

**Minutes published unapproved for ratification at the meeting to be held on 4 February 2020**  
**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING**  
**HELD AT THE PAVILION ON TUESDAY 14 JANUARY 2020**

**PRESENT:** Cllr N Plummer (Chairman)  
 Cllr R Rowe (Vice-Chairman)  
 Cllr R Corben  
 Cllr S Corben  
 Cllr D Day  
 Cllr D Gartside

**Also present:** - Mrs. Sandra Deary, Clerk, Cllr P Batstone, Dorset Council and 7 members of public.

1. **APOLOGIES:** Cllr Le Riche (Holiday)
2. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
3. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 DECEMBER 2019:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Rowe and seconded by Cllr R Corben that they be signed by the Chairman, this was agreed.

		Action
5.	<b>Handling aggressive behaviour towards Clerk and Councillors:</b> The Clerk had distributed a draft bullying policy to Members. Cllr Rowe felt that a paragraph on vexatious behaviour should be added and agreed to add this to the policy. Cllr S Corben asked if Dorset Council had a policy in place which could be used by the Parish Council. The Clerk was asked to check this with Cllr Batstone.	Item to be added to the open items list for the next agenda.
	<b>Public Participation:</b> Members of public made no comments.	
6.	<b>Managing email communications and use of .gov addresses:</b> The clerk advised that she was now able to set members up with .gov email addresses and would send the information on how to do this to the relevant Councillors. Members were concerned about the number of emails they were receiving and how they should respond to them. It was agreed that Members would respond to emails advising that the issues raised were either already on the agenda for the next meeting or would be added to the next agenda to allow discussions to take place. This would allow all issues to be discussed publicly. However, it was agreed that any emergencies would be dealt with by the Councillor concerned or forwarded to the Clerk for action.	
7.	<b>Formation or Committees/Working Parties:</b> The Neighbourhood Plan working party had already been set up. However, previous members had now left the Council so new Membership was required. Cllr Gartside proposed that Cllrs S Corben, S Le Riche and Rowe be appointed to the working party. This was seconded by Cllr Plummer and agreed by Council. The clerk had distributed a draft Working Party Terms of Reference which would be added to the next agenda for approval and adoption.	
8.	<b>Our response to Dorset Council's Climate Emergency Declaration:</b> Members of the public and Councillors discussed this issue at length and it was felt that there were a number of things the Parish Council could do to help with this issue. The following actions were agreed: <ul style="list-style-type: none"> <li>• Community group to invite Dorset Waste Partnership and Wessex Water to the mudpie café to give a presentation to residents on how they can recycle more and advise on measures to save water;</li> <li>• Allotment group to consider how the 2 unused allotments could be used, possibly as community allotments;</li> <li>• Place an advert in the Fippenny News asking for farmers to consider planting trees on their land;</li> <li>• To hold a repair café, Cllr Gartside agreed to visit the one set up in Marnhull to ascertain the best way forward;</li> <li>• Look at the possibility of turning 2 flower boxes into herb gardens for local residents;</li> <li>• Beehives. Mrs Sinclair advised that two new residents were moving into the village in the near future and they would have beehives.</li> </ul>	
9.	<b>Responding to surveys, e.g. NALC:</b> It was agreed that any surveys, where individual responses were required from residents, would be advertised on social media to ensure residents were aware of the surveys.	
8.	<b>PLANNING APPLICATIONS: 2/2019/1720/FUL-</b> Froghole Farm, Higher Street, Okeford Fitzpaine, Dorset, DT11 0EF – Change of use from agricultural land to land to be used for storage of landscape garden materials. Following discussions Cllr R Corben proposed no objection to this application. This was seconded by Cllr S Gartside and agreed by Council.	
13.	<b>THE NEXT MEETING:</b> The next Parish Council meeting will be held on Tuesday 4 February 2020 at the Pavilion, Castle Lane at 7.30pm. The Chairman thanked all present and closed the meeting at 8.40pm	