 4 **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.

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5.	District & County Councillors' Reports: Cllr Batstone advised that there were no updates concerning Okeford Fitzpaine. She had been involved in bid writing for a community shop in Sturminster Newton and undergoing training in Scrutiny.	

6.	<p>Update on Open Items:</p> <p>Recreation Ground: Cllr R Corben advised that more in-depth checks were required before a quote could be provided for repairs to the retaining wall. He advised that the hedge had been trimmed. Cllr S Corben advised that the Village Hall had made a donation of £30 for the use of the pavilion.</p> <p>Bowey Field: Cllr R Corben advised that the hedge had been trimmed. He added that the chain link fence was in need of repair and possibly replacement next year.</p> <p>Belchalwell and Fiddleford items: N.F.T.R.</p> <p>Neighbourhood Plan: Cllr Banning advised that the next meeting of the Neighbourhood Plan Working Group would be held on 4 October to schedule to activities that are required to complete the remaining documents and hand the plan over to NDDC. He advised that comments had been received back from the Conservation Officer at NDDC on the Heritage Impact Assessment (HIA). Parsons & Joyce had been asked to carry out an HIA by the applicant of the potential development at Pleydells. The NDDC local plan had been aside as NDDC were not in a position to deliver its 5 year housing land supply, this could allow developers to bring forward applications for housing which would not have been acceptable through the local plan and would mean the loss of the ability to dictate where development should take place. Cllr Banning advised that this should have no impact on the Okeford Fitzpaine Neighbourhood Plan and that its production should be continued.</p> <p>S106: All Members discussed the projects at length, considering public comments made in the earlier public session and made the following comments:</p> <p>Village Hall:</p> <ul style="list-style-type: none"> • The current building is not fit for purpose in the longer term; • Access and parking were an issue at the current location of the village hall. • Not currently the right time to fund an extension to the hall; • Need to see a full detailed costing to ascertain if the hall could be reconfigured to make better use of the space currently available at a lower cost than an extension; • There may be an opportunity in the future to secure a new village hall from developer contributions in the Parish, <p>Tennis Court</p> <ul style="list-style-type: none"> • Concerns that this was a single sport facility as the project manager had advised there was no intention of providing a MUGA as the other activities which residents would like to see could be provided at different locations in the Village; • Would need a detailed proposal to provide £50,000 funding before match funding would be approved <p>Little Lane Link to Trailway</p> <ul style="list-style-type: none"> • Additional work to provide safe access/bridleway at a cost in the region £15,000 may be funded by DCC highways. Cllr Gartside proposed that the Parish Council underwrite £15,000. from its reserves initially in order to secure the LEADER grant funding for the Little Lane Link to Trailway project and recover any amount of such sum from its future precepts as is required for the provision of a new bridleway to aid crossing the A357. This 	
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	<p>proposal was seconded by Cllr Rowe and agreed by Council.</p> <p>The Chairman concluded the discussion by asking that Councillors consider the information provided and the points raised by the public at the meeting tonight and received via emails and to put forward proposals on how the S.106 money should be used for consideration at the next meeting.</p> <p>Illegal opening in Shillingstone Lane: N.F.T.R.</p> <p>‘Okeford Fitzpaine’ sign for Lower Street: The Clerk advised that she had received a quotation for the timber effect gateways, the costs were £389.34 each. The total cost for 9 would be £3504.06 plus VAT. She advised that she was still awaiting a quote for DCC for the signs.</p> <p>Museum Lease: Cllr Weeks advised that he had searched all the records held in the office but had been unable to locate the lease. He would now search through the old minutes to locate when the decision was taken and the details of the lease.</p> <p>Notes left on flower boxes: The Clerk advised that an 8 x A4 lockable noticeboard would cost in the region of £200 plus VAT. She advised that all the noticeboards she had looked at were lockable. The clerk was asked to obtain prices for an open noticeboard.</p> <p>Barn on Castle Lane: Cllr Batstone advised that she was waiting a response from the Enforcement Officer at NDDC.</p> <p>Cleaning of the Jubilee sign: The Clerk advised that a quote for £356.78 inc. VAT had been received to clean the sign and repaint the lettering in black enamel. Members felt that this was too expensive and discharged the item from the agenda.</p> <p>Extraction of Minerals: The clerk advised that this had been investigated by the Enforcement Officer at NDDC who advised that he had visited the sight and did not see any evidence of recent chalk extraction. However, a significant amount of chalk that had been stored on the land unlawfully has now been removed. This was one of the requirements of the Enforcement Notice served on the landowner at the end of 2014.</p> <p>None essential highway maintenance: The Clerk advised that she had emailed Sturminster Town Council who had suggested a meeting with local Parish Councils to discuss this issue. A response had been received to say that this was now on hold as the Clerk had resigned and a new clerk was in post. It was agreed to discharge this item from the agenda and await further correspondence from Sturminster Newton Town Council.</p>	Clerk to obtain price.
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Use of Pavilion car park by Equilibrium Youth Work CIC: The Clerk advised that an email had been received to advise that this was no longer required as the initiative was being set up in another parish.</p> <p>Pavilion use and hiring process: Cllr Weeks asked that the Clerk be informed if any bookings were taken for the use of the pavilion. The Clerk would then pass the information to all Councillors.</p> <p>The playing of Golf at the recreation ground: The Clerk advised that she had spoken to the insurance company who advised that as long as steps were taken to prohibit the playing of golf (laminated signs) the Council would be covered under its public liability insurance. The Clerk was asked to produce laminated signs for the recreation ground.</p> <p>Wall on Higher Pavement damaged: The Clerk was asked to report this to DCC Highways.</p> <p>Volunteers for highway maintenance and list tasks: This item related to “none essential highway maintenance” above. It was agreed that this should be discharged from the agenda.</p> <p>Early departure of busses from Okeford Fitzpaine: The clerk advised that she had reported this to South West Busses. They had responded that they had a tracking system on their vehicles and having had a look through couldn’t see the vehicle running early. The clerk advised that she had informed them that the X10 due to depart shortly before midday had been seen to leave at least 2 minutes early on a number of occasions. She asked South West Busses to ensure this did not happen in the future. A member of the public advised that busses were still leaving early. The member of public agreed to keep a record of dates and times of busses leaving in order to inform the bus company.</p> <p>Refill of grit bins: Cllr Gartside advised that DCC would fill grit bins once if required, after that bins would be filled at a cost to the Council. She agreed to ascertain if the grit bins needed refilling and respond to DCC.</p>	Clerk to produce signs. Clerk to report to DCC.
8.	<p>PLANNING MATTERS:</p>	
8.1	<p>Applications: 2/2017/1494/HOUSE – Spring Cottage, Back Lane, Okeford Fitzpaine, Dorset, DT11 ORD – Erect first floor balcony. Following discussions Cllr Fox proposed no objection to this application. This was seconded by Cllr Gartside and agreed by Council.</p>	Clerk to report to NDDC
8.2	<p>Decisions: 2/2017/1102/FUL - St Andrews Church Greenhayes Okeford Fitzpaine DT11 ORD - Install equipment cabinet to rear of the church, install 3 No. antennas the bell chamber windows, and carry out associated works – APPROVED</p>	

	2/2017/0745/FUL - Land South of Shillingstone Lane Okeford Fitzpaine Dorset - Erect agricultural building (remove temporary stable block) - APPROVED	
8.3	Other Planning Matters: The Clerk advised that refusal of the following planning application was being appealed by the applicant: 2/2017/0374/FUL - Westoke Farm, Westoke Farm Access Road, Okeford Fitzpaine, Dorset DT11 0EF - Erect detached replacement dwelling with integral garage and change of use of existing dwelling (former barn) to agricultural use. The Parish Council would have the opportunity to make representations to the Inspector. Appeal Decision - 2/2017/0124/OUT - Land adjacent to Castle Lane, DT11 0RL – Develop land by the erection of 6 No. dwellings by providing serviced plots for self-build dwellings - DISMISSED	
8.4	Report from the Planning Committee: The Planning Committee had not met since the last Parish Council meeting.	
9.	CORRESPONDENCE RECEIVED SINCE LAST MEETING: <ul style="list-style-type: none">• Dorset Local Access Forum Recruitment• Reporting a collision on Dorset Roads.• Dorset Highways Councillors Satisfaction Survey• Blackmore Vale Councillor's Report for August• Government Consultation - Planning for the right homes in the right places – Cllr Banning to respond on behalf of the Council. Comments from Councillors need to be with Cllr Banning by the end of October.• DAPTC – Chief Executive’s Circular• Parish and Town Planning Session (Hosted by Dorset Councils Partnership) 6pm – 8.15pm, Thursday 26th October – Cllr Banning to attend.• Proposals to convert the Dorset AONB and what remains of Thomas Hardy’s Egdon Heath into a Dorset National Park• Letter from Connells requesting to purchase Bowey field for development.	
10.	REPRESENTATIVES REPORTS: Rights of Way/Footpaths: The footpath officer advised that lots of work had been undertaken on the Churchyard footpath. He offered his thanks to all involved. Transport: N.F.T.R. Football Club: Cllr S Corben advised that the football team were in a higher league. Community Group: The Community Group had agreed to host a Christmas Party and a Christmas Lunch. DAPTC: Cllr Weeks advised that the AGM would take place in November. Village Hall: Cllr Rowe advised that the jumble sale had raised in the region of £300. PCC: Cllr Garside advised that the next meeting would take place on 10 October where the re-ordering process would be continued. She advised that the Vicar was cooking a supper for all those involved with the churchyard path work.	
11. 11.1 11.2	FINANCIAL MATTERS: Accounts paid since last meeting: None Accounts to be paid: Mrs S Deary – Salary Chq No. 1058 £298.64 + £50.00 for ink Total £348.64 HMRC _ Employee PAYE Chq No. 1059 £224.00 BDO LLP – Annual Audit Chq No. 1060 £240.00 SSE – Bus Shelter electric Chq No. 1061 £16.67 It was proposed by Cllr Fox and seconded by Cllr R Corben that these be paid. This was agreed by Council.	
11.3	Receipts: £19.00 from a Fippenny News advertiser and £30.00 donation from the Village Hall.	
11.4	Finance Review: The Clerk distributed the latest accounts. No questions were raised.	
11.5	Annual Accounts: The Clerk advised that she had had the annual accounts report and there were no issues. Cllr Banning proposed that the annual return, including the certificate be approved and accepted. This was seconded by Cllr Fox and agreed by Council.	
11.6	.Any Other Financial Business: None	
12.	ITEMS FOR THE AGENDA OF THE NEXT MEETING: <ul style="list-style-type: none">• Royal British Legion Silent Soldier• Dead oak bows/trees in Angers Lane• Building by Wessex Water on Okeford Hill	
	THE NEXT MEETING: The next Ordinary Parish Council meeting will be held on Tuesday 7 November 2017 at the Pavilion, Castle Lane at 7:30 pm. The Chairman thanked all present and closed the meeting at 9.10pm	