

Also present: - Mrs. Sandra Deary, Clerk, Cllr Burch, NDDC, and 10 members of public.

1. **APOLOGIES:** Cllr P Banning (Holiday), Cllr S Corben (Work), Cllr P Batstone, DCC
2. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
3. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012. No dispensations were required.
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 SEPTEMBER 2018:** having been circulated to Cllrs and noticeboards were taken as read. It was proposed by Cllr Fox and seconded by Cllr R Corben that they be signed by the Chairman, this was agreed.

		Action
5.	<p>District & County Councillors' Reports: Cllr Burch advised that Matt Prosser, Chief Executive of NDDC had now accepted the position of Chief Executive to the new Dorset Council. The Shadow Dorset Council were going through the process to form the new Dorset Council. She advised that the DCP were running a Planning Training event for Parish Councillors on 9 October.</p>	
	<p>Public Participation: The public were given the opportunity to address the Parish Council on any item on the agenda or to add items for discussions at future meetings. Mr Berry gave an update on the Community Village Hall Initiative and the survey results which can be viewed on the Parish Council website: www.okefordfitzpaine-pc.gov.uk No items were raised for future meetings.</p>	
6.	<p>Update on Open Items: Recreation Ground: Cllr R Corben advised that he had looked at the gate problem which had been caused by ground movement. He will keep an eye on it to see if it improves once the wet weather starts. Bowey Field: Cllr R Corben advised that he would obtain a quotation for a replacement chain link fence and also to replace the fence at chapel green. The Clerk advised that she had emailed SSE Southern Electric to ask them to return to remove the wood following recent works to trim/cut back hedges/trees. She had received a telephone number to call and agreed to call in the next day or so. Belchalwell and Fiddleford items: N.F.T.R. School sign at New Cross: Cllr Gartside advised that she had sent the required information to DCC Highways and had not received a response. The Clerk was asked to chase this with DCC Highways. Old Orchard and Mary Gardens: Cllr Burch, NDDC, advised that this issue would be going back to the Cabinet at NDDC for further discussion. Fingerposts: N.F.T.R. Okeford Fitzpaine sign for Lower Street: The Clerk advised that the following quotation had been received: The cost for four village name signs on steel posts would be £1,912.66 (VAT is not applicable to signs). This includes sign fabrication / erection and traffic management on the highway during the works. The cost for four village name signs on Glasdon gates would be £4,182.38 (VAT is not applicable to signs). This includes sign fabrication / erection and traffic management on the highway during the works. It was agreed to defer making a decision until the next meeting. Museum Purchase: The Clerk advised that she was awaiting the Title deed number from the owners. A compliant plan was required and this would cost in the region of £100.00 Cllr Weeks proposed obtaining a compliant plan at a cost of approximately £100.00. This was seconded by Cllr Fox and agreed by the Council. Clerk to ask surveyor to produce the compliant plan. Community Speed Watch: Cllr Weeks advised that the community speed watch was up and running. There had been a significant number of vehicles travelling at speed in the high 30's and low 40's in the 30mph speed area on Castle lane. Cllr Gartside advised that she had spoken to DCC Highways about traffic calming but we would not be put on the priority list unless we could prove there had been a number of issued, including accidents and speeding. Cllr Weeks suggested data from the Community Speed Watch could be submitted to prove excessive speed.</p>	<p>Clerk to call SSE</p> <p>Clerk to chase DCC</p> <p>Clerk to speak to surveyor to get compliant plan</p>

	<p>S106: The Clerk was asked contact NDDC to request the S.106 monies as invoices were now being received in relation to the tennis court/MUGA.</p> <p>Community Village Hall Initiative: The results of the survey had been emailed to Councillors. It was agreed that this would be discussed at the next meeting when Councillors had had more time to look at the report.</p> <p>Lowering of Kerbs: Cllr Rowe advised that she had emailed Pau Starkey at DCC for further information but had not received a response. Cllr Burch agreed to chase this matter.</p> <p>Overgrown vegetation in Lower Street: The Clerk advised that she had submitted an online complaint. No action had yet been taken. The Clerk was asked to follow this up.</p>	<p>Clerk to Contact NDDC</p> <p>Clerk to follow up</p>
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>National Initiative to light beacon on 11 November 2018 to commemorate the last year of WWI: Council agreed to the lighting of the beacon on 11 November. Cllr Weeks to speak to Mr Wood, Village Community Group to ascertain if they would organise this.</p> <p>Little Lane signage: Cllr Gartside advised that details of what was required needed to be sent to Mr G Stanley, DCC Highways. It was agreed that a sign saying Trailway & Shillingstone station 1 mile would be requested for this side of the railway and a sign saying Okeford Fitzpaine 1 mile would be requested for the other side of the railway.</p> <p>Speed Indicators (SIDs): The Clerk advised that she had emailed DCC for more information on the process and costs of SIDs.</p>	<p>Cllr Weeks to contact V.C.G.</p>
8. 8.1 8.2 8.3 8.4	<p>PLANNING MATTERS:</p> <p>Applications: 2/2018/1179/FUL – Stroud Farm, Lower Street, Okeford Fitzpaine, DT11 0RU – Erect partially below ground agricultural dirty water storage lagoon with associated safety fence. Following discussions Cllr Fox proposed no objection to the application. This was seconded by Cllr R Rowe and agreed by Council.</p> <p>Decisions: None</p> <p>Other Planning Matters: Gallops at Stockfold Bottom/Pound Lane: The Clerk advised that she had emailed the Enforcement Officer at DCC asking if they could attend before the works progressed any further. She had received a response asking for photographs to be submitted. Cllr Burch agreed to follow this up. Clerk to forward emails to Cllr Burch.</p> <p>Report from the Planning Committee: The Planning Committee had not met since the last Parish Council meeting.</p>	<p>Clerk to inform NDDC</p> <p>Clerk to forward emails to Cllr Burch.</p>
9.	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> Minutes of the DAPTC NA meeting held on 17th July 2018 Cllr P Batstone, DCC – August Report Dorset Funding Fair on 18 October - information and booking – Cllr Rowe to attend Invitation to Parish and Town Planning Session at South Walks House on 9 October – Cllr Weeks to attend latest Shaping Dorset Council newsletter Dorset AONB Draft Management Plan - consultation ends 3rd October Highways Working Together SharePoint Update: Dorset Highways Monthly Update (July 2018) Village Hall Initiative report Letter from Member of public regarding the minuting of the public session of the meeting – Cllr Weeks had responded to this. 	
10.	<p>REPRESENTATIVES REPORTS:</p> <p>Rights of Way/Footpaths: The footpath officer advised that he had spoken to the owner of St. Lo who had agreed to carry out works on the hedge in October.</p> <p>Transport: N.F.T.R.</p> <p>Football Club: Cllr R Corben advised that matches were now being played on the pitch following some work being carried out.</p> <p>DAPTC: Cllr Weeks advised that he would be attending the AGM in November.</p> <p>Community Group: Cllr Weeks advised that Okeford Fitzpaine had won the best large village award and had been runner up in the community project award for the Little/Mill Lane project. He advised that the Christmas event would take place on 9 December and the theme would be Grease.</p> <p>Village Hall: Cllr Rowe advised that the Village Hall Committee had received the Community Village Hall Initiative report. She advised that the jumble sale had raised £240.00.</p> <p>PCC: Cllr Gartside advised that redrafted statements were currently being done for the faculty. There was a meeting with Diocese scheduled in the near future. She added that volunteers were required to help remove glue from the floor.</p>	

11.	FINANCIAL MATTERS:	
11.1	Accounts paid since last meeting: None	
11.2	Accounts to be paid:	
	Mrs S Deary- Salary	
	£337.80	Chq No. 1125
	SSE – Bus Shelter Electric	
	£39.07	Chq No. 1126
	SSE - Pavilion Electric	
	£166.39	D/D
	PKF Littlejohn LLP – Annual Audit	
	£360.00	Chq No. 1127
	HMRC – Employee PAYE	
	£253.40	Chq No. 1128
	Parish Mag Printers – Fippenny News Printing	
	£72.00	Chq No. 1129
	Cole & Cole Land and Building Survey – Drawing in relation to tennis court/MUGA	
	£630.00	Chq No. 1130
	It was proposed by Cllr R Corben and seconded by Cllr Fox that these be paid. This was agreed by Council.	
11.3	Receipts £75.00 had been received for the Best Kept Village award.	
11.4	Finance Review: The Clerk had distributed the accounts. No issues were raised.	
11.5	Annual Accounts: The Clerk advised that the Annual Accounts had now been returned from the External Auditor as follows:	
	On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the authority:	
	We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision during the year 2018/19 for the exercise of public rights, since the approval date was after the start of the period for the exercise of public rights. As a result, the smaller authority must answer 'No' to Assertion 4 of the Annual Governance Statement for 2018/19 and ensure that it makes proper provision for the exercise of public rights during 2019/20. This was because the public review period was started one day earlier than the approving meeting	
11.6	Any Other Financial Matters: None	
12.	ITEMS FOR THE AGENDA OF THE NEXT MEETING:	
	• Barn in Shillingstone Lane	
13.	THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 6 November 2018 at the Pavilion, Castle Lane at 7:30 pm. The Chairman thanked all present and closed the meeting at 8.30pm	