

**Minutes published unapproved for ratification at the meeting to be held on 2 July 2109**  
**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING**  
**HELD AT THE PAVILION ON 4 JUNE 2019**

**PRESENT:** Cllr R Rowe (Chairman)  
 Cllr R Corben  
 Cllr S Corben  
 Cllr D Day  
 Cllr D Gartside  
 Cllr S Le Riche

**Also present:** - Mrs. Sandra Deary and 10 members of public.

- 1 **APOLOGIES:** Cllr N Plummer (work)
2. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
3. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.
4. **MINUTES OF THE ANNUAL GENERAL PARISH COUNCIL MEETING HELD ON 14 MAY 2019:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr R Corben and seconded by Cllr S Le Riche that they be signed by the Chairman, this was agreed.  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON 14 MAY 2019:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr R Corben and seconded by Cllr Le Riche that they be signed by the Chairman, this was agreed.

		Action
5.	<b>Dorset Council Councillor's Report:</b> Cllr Batstone advised that the new Council had been busy appointing members to the various committees. Also Councillors had been undergoing various training. The first meeting of the new Council had been held in South Walks House, however future Council meetings will be held at County Hall, where there was a purpose built Council Chamber. The Council had voted in favour of declaring a climate change emergency. The Council had set up a new charity "Dorset Care Leaver" to help young people leaving the care system.	
	<p><b>Public Participation:</b>          The public were given the opportunity to address the Parish Council on any item on the agenda or to add items for discussion at future meetings. Members of the public raised the following:</p> <ul style="list-style-type: none"> <li>• A request that the Parish Council consider allowing the Village Community Group to use a small piece of Parish Council owned land to create a wild flower area, this would tie in with the Church who are doing a wild flower initiative. A small site by Myrtle Cottage had been identified as a possible site.</li> <li>• Hedge behind St. Lo overgrown and obstructing the footpath. Cllr Gartside advised that the footpath officer had spoken to the owner. However, no action had been taken. She agreed to speak to the Highways Officer on Thursday.</li> <li>• Resurfacing works were due to be undertaken at Bellchalwell in the near future. Could this be extended by 100ft to include the road outside the other houses in the road.</li> <li>• There is a problem with feral cats in Belcahawell, which are being fed by a local resident. The resident is also leaving bird seed out which is attracting rats. Clerk to report to the Environmental Health Department at Dorset Council.</li> <li>• A local resident has spoken to other residents and it is considered that tennis courts are not wanted or needed as there are tennis courts in Shillingstone.</li> <li>• The owner of 1 Runlea, Belchalwell advised that he had removed trees from around his boundary to provide better visibility. He added that he had not extended the boundary as the ground concerned had always been part of property. Cllr Gartside to liaise with the Highways Officer.</li> </ul>	<p>Cllr Gartside to speak to Highways</p> <p>Clerk to contact Dorset Council</p>
6.	<p><b>Update on Open Items:</b>  <b>Recreation Ground:</b> Cllr S Corben advised that the plumber had now quoted for works to the showers and toilets. He advised that he would report this to the next meeting once he has spoken to the football club. A £20 donation was received from a local resident who had used the hall.  <b>Bowey Field:</b> Cllr R Corben reported that the start date to install the new fence was 17 June 2019.  <b>Neighbourhood Planning:</b> N.F.T.R.  <b>Belchalwell and Fiddleford items:</b> Please see public participation.  <b>Land at top of Okeford Hill:</b> The Clerk advised that an email had been received from the Enforcement Officer at Dorset Council advising that the Land owner had been cooperating regarding moving items off of his land. He had advised that the team was currently two members of staff down, one of whom had dealing with this issue. Dorset Council is looking to get an agency worker in to cover while they try to recruit full time staff.</p>	

	<p><b>Old Orchard, Mary Gardens and other areas of grass:</b> The Clerk advised that she had received an email advising that the Solicitor to Dorset Council was in the process of drawing up the contract with the relevant clause.</p> <p><b>Fingerposts:</b> Cllr S Corben advised that this was nearing completion.</p> <p><b>S.106:</b> Cllr Le Riche advised that an informal planning committee meeting with Mr P Banning would be arranged in the near future for Mr Banning to do a hand over of documents for the tennis courts/MUGA.</p> <p><b>Illegal Opening in Shillingstone Lane:</b> The Clerk advised that she had emailed Dorset Council Enforcement and had been advised that this case had been closed in January 2018 as the gate would not be used for access. Member agreed to discharge this item from the agenda and would report back if the gate was used for access.</p> <p><b>Museum Purchase:</b> The Clerk advised that she had received an email from Neil Kernon, Solicitor, advising that the Parish Council won't receive "deeds" as such. The title is registered, the Parish Council will receive confirmation of completion of registration, and a copy of the new title and plan. However, that is going to take some months to arrive. Mr Vickers, from the Historic Society advised that the Historic Society were working on some ideas for the use of the museum.</p> <p><b>Lowering of Kerbs:</b> Cllr Rowe advised that she was liaising with Highways to arrange a site visit.</p> <p><b>Overgrown vegetation in Lower Street:</b> The Clerk advised that she had telephoned Sovereign Housing who had passed the enquiry to the relevant housing officer to resolve the issue. Cllr Gartside advised that the New Highways officer had visited the property and requested the owner/tenant cut the tree back, if this was not carried out within a week, he would issue an enforcement notice.</p> <p><b>Little/Mill Lane Signage:</b> Cllr Gartside advised that she was meeting with the new Highways Officer on Thursday and would raise this issue and the A357 crossing with him.</p> <p><b>Speed Indicators:</b> Cllr Gartside agreed to speak to Rob Camp, Dorset Council to ascertain if the village could have speed indicator devices.</p> <p><b>Gallops at Stockhold Bottom:</b> N.F.T.R.</p> <p><b>Plaque for listed building on the Cross:</b> The Historic Society was looking into this.</p> <p><b>Dog Fouling:</b> The Clerk advised that she had contacted Dorset Waste Partnership in February 2018 and was given the following information: We currently charge £150.00 for a litter bin and there is a charge of £50 for the installation. We can provide 140L bins or 240L bins. We then charge £4.50 per empty of a 140L bin and then £7.50 per collection of a 240L bin. We can offer weekly, fortnightly or monthly empties depending on location. We no longer provide dedicated dog fouling bins they are now classed as litter bins that can have dog waste in them. It had been decided that this was too expensive and the Parish Council did not wish to take this further at that time. The Council agreed to discharge this item from the agenda and advise people to report any issues to Dorset Council.</p> <p><b>Rusty vehicles in field by allotments:</b> Still being investigated by Dorset Council</p> <p><b>Noticeboard by shop:</b> The Clerk was asked to obtain prices for a replacement noticeboard. Wall at Greenhayes: Cllr R Corben agreed to check this.</p> <p><b>Funding opportunity from Scottish and Southern Electricity Network:</b> Cllr Gartside advised that an application had not been submitted due to the tight deadline. Item to be discharged from agenda.</p>	<p>Cllr Gartside to liaise with Highways Officer</p> <p>Cllr Gartside to liaise with Highways Officer</p>
7.	<p><b>OTHER ITEMS FOR DISCUSSION:</b></p> <p><b>Overgrown banks on the upper section of higher street causing darkness:</b> Cllr Gartside advised that she was meeting with the new Highways Officer on Thursday and would raise this issue.</p> <p><b>School request for donation towards development of the Early Years Foundation Stage area:</b> The Chairman is due to meet with the head teacher. Cllr R Corben felt that the Parish Council should make a donation, this was seconded by Cllr S Corben. The amount to be decided once the Chairman had met with head teacher.</p> <p><b>Radar Speed Signs:</b> Cllr Gartside to contact Mr R Camp, Dorset Council.</p> <p><b>Irregular Voting at the Village Hall Management Committee AGM:</b> Cllr Le Riche advised that this was an issue which should be dealt with by the Village Hall Trustees, the Council agreed. The Council agreed to discharge this item from the agenda.</p> <p><b>Double yellow lines at the entrance to the Old Dairy:</b> Cllr Le Riche advised that the number of parking spaces, both for residents and visitors, was in line with recommendations. She advised that there was an area marked "Private", this was not a private area and could be used by residents and visitors. Council agreed to discharge this item from the agenda.</p> <p><b>Setting up a regular meeting of representatives from all the village organisations (Groups):</b> Cllr S Corben agreed to draft a letter to the village groups.</p>	<p>Cllr Gartside to liaise with Highways Officer</p>
8. 8.1	<p><b>PLANNING MATTERS:</b></p> <p><b>APPLICATIONS:</b> None</p>	

8.2  8.3 8.4	<p><b>DECISIONS: 2/2019/0161/VARIA</b> - 36A Castle Avenue, Okeford Fitzpaine, Dorset, DT11 0RY - Erect 1 No. dwelling, form 2 No. parking spaces and create vehicular access. Variation of Condition No. 2 of Planning Permission 2/2012/1359/PLNG to replace approved plans and Drawing No. 34/2576/01 with AJC/252/18A, B, C, D and E to erect rear extension, alterations to roof and form new vehicular access – <b>APPROVED</b></p> <p><b>2/2019/0210/REM</b> - Home Farm Access To Walnut Tree Cottage, Turnworth, Dorset - Erect 1 No. dwelling (Reserved matters application to determine scale, layout and appearance following grant of Outline Planning Permission 2/2018/0287/OUT) - <b>APPROVED</b></p> <p><b>PLANNING COMMITTEE UPDATE:</b> The Planning Committee had not met since the last Parish Council meeting.</p> <p><b>ANY OTHER PLANNING MATTERS:</b> None</p>																					
9.	<p><b>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</b></p> <ul style="list-style-type: none"> <li>• Change of Community Highways Officer – Dorset Council</li> <li>• Dorset Council ushers in new era by declaring climate emergency</li> <li>• Suggestion of a Book exchange in the telephone kiosk</li> <li>• DAPTC E-Newsletter No. 16 - May 2019</li> <li>• Information to Town &amp; Parish Councils regarding VE Day 75 - 8th May 2020</li> <li>• Information on superfast broadband campaign</li> <li>• Temporary Traffic Regulation Order- Angers Lane, Fiddleford</li> <li>• DAPTC AGM 2019 timetable and proposal process</li> <li>• Voluntary &amp; Community Transport information letter</li> <li>• Dorset Council - Town and Parish Council Newsletter</li> <li>• RoSPC play equipment report</li> </ul>																					
10.	<p><b>REPRESENTATIVES REPORTS:</b></p> <p><b>Rights of Way/Footpaths:</b> The footpath officer advised that the owner of Conyger Coppice was keen to open it up to the public. The bridle way is very muddy at present.</p> <p><b>Transport:</b> Mrs Calcott had advised that she was now unable to fill this role. Cllr Day agreed to put an advert in the Fippenny news for a Transport Rep and a tree officer.</p> <p><b>Football Club:</b> N.F.T.R.</p> <p><b>DAPTC:</b> N.F.T.R.</p> <p><b>Village Community Group:</b> N.F.T.R.</p> <p><b>Village Hall:</b> Cllr Rowe advised that the Fippenny Fayre would take place on 23 June 2019. Work on the extension was continuing.</p> <p><b>PCC:</b> Cllr Le Riche advised that the reordering was progressing slowly. The church was successfully running a youth club for key stage 1 and key stage 2 children. A new PCC was now in place and there were 2 church wardens.</p> <p><b>School:</b> Cllr Le Riche advised that the school would be joining the Sherborne Area School's Trust on 1 July, along with Shillingstone School. This would help to ensure the school survives, improve the quality of education and give the children more opportunities both in the classroom and on the sports field.</p>																					
11. 11.1 11.2  11.3 11.4 11.5 11.5 (i)  11.5 (ii)	<p><b>FINANCIAL MATTERS:</b></p> <p><b>Accounts paid since last meeting:</b> None</p> <p><b>Accounts to be paid:</b></p> <table border="0" style="width: 100%;"> <tr> <td>Mrs S Deary – Salary &amp; Stamps &amp; Ink</td> <td style="text-align: right;">Chq No. 1178</td> </tr> <tr> <td>£393.87</td> <td></td> </tr> <tr> <td>Playsafety Ltd – RoSPA Play equipment inspection</td> <td style="text-align: right;">Chq No. 1179</td> </tr> <tr> <td>£172.80</td> <td></td> </tr> <tr> <td>Fireline Ltd – Fire Safety Equipment Inspection</td> <td style="text-align: right;">Chq No. 1180</td> </tr> <tr> <td>£101.64</td> <td></td> </tr> <tr> <td>Parish Mag Printers</td> <td></td> </tr> <tr> <td>£90.00 – Fippenny News printing</td> <td style="text-align: right;">Chq No. 1181</td> </tr> <tr> <td>St Andrews Church – Churchyard maintenance donation</td> <td></td> </tr> <tr> <td>£400.00</td> <td style="text-align: right;">Chq No. 1182</td> </tr> </table> <p>It was proposed by Cllr R Corben and seconded by Cllr Gartside that these be paid. This was agreed by Council.</p> <p><b>Receipts:</b> £20 donation</p> <p><b>Finance Review:</b> The Clerk had distributed the accounts. No issues were raised.</p> <p><b>Annual Accounts:</b></p> <p><b>Annual Governance Statement:</b> The Annual Governance Statement was read out to Council. Cllr Le Riche proposed that the Annual Governance Statement be approved. This was seconded by Cllr Gartside and agreed by Council.</p> <p><b>Annual Accounts Statement:</b> The Clerk advised that the Internal Auditor had confirmed the accounts as correct. It was proposed by Cllr S Corben that the Accounting Statement be approved. This was seconded by Cllr R Corben and agreed by Council. Clerk to submit the final accounts to the external auditor.</p>	Mrs S Deary – Salary & Stamps & Ink	Chq No. 1178	£393.87		Playsafety Ltd – RoSPA Play equipment inspection	Chq No. 1179	£172.80		Fireline Ltd – Fire Safety Equipment Inspection	Chq No. 1180	£101.64		Parish Mag Printers		£90.00 – Fippenny News printing	Chq No. 1181	St Andrews Church – Churchyard maintenance donation		£400.00	Chq No. 1182	
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11.6	<b>Any Other Financial Matters:</b> None	
12.	<b>ITEMS FOR THE AGENDA OF THE NEXT MEETING:</b> <ul style="list-style-type: none"> <li>• Use of piece of land for wind flower initiative</li> <li>• Hedge at the rear of St. Lo</li> <li>• Extension of resurfacing works at Belchalwell</li> <li>• Problem with feral cats and rats in Belchalwell</li> <li>• Removal of trees at property in Belchalwell</li> </ul>	
13.	<b>THE NEXT MEETING:</b> The next Parish Council meeting will be held on Tuesday 2 July 2019 at the Pavilion, Castle Lane at 7.30pm. The Chairman thanked all present and closed the meeting at 8:45pm	