

Minutes published unapproved for ratification at the meeting to be held on 7 July 2020
MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT 7.30pm VIA ZOOM ON TUESDAY 9 JUNE 2020

PRESENT: Cllr N Plummer (Chairman)
 Cllr R Rowe (Vice-Chairman)
 Cllr S Corben
 Cllr R Corben
 Cllr D Day
 Cllr D Gartside
 Cllr S Le Riche

Also present: - Mrs. Sandra Deary, Clerk, Cllr P Batstone, Dorset Council and 6 members of public.

- 1 **APOLOGIES:** None
- 2 **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
- 3 **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012. No dispensations were required.
- 4 **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 MARCH 2020:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Le Riche and seconded by Cllr Day that they be signed by the Chairman, this was agreed.

		Action
5.	<p>Dorset Council Councillor's Report: Cllr Batstone advised that there would be a full Council meeting on 11 June. This will deal with issues around the 6-month rule where Councillors have not attended a meeting for 6 months due to the Covid-19 situation. She is in contact with Mr Potter regarding concerns from residents about speeding and irresponsible driving behaviour in the village.</p> <p>Public Participation: There were no comments from the public.</p>	
6.	<p>Update on Open Items:</p> <p>Recreation Ground: Cllr S Corben advised that he was still trying to obtain the correct water softener. He advised that the Football Club was in receipt of a grant of £1500 for pitch improvement, which the football club would like to use to fix the drainage pipes to stop water from the car park running onto the pitch. It was agreed to allow this work to be undertaken.</p> <p>Bowey Field: Cllr R Corben agreed to look at the broken bolt and chains to the swings as highlighted in the last RoSPA report. It was agreed that a Working Party be set up to look at replacement equipment and resurfacing the play area. Cllr R Corben and Cllr Day would liaise with the community group to set up the meetings.</p> <p>Neighbourhood Planning: Cllr Le Riche advised that in order to move the Neighbourhood Plan forward the 3 major developments of Pleydells, Castle Land and the Faccenda site would need to be included. These had already been given outline planning permission. She added that the Wessex Park homes site would also be included in the Neighbourhood plan as not an option for residential development. Cllr Le Riche advised that without a Neighbourhood Plan the village would be open for countless developments. It was proposed by Cllr L Riche that the 3 major developments be included in the Neighbourhood Plan. This was seconded by Cllr S Corben and agreed by Council.</p> <p>Belchalwell and Fiddleford items: N.F.T.R.</p> <p>Old Orchard, Mary Garden and other areas of Grass: Cllr Gartside suggested planting some fruit/nut producing trees. She felt that this would be beneficial to the local children's education and would help with carbon capture. Cllr S Corben agreed to speak to local residents to ascertain if they would like to see trees planted or if they would prefer the space to be left open.</p> <p>S.106: The clerk advised that the Village Hall Committee had sent details of the funding still required to complete the extension, this had been distributed to all Councillors. The Village hall had requested a further £10,000 from S.106 monies. Members considered that at least 2 quotations should be sought for the kitchen equipment. Following discussions, it was agreed to defer this item to allow the Parish Council to meet with the Village Hall Committee to discuss further.</p> <p>Little/Mill Lane Signage: Cllr Gartside advised that there was a new officer in post and he had advised that he was confident the crossing could be achieved. The original proposal had failed a safety audit so he would now try a different route.</p> <p>Plaques for listed building: N.F.T.R.</p> <p>Refurbishment of Plaque on the commemorative Cross: The Clerk advised that she had forwarded the wording to the 3 contactors and was now awaiting quotations for the work. Clerk agreed to chase.</p> <p>Noticeboard by shop: Awaiting delivery. Clerk to chase.</p> <p>Wall at Greenhayes: N.F.T.R.</p>	<p>Cllr S Corben to speak to local residents</p> <p>Clerk to chase</p> <p>Clerk to chase</p>

	<p>Setting up regular Village Group meetings: Cllr Plummer advised that meetings had taken place in relation to VE day celebrations but due to the current Covid-19 situation the celebrations had not taken place. This item was discharged from the agenda.</p> <p>20 mph speed limit for village: The clerk advised that Cllr Batstone had forwarded a number of letters which raised concerns including requests for 20mph limits and physical traffic calming to Mr Potter at Dorset Highways. The following response had been received: "My view on the 20mph speed limit is not simply one of cost. More on cost benefit. I do not feel that a series of calming measures could be installed to significantly allay the concerns raised. Traffic would remain as would the proximity of properties to the road, therefore there is every chance that concerns would remain largely unchanged with the introduction of new concerns as there would very likely be increase in conflict between vehicles. Physical calming features would present as more of a hazard and would likely require streetlighting, particularly on Higher Street due to the tree canopy. I am aware that this view on streetlighting is being challenged given that there are other calming measures in place that do not have streetlighting, Kings Stag for example, however, this site is an isolated calming feature with good visibility that is not obstructed by vegetation; I was not involved with the scheme. Streetlighting must be considered when physical traffic calming measures are installed, it does not have to be installed but often is, particularly if visibility is restricted or if there is a series of several calming features. Calming features would also very likely have an urbanising visual impact which would not likely be roundly welcomed and would go against our rural roads protocol which serves to enhance and respect the rural setting."</p> <p>Cllr Gartside advised that she had emailed the Highway officer regarding getting white edge lines in Castle Lane. He had responded that this would take place one the resurfacing work had been carried out. Resurfacing works was currently in the Schedule to Works to be undertaken.</p> <p>The Clerk advised that she had received a number of letters regarding inconsiderate driving in the village, which she had forwarded to Councillors. Members considered that the Council had tried every avenue to get a 20mph speed limit and had been thwarted at every attempt. It was agreed to discharge this item from the agenda but to set up a Working Party to explore ways to combat irresponsible driving behaviour in the village and what should/could be done and what options were available to find a workable solution.</p> <p>Illegal Parking at the Village Hall: The Clerk advised that she had written to the residents at 60 Greenhayes and had been advised that the vehicle would be removed once lockdown restrictions were lifted. Cllr Day advised that the situation had now improved. The Clerk advised that she had received an email from a resident who had objected to photographs of her car being taken as it was on private land. The Chairman advised that there was no intended offence meant by these actions and it would not be repeated. However, the PC would continue to protect its own land with pictorial evidence if required.</p> <p>Museum/ Defibrillator Lighting: The clerk advised SSE had responded that no site visits were currently being undertaken due to the Covid-19 situation. Clerk to chase.</p> <p>Handling aggressive behaviour towards the Clerk and Councillors: The Clerk had produced a Bullying, Harassment and Vexatious behaviour policy which had been distributed to Councillors. The Policy was adopted at this meeting. Item to be discharged from the agenda.</p> <p>Climate Emergency Response: N.F.T.R.</p> <p>Litter Picking around Village: Cllr Plummer advised that this work was carried out by the Community Group. Item discharged from the agenda.</p>	<p>Cllr Plummer to form working party</p> <p>Clerk to chase.</p>
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Request for funding to print pictures as part of the VE Day celebrations: Due to the current Covid-19 situation the VE Day celebrations had been cancelled.</p> <p>Adoption of amended Standing Orders: The amended standing orders had been distributed to Councillors. It was proposed by Cllr Le Riche and seconded by Cllr Rowe that the amended standing orders be adopted. This was agreed by Council.</p> <p>Adoption of Bullying, Harassment and Vexatious behaviour policy: The Clerk had distributed the draft Bullying, Harassment and Vexatious behaviour policy. It was proposed by Cllr Le Riche and seconded by Cllr R Corben that the policy be adopted. This was agreed by Council.</p> <p>Request for parking permits from residents of 59, 60 and 62 Greenhayes: The clerk advised that currently the residents at 60 Greenhayes had a Licence for occasional access over the car park at a cost of £15 per year. The residents at 62 Greenhayes had a Licence for occasional access over the car park at a cost of £15 per year and a Licence to park 1 vehicle at a cost of £10 per year. The residents of 59 Greenhayes had requested permission to park 1 car on the car park. Councillors felt that there was a need to protect the land and refused the request for parking one car for 59 Greenhayes. Cllr S Corben proposed that the current arrangements for number 60 & 62 Greenhayes should be continued. This was seconded by Cllr R Corben and agreed by Council.</p>	

	<p>Illegal opening in Shillingstone Lane: The Clerk advised that the following email had been received from the landowners: "We emailed the council 26/10/2016 regarding use of gate in entrance to our small wood area in Shillingstone Lane. The deeds to the plot state that we need to keep a clear passage of the small brook on the edge of the land. We needed to clear and maintain the land using a digger hired from farmer opposite. There was already a raised opening used by BT to install and service their masts and access their manhole at this entrance point so this seemed the most sensible place to take the digger onto the land. The reason for installing the gate at the entrance was to avoid trespassers and travellers using the land as we had been advised that they had done so before. The council advised that we make payment for application for permission for the gate. Payment to the council for this was made on 23/11/2016. We have not heard from them since about the matter. The gate has been used very infrequently (only 5 times since application to the council in 2016). The first time was this year when a neighbouring farmer, Mrs Trowbridge, asked us to remove some trees which had fallen over to her land during the February storm. She asked us if we could remove them and repair the damaged fence which we duly did. On 3 more occasions since then we used the gate to take a digger and rotovator to clear more overgrowth and to till a section of the land for a vegetable plot. On a fifth occasion we opened the gate to allow a disabled friend to enter for a social distancing meeting. We do plan to use the gate next week to allow delivery of a chicken coop. We have also strimmed the flat bank adjacent to the wood on the road side of trees so we can pull our car up onto this bank safely away from any traffic travelling along the lane. Cllr S Corben advised that as the opening was on a B road, planning permission was required. Clerk to chase this with the enforcement officer.</p> <p>Request for pizza van operation in the Village Hall Car Park on Friday evenings: Following discussion it was proposed Cllr R Corben that the request be refused as parking on the Village Hall car park was for Village Hall users only. Also, during the current lockdown period, the local pub was operating a pizza takeaway service. This was seconded by Cllr Gartside and agreed by Council. The Clerk was asked to respond to the request suggesting he pizza van operator speaks to either the pub or the shop to ascertain if the pizza van could be parked either in the pub or outside the shop.</p> <p>Problems with Public footpath from village hall to the bridleway: Cllr Gartside advised that Mr J Gartside had now cleared the footpath of rubbish and strimmed the vegetation. He has left the overhanging trees and they should deter horse riding but do not impede pedestrians.</p>	<p>Clerk to chase</p> <p>Clerk to respond</p>
<p>8. 8.1 8.2 8.3 8.4</p>	<p>PLANNING MATTERS: APPLICATIONS: 2/2020/0243/FUL - Langston Farm, Shillingstone Lane, Okeford Fitzpaine, DT11 0RB - Form 2 No. caravan pitches, erect 1 No. mobile home and shower block. Following discussions Cllr S Le Riche proposed no objection to this application. This was seconded by Cllr Gartside and agreed by Council. 2/2020/0345/REM - Land at E 380667 N 111316 West of Castle Lane, Okeford Fitzpaine, Dorset - Approval of reserved matters for Access, Appearance, Landscaping, Layout and Scale in relation to outline approval 2/2017/1952/OUT - Cllr Plummer proposed no objection to this application. This was seconded by Cllr Gartside and agreed by Council. Cllr Rowe asked that the Planning Officer be informed that there were concerns that no consultation with local residents had taken place and there was no footpath provided along Castle Lane from the village to the site. 2/2020/0529/FUL - Banbury Cross Boarding Kennels and Cattery, Angers Lane, Fiddleford DT10 2BY - Erect 2 No. dwellings and garages, create 4 No. parking spaces (demolish existing kennel building) - Cllr Plummer proposed no objection to this application. This was seconded by Cllr Gartside and agreed by Council.</p> <p>DECISIONS: None</p> <p>PLANNING COMMITTEE UPDATE: The Planning Committee had not met since the last Parish Council meeting.</p> <p>ANY OTHER PLANNING MATTERS: The Clerk advised that after email consultation with Councillors the Parish Council had no objections to the following applications: 2/2020/0418/HOUSE - 1 Hill View Cottages, Higher Street, Okeford Fitzpaine, Dorset, DT11 0RG - Erection of two storey side extension 2/2020/0094/FUL - Conygar Coppice Castle Lane Okeford Fitzpaine Dorset - Construct new roadway to enable forestry 2/2020/0038/LBC - Royal Oak Inn Lower Street Okeford Fitzpaine DT11 0RN - Erect a 30cm blue plaque to the front wall of building and carry out associated external alterations.</p>	<p>Clerk to inform DC</p> <p>Clerk to inform DC</p> <p>Clerk to inform DC</p>

	<p>2/2020/0039/LBC - Rectory Cottage, Higher Street, Okeford Fitzpaine, DT11 0RQ - Erect a 30cm diameter blue plaque to the front elevation and carry out associated external alterations.</p> <p>2/2020/0040/LBC - 75 The Cross, Okeford Fitzpaine, DT11 0RF - Erect a 30cm blue plaque to the front wall of the building adjacent to the goal door, carry out all external alterations associated to this.</p> <p>2/2020/0344/FUL – Froghole Farm, Higher Street, Okeford Fitzpaine, Dorset, DT11 0EF – Erect agricultural building for the storage of hay, straw, feedstuffs, equipment, machinery and materials.</p> <p>The Clerk advised that after email consultation with Councillors the Parish Council objected to the following application.</p> <p>2/2020/0309/FUL - Wessex Park Homes, Shillingstone Lane Okeford Fitzpaine DT11 0RB - Demolish existing industrial building and erect 4no. detached dwelling houses</p> <p>Objection as follows:</p> <ul style="list-style-type: none"> •The application related to development in the Countryside for which the Parish has no need as there are already planning applications being processed for development within or adjacent to the Okeford Fitzpaine Settlement Boundary for in excess of an additional 120 additional dwellings on top of the recently completed Old Dairy of 37 dwellings, there was clearly no need for these 4 isolated dwellings. •The application was contrary to Policy 24 which stated that any development should be designed to improve the character and quality of the area. The Parish Council considered that the design of the proposed application did not improve the character of the area. •The proposal does nothing to address the overall issue of the redundant Class B industrial buildings to return this site which includes sections that are within the AONB to something that brings the site closer to its original Countryside form. The original location of this employment site in a relatively isolated countryside location must now be seen as a mistake which will be difficult to rectify on economic grounds. The buildings in this area (apart from the adjacent minerals storage and distribution) are generally agricultural interspersed with a small number of single detached residential buildings on large plots. The design proposals of clad walls and metal roofs for these building are not in harmony with the local buildings which are of generally of conventional brick under tiled roofs associated with the 19th and 20th Century. •NEIGHBOURHOOD PLAN: The Wessex Park Homes site has been considered for allocation within the OFNP (currently suspended whilst multiple housing application are considered under the loss of 5 year housing supply policies) but for a number of reasons including Local Plan Policy 20 the Countryside, has not been allocated. The site is almost mid-way between the settlements of Okeford Fitzpaine and Shillingstone and does not have suitable pedestrian access to either. At about 800 metres from the centre of the OF village, it is generally considered in an unsustainable location. It is not clear how residents from this north-west corner of the site would make use of pedestrian access to the village along Pound Lane as they would have to access PRWs across the remainder of the WPH site. Reference is made to the reliance on private cars which is accepted for a location which has a low sustainability score. 	
9.	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> • DAPTC - Policy consultation on dormant assets • ACRE – National Village & Community Hall Survey • DAPTC - Coronavirus – Information for Local (Parish & Town Council) • DAPTC – Coronavirus Update • DAPTC – Death of DAPTC Chairman Cllr Alan Thacker • NALC - Plymouth university survey of PC's • Cancellation of the Mudpie Café due to Coronavirus • DAPTC - Corona Virus - Parish Council meetings • Dorset Community Action - Supporting you during COVID-19 • Dorset Council - How we will keep waste services going during the coronavirus (COVID-19) situation • Dorset Council - Volunteering and getting support during the coronavirus (COVID-19) outbreak • Power for People - Request for your help with the Local Electricity Bill • Dorset Council - Recycling centre closures and bin collections during coronavirus • Dorset Community Action - Free Webinars to support you during this time x11 • NALC – Coronavirus Information • DAPTC - Travel & transport news • Cllr David Walsh, Dorset Council - Statement regarding Neighbourhood Plans • DAPTC - CCN/County APPG - Rural bus inquiry - deadline extension 8 May • DAPTC - Helping your communities 	

	<ul style="list-style-type: none"> • Cllr Pauline Batstone - Update on community response work • Dorset Council - Garden waste service to be suspended • Dorset Council - Car park charges suspended to support key workers and residents • Dorset Community Action - Can you help the Dorset Community Response? • DAPTC E-Newsletter No. 23 - April 2020 • DAPTC - Evidence survey to help gather ongoing evidence on the toilet tax • First Bus - Important Coronavirus Update • Cllr Pauline Batstone - Words from me as Chairman of Dorset Council to mark its first anniversary. • Dorset Council - Helping Dorset Council tackle fly-tipping during the pandemic • DAPTC - Latest updates from NALC for Town and Parish Councils • Dorset Community Action - State of the Sector in Dorset Survey, Funding and support available to your charity, community group or social enterprise during this crisis • Dorset Council - Dorset Heathland Planning Framework 2020-2025 Supplementary Planning Document and Poole Harbour Recreation Supplementary Planning Document adoption (3) • Dorset Community Action - State of the Sector Survey • Wessex Community Housing Hub: Free webinars in May • DAPTC E-Newsletter No. 24 - May 2020 • Update on Salisbury Hospital from its Governors • Dorset Community Action - funding and support available to your charity, community group or social enterprise during this crisis • Covid 19 Action Group Sturminster Newton Food Voucher Scheme • Support needed to keep Marie Curie Nurses on the frontline in the South West, through the Coronavirus crisis • <i>Dorset Council – Reinstating car park charges</i> • DAPTC Member Temperature Check Survey • A number of letters from residents supporting a 20mph speed limit • Dorset Community Action - Funding and support available to your charity, community group or social enterprise during this crisis • NALC – Open letter to all Councillors • Dorset Council - Latest coronavirus (COVID-19) news and information, 29 May • DAPTC Temperature Check • NALC – Chief Executive’s Bulletin • DAPTC - Feedback - Corona Virus Update 28 May 2020 • Thank you from the Lord Lieutenant for Dorset • Letter of thanks from the Chief Executive of Dorset Council, Matt Prosser • Dorset Council - Highways measures to improve social distancing - short term • Emails regarding Traffic speeding problems in Okeford Fitzpaine • NALC – Chief Executive’s Bulletin • DAPTC - System briefing on COVID-19 surveillance – status Wednesday 3 June 	
10.	<p>REPRESENTATIVES REPORTS:</p> <p>Rights of Way/Footpaths: Cllr Gartside advised that the footpath officer had cleared a number of footpaths.</p> <p>Transport: N.F.T.R.</p> <p>Football Club: N.F.T.R.</p> <p>DAPTC: N.F.T.R.</p> <p>Village Community Group: N.F.T.R.</p> <p>Village Hall: Cllr Rowe advised that the Fippenny Fair had been cancelled due to the Covid-19 situation.</p> <p>PCC: Cllr Le Riche gave the following update: The Church will now be open for private prayer on a Sunday and Wednesday. This will allow for the church to be closed for 72 hours so that any chance of virus being spread is eliminated. However, social distancing must be observed, signs are in place as is hand sanitizer. As of Monday, funerals will be allowed in churches as long as full social distancing can be observed. The Rector and Church Warden will measure and mark out where people can sit and number of seats available to families.</p> <p>School: N.F.T.R.</p> <p>Tree Officer: N.F.T.R.</p> <p>History Society: N.F.T.R.</p>	

11. 11.1	<p>FINANCIAL MATTERS: Accounts paid since last meeting: April: Mrs S Deary – Salary £360.57 Chq No. 1232 HMRC – Employee PAYE £270.20 Chq No. 1233 NFU Mutual – Tractor Insurance £646.74 Chq No. 1234 British Gas – Pavilion Gas £362.56 Chq No. 1235 Southern Electric – Pavilion Electric £83.75 D/D May: Mrs S Deary – Salary £360.37 Chq No. 1236 Mr A Frampton – Tractor Fuel £308.39 Chq No. 1237 Water2Business – Pavilion Water £51.06 Chq. No.1238 Zurich Insurance – PC insurance £919.25 Chq No. 1240 Seiretto – Fippenny News Website hosting £106.80 Chq No. 1241 June Mrs Sandra Deary – Salary £360.57 Chq No. 1239 Mrs Sandra Deary – Zoom Subs for 12 months £143.88 Chq No. 1242</p> <p>11.2 Accounts to be paid: Mr A Frampton – Tractor and Strimmer sundries £68.39 Chq No. 1243 Parish Mag Printers – Fippenny News (March) £72.00 Chq No. 1244 It was proposed by Cllr Rowe and seconded by Cllr R Corben that these be paid. This was agreed by Council.</p> <p>11.3 Receipts: None 11.4 Finance Review: The Clerk had distributed the accounts. No issues were raised. 11.5 Annual Accounts: 11.5(i) Annual Governance Statement: The Annual Governance Statement was read out to Council. Cllr Gartside proposed that the Annual Governance Statement be approved. This was seconded by Cllr R Corben and agreed by Council. 11.5(ii) Annual Accounts Statement: The Clerk advised that the Internal Auditor had confirmed the accounts as correct. It was proposed by Cllr Plummer that the Accounting Statement be approved. This was seconded by Cllr S Corben and agreed by Council. Clerk to submit the final accounts to the external auditor. 11.6 Any other Financial Matters: None.</p>	
12.	<p>ITEMS FOR THE AGENDA OF THE NEXT MEETING</p> <ul style="list-style-type: none"> • Grants • To hold a meeting every month during the year. 	
13.	<p>THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 7 July 2020 at 7.30pm via Zoom. The Chairman thanked all present and closed the meeting at 10.15pm</p>	