

**Minutes published unapproved for ratification at the meeting to be held on 5 November 2109**  
**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING**  
**HELD AT THE PAVILION ON TUESDAY 1 OCTOBER 2019**

**PRESENT:** Cllr N Plummer (Chairman)  
 Cllr R Rowe (Vice-Chairman)  
 Cllr D Day  
 Cllr D Gartside  
 Cllr S Le Riche

**Also present:** - Mrs. Sandra Deary, Clerk and 4 members of public.

- 1 **APOLOGIES:** Cllr S Corben (Work), Cllr R Corben (illness) and Cllr P Batstone, Dorset Council
- 2 **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
- 3 **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012. The Clerk granted dispensations to all Councillors to enable them to discuss the precept for 2020/21.
- 4 **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 SEPTEMBER 2019:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Gartside and seconded by Cllr Rowe that they be signed by the Chairman, this was agreed.

		Action
5.	<b>Dorset Council Councillor's Report:</b> None <b>Public Participation:</b> None	
6.	<p><b>Update on Open Items:</b>  <b>Recreation Ground:</b> N.F.T.R.  <b>Bowey Field:</b> N.F.T.R.  <b>Neighbourhood Planning:</b> Cllr Le Riche advised that she would be arranging a meeting in the near future and 12 volunteers had come forward.  <b>Belchalwell and Fiddleford items:</b> N.F.T.R.  <b>Land at top of Back Lane &amp; Bottom of Okeford Hill:</b> N.F.T.R.  <b>Old Orchard, Mary Garden and other areas of Grass:</b> Clerk to ask Solicitor to check if the Parish Council can have the Old Orchard land only, not the land at Nethermead.  <b>Fingerposts:</b> Cllr Rowe advised that the fingerpost at Belchalwell had now been completed and the fingerpost at the Common had been removed ready for the work to be carried out.  <b>S.106:</b> The Clerk advised that she had emailed the Chairman of the Village Hall Committee asking for a breakdown of costs as requested by Dorset Council. A response had been received today which will be passed to Dorset Council.  <b>Little/Mill Lane Signage:</b> Cllr Gartside advised that the signs were now ready to be passed to the Parish Council for installation. She agreed to ask the rangers if they would be willing to help with this.  <b>Gallops at Stockhold Bottom:</b> The Clerk advised that the Enforcement Officer had responded that this was still being investigated. There had been a reduction in staffing levels causing delays to ongoing cases.  <b>Plaque for listed building on the Cross:</b> Mr Vickers advised that he was still trying to get funding for a number of plaques.  <b>Village Hall Extension:</b> This item was discharged from the agenda as now being dealt with under the S.106 item.  <b>Rusty vehicles in field by Allotments:</b> N.F.T.R.  <b>Noticeboard by shop:</b> The clerk advised that a new noticeboard would cost in the region of £1,500-£2,000. Further options to be sought to reduce costs.  <b>Wall at Greenhayes:</b> N.F.T.R.  <b>Setting up regular Village Group meetings:</b> Cllr Plummer advised that a meeting would be set up for week commencing 14 October 2019.  <b>Additional Grit Bins for Fippenny Hollow and Bowey:</b> It was proposed by Cllr Gartside and seconded by Cllr Rowe to purchase the additional grit bins. This was agreed by Council.  <b>Hedge at rear of St Lo:</b> Cllr Gartside to check if the work has been carried out.</p>	<p>Clerk to contact DC</p> <p>Cllr Gartside to speak to the Rangers.</p>
7.	<p><b>OTHER ITEMS FOR DISCUSSION:</b>  20mph speed limit for village: Following discussion it was agreed put this item on the open items until after Cllr Gartside had attended the DAPTC conference where she had submitted a motion for a 20mph speed limit for rural Dorset.  <b>Refurbishment of the plaque on the ancient cross:</b> The Clerk advised that the following response had been received from the Conservation Officer at Dorset Council. "As a Grade II listed "building", formal consent will be required before any works are carried out to it, other than minor localised repairs in matching materials. Therefore, as refurbishment of the plaque is going slightly further than minor localised patching up and has potential for affecting the overall special character and historic interest if not carried out to a very high standard, a Listed Building Consent application would be required.</p>	

	<p>This would enable us to have the exact details of what is proposed, the extent of refurbishment, precise specification of works and method statement etc.</p> <p>I have provided the link to the planning page which give the Validation checklist of documents for an LBC submission. Photos/ condition report would also be required". Clerk to obtain quotations.</p>	Clerk to obtain quotations.
8. 8.1	<p><b>PLANNING MATTERS:</b></p> <p><b>APPLICATIONS:</b></p> <p><b>2/2019/1094/FUL</b> - Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Day and agreed by Council.</p> <p><b>2/2019/1086/LBC</b> - Myrtle Cottage, Greenhayes Okeford Fitzpaine, DT11 0RE - Remove and replace roof tiles and battens to garage and carry out associated external alterations. Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Rowe and agreed by Council.</p> <p><b>2/2019/1128/FUL</b> - The Old Mill, Little Lane, Okeford Fitzpaine, DT11 0RB - Convert part of existing garage into bootroom/utility room by replacing the existing double timber doors with a stable door, cottage style timber window and with infill timber clad. (Form an internal doorway between kitchen and new boot/utility room). Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Day and agreed by Council.</p> <p><b>2/2019/1129/LBC</b> - The Old Mill, Little Lane, Okeford Fitzpaine, DT11 0RB - Convert part of existing into bootroom/utility room by replacing the existing double timber doors with a stable door, cottage style timber window and with infill timber clad. (Form an internal doorway between kitchen and new boot/utility room). Carry out all internal and external alterations in association with this. Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Day and agreed by Council.</p> <p><b>2/2019/1186/VARIA</b> – Okehill, Higher Street, Okeford Fitzpaine, DT11 0RQ - Erect 1 No. dwelling with separate double garage. Form 3 No. parking spaces. Variation of condition 2 from Planning Permission 2/2016/0285/FUL to amend by extending width and height of westerly leg by 50cm. Install solar panels to the south facing westerly leg and move the 3rd bedroom from the ground floor to the 1st floor. Carry out proposed new planting. Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Gartside and agreed by Council.</p> <p><b>2/2019/1163/FUL</b> - Stresa House, Lower Street Okeford Fitzpaine, DT11 0RN – Erect 2 No. dwellings. Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Plummer and agreed by Council.</p> <p><b>2/2019/1160/LBC</b> - Rectory Cottage, Higher Street, Okeford Fitzpaine, Dorset, DT11 0RQ - Partial closure of existing doorway into kitchen with stud work half wall and timber hatch. Insert new doorway, remove curtain wall and carry out associated internal alterations. Oak Tree Farm, Angers Lane, Fiddleford, Dorset, DT10 2BY – Construct pond and erect storage shed. Following discussions Cllr Le Riche proposed no objection to the application, this was seconded by Cllr Day and agreed by Council.</p>	<p>Clerk to inform Dorset Council</p> <p>Clerk to inform Dorset Council</p> <p>Clerk to inform Dorset Council</p> <p>Clerk to inform Dorset Council</p> <p>Clerk to inform Dorset Council</p> <p>Clerk to inform Dorset Council</p> <p>Clerk to inform Dorset Council</p>
8.2	<b>DECISIONS:</b> None	
8.3	<b>PLANNING COMMITTEE UPDATE:</b> The Planning Committee had not met since the last Parish Council meeting.	
8.4	<b>ANY OTHER PLANNING MATTERS:</b> None	
9.	<p><b>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</b></p> <ul style="list-style-type: none"> <li>Email from resident regarding a consultation on Proposed Reforms to Permitted Development Rights to support the installation of 5G and the extension of Mobile coverage. <b>Following discussions Cllr Day agreed to advertise this consultation in the Fippenny News and Cllr Rowe agreed to advertise it on the Parish Council Facebook page.</b></li> <li>DAPTC letter to Dorset Council re tax base</li> <li>DAPTC E-Newsletter No. 18 - September 2019</li> <li>Dorset Community Action - Our Dorset - Looking Forward, NHS 10 year plan. Funding Fair, Trustee Club and more – <b>Cllr Gartside will attend if possible.</b></li> <li>Dorset Community Action Newsletter</li> <li>Dorset Highways Councillors Satisfaction Survey 2019 – <b>Cllr Gartside advised that she had responded to this survey.</b></li> <li>Highways Working Together SharePoint Update</li> </ul>	

	<ul style="list-style-type: none"> <li>• Dorset Council News for Town and Parish Councils</li> <li>• Dorset Council - News release: Climate Emergency work update</li> <li>• DAPTC - Ongoing Promotion of NALC Annual Conference 2019</li> <li>• Dorset Council Community Lottery for Community Groups, Residents and Charities Survey</li> <li>• Dorset Community Impact Fund Round 4 - Open For Applications – <b>Cllr Day agreed to look into the possible funding for new surfacing at the Pleydells play area.</b></li> <li>• Sturbiz – Open question session for local businesses</li> <li>• Complaint received via Facebook regarding overgrown hedges at Malthouse Cottages and Bowey – <b>Cllr Gartside advised that the highways officer had given the owners of Malthouse Cottages a time limit to cut back the overgrown hedges.</b></li> <li>• Dorset Council News for Town and Parish Councils</li> <li>• INVITATION: Parish and Town Workshops with Dorset Council and DAPTC – <b>Cllr Plummer to attend</b></li> <li>• Dorset Community Action funding fair information</li> <li>• Dorset Council - Call for sites</li> </ul>	
10.	<p><b>REPRESENTATIVES REPORTS:</b></p> <p><b>Rights of Way/Footpaths:</b> The footpath officer advised that he had received 5 complaints that the new owner of Mill Farm had blocked of the footpath behind the chicken sheds. The owner had now agreed to install a style over the fence.</p> <p><b>Transport:</b> Cllr Rowe advised that the bus timetable has been placed too high for people to read it. The Clerk was asked to contact the us company to have it lowered.</p> <p><b>Football Club:</b> N.F.T.R.</p> <p><b>DAPTC:</b> N.F.T.R.</p> <p><b>Village Community Group:</b> N.F.T.R.</p> <p><b>Village Hall:</b> Cllr Rowe advised that the recent jumble sale had raised £200 and £270 had been raised selling teas to cyclists. The Village Hall Committee would be distributing a questionnaire on the future of the Fippenny Fair. Following concerns raised about the design of the new kitchen extension, expert advice was being sought.</p> <p><b>PCC:</b> Cllr Le Riche advised that permission had now been granted for the re-ordering of the Church. There was a 28-day petition period before fund raising would commence. It was hoped that work to re-order the church would begin in 2021.</p> <p><b>School:</b> Cllr Le Riche gave the following update from the Chair of Governors: We started the new academic year as part of the Sherborne Area Schools trust. During the summer holidays a lot of improvements to the fabric of the school were made including a new kitchen, replacement of some of the toilets and general redecorating. We have a highly skilled and experienced team of teachers under the leadership of our headteacher Mrs Peters, and the children are making good progress. Since joining the academy we are now closely linked with Shillingstone primary school, which allows us to share facilities and staff which otherwise we would not be able to afford, for example we now have someone who is responsible for supporting our children with learning difficulties and she spends two days with us and two days at Shillingstone. This will help us to get the extra support that these children need. Our main problem at the moment is the falling number of children attending the school and the Academy are helping us with the promotion and marketing of school. They have someone who is an expert in this field and she will be helping us to attract children to our lovely school where we offer small classes, individual attention and an environment where a child can grow in confidence and flourish. Currently we are in the process of creating a new and special outside play area for the children in reception and year one, to which you kindly contributed £2000, we are planning a grand opening to which the press will be invited. We will let you know the date and time of the event and hope you and plenty of people from the village will join us. On 25th October the children will be demonstrating what they have learned in their special projects as part of the curriculum which includes 'A life in the day of' in which the younger children have explored the different jobs that people do such as fireman, tree surgeon, farmer etc. the older children are looking at 'Crime and Punishment' they will be setting up a learning street dressing, up in character and there will be exhibits of the work they have done. Again, everyone is very welcome to join us for this event and we would welcome your support. Cllr Le Riche responded to some rumours around the village.</p> <ul style="list-style-type: none"> <li>• The Chair of Governors was not leaving the village</li> <li>• The school will not become a forest school, although some of the younger children will be doing more learning outside.</li> <li>• The school will not be closing, the Academy has spent a considerable amount of money on the school and will continue to do so.</li> </ul>	Clerk to contact bus company.

	Cllr Gartside advised that there was a Laurel hedge which was growing through the railings. Cllr Le Riche agree to look into this.	
11. 11.1 11.2	<p><b>FINANCIAL MATTERS:</b></p> <p><b>Accounts paid since last meeting: None</b></p> <p><b>Accounts to be paid:</b></p> <p>Mrs S Deary – Salary £360.57 Chq No. 1200</p> <p>PKF Littlejohn – Annual Audit £240.00 Chq No. 1201</p> <p>SSE – Bus Shelter Electric £47.01 Chq No. 1202</p> <p>HMRC – Employee PAYE £270.40 Chq No. 1203</p> <p>Mr J Gartside – Works to Little Lane £140.00 Chq No. 1204</p> <p>Parish Mag Printers – Fippenny News Printing £81.00 Chq No. 1205</p> <p>SSE – Pavilion Electric £161.38 D/D</p> <p>It was proposed by Cllr Le Riche and seconded by Cllr Plummer that these be paid. This was agreed by Council.</p>	
11.3	<b>Receipts:</b> £550.00 from the Allotment Society	
11.4	<b>Finance Review:</b> The Clerk had distributed the account. No issues were raised.	
11.5	<b>Annual Accounts:</b> The clerk advised that the external auditor had approved the annual accounts and no issues were raised.	
11.5	<b>Precept:</b> The clerk distributed the draft precept for 2020/21 for discussion at the next meeting.	
11.6	<b>Any Other Financial Matters:</b> None	
12.	<p><b>ITEMS FOR THE AGENDA OF THE NEXT MEETING:</b></p> <ul style="list-style-type: none"> <li>Wreath for Remembrance Day.</li> </ul>	
13.	<b>THE NEXT MEETING:</b> The next Parish Council meeting will be held on Tuesday 5 November 2019 at the Pavilion, Castle Lane at 7.30pm. The Chairman thanked all present and closed the meeting at 8.50pm	