

Minutes published unapproved for ratification at the meeting to be held on 1 September 2020

**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT 7.30pm VIA ZOOM ON TUESDAY 4 AUGUST 2020**

PRESENT: Cllr N Plummer (Chairman)
Cllr R Rowe (Vice-Chairman)
Cllr S Corben
Cllr R Corben
Cllr D Day
Cllr D Gartside
Cllr S Le Riche

Also present: - Mrs. Sandra Deary, Clerk, Cllr P Batstone, Dorset Council and 10 members of public

- 1 **APOLOGIES:** None
2. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
Cllr Gartside declared a personal interest in item No.7 (church pews) as she is a member of the Church Council.
Cllr Le Riche declared a personal interest in item No. 7 (church pews) as a licensed lay minister and a church warden.
3. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012. No dispensations were required.
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 JULY 2020:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Le Riche and seconded by Cllr S Corben that they be signed by the Chairman, this was agreed. Cllr Gartside asked it to be noted that at the last meeting that she had liaised with Road Safety at Dorset Council and been advised that Higher Street was unlikely to meet criteria required for a Speed Indicator device thus inadvisable to spend money applying, whereas a SID could be located on Castle Avenue where one had previously been sited before being damaged and removed.

		Action
5.	Dorset Council Councillor's Report: Cllr Batstone advised that she was still working on the 2 issues raised at the last meeting regarding enforcement relating to the Gallops at Stockhold Bottom and the illegal opening in Shillingstone Lane.	
	Public Participation: Mrs Finklaire asked if a review of the Fippenny News could be undertaken to discuss with the Parish Council how we can improve on the current format, to make the magazine more inclusive and relevant to all, and increase the circulation, free of charge, to every household in the parish. It was agreed to add this item to the next agenda for discussion at the next meeting. Mr Burt felt that the Parish Council took too long to deal with matters, including the new noticeboard and access to Greenhayes.	
6.	Update on Open Items: Recreation Ground: Cllr S Corben advised that the boiler would be serviced on 14 August and the engineer had agreed to look at the softener to ensure the correct one was ordered. He advised the fire equipment had been serviced and a number of extinguishers would need replacing later in the year. This would be highlighted on the engineer's report. Bowey Field: Cllr R Corben advised that the play area had been re-opened with the exception of the swing which was highlighted as faulty in the recent RoSPA report. Investigations on how to repair the swing were underway. The Council thanked Mr Frampton and Mr Hall for the work they had carried out on minor repairs highlighted in the RoSPA report. Signage on the safe use of the play area during the Covid-19 situation had been put in place, with the onus being on users to keep the area clean and safe. Cllr S Corben advised that a team of volunteers was being set up to clean the areas regularly. Cllr R Corben advised that he was seeking quotations for additional play equipment/matting. Neighbourhood Planning: Cllr Le Riche advised that Mr Weeks and Mr Banning were currently on holiday. It was hoped that the Neighbourhood Plan would be ready for submission to Dorset Council in 3 months, after which it would go back out to consultation in the Parish. Belchalwell and Fiddleford items: N.F.T.R. Land at top of Back Lane & Bottom of Okeford Hill: N.F.T.R. Old Orchard, Mary Garden and other areas of Grass: Cllr S Corben advised that he had obtained 2 quotations for a 2-rail fence from Mary Gardens to Fairfield, one from a contractor in the village and one from a contractor in Sturminster Newton. The price from the contractor in the village was slightly higher and Cllr S Corben was asked to speak to them to see if they could match the price from the other contractor. The quotations included installing 2 posts on the Fairfield side of the field to stop cars from parking on the grass. Cllr S Corben agreed to obtain quotations for work to the chain link fence at Bowey and a broken fence post. S.106: Cllr Plummer advised he would meet with the Chairman of the Village Hall Committee to arrange a meeting in the near future if it was safe to do so.	Cllr S Corben to obtain quotations

	<p>Little/Mill Lane Signage: Cllr Gartside that this work was not ranked highly with Dorset Council at the moment.</p> <p>Gallops at Stockhold Bottom: Cllr Batstone advised that she was still looking into this.</p> <p>Plaques for listed building: Mr Vickers advised that planning permission had now been obtained for all three plaques. The Great Dorset Steam Fair and the family of Mr Lemon had agreed to make donations towards the cost for 2 of the plaques, the Parish Council had agreed to fund the third. Cllr S Corben proposed ordering the plaques. This was seconded by Cllr R Corben and agreed by Council. Mr Vickers to liaise with the Clerk to order the plaques. The Council thanked Mr Vickers for all his hard work on this project.</p> <p>Refurbishment of Plaque on the commemorative Cross: The clerk advised that she had emailed the recommended contractors but no response had been received. Clerk to chase.</p> <p>Noticeboard by shop: Cllr S Corben advised that the noticeboard had now arrived and he hoped to install it at the weekend. Clerk to supply keys for all Councillors.</p> <p>Wall at Greenhayes: Cllr R Corben advised one of the contractors he had spoken to was unable to quote for the work, he would be meeting with another contractor on Monday 10 August. Awaiting quotations.</p> <p>Museum/ Defibrillator Lighting: Councillors and members of the public were concerned with the amount of time it had taken so far and still no response had been received from SSE. Mr Vickers advised that the current light switch was outside and was not working. Mr Burt advised that it was a dawn till dusk light and should be working, he offered to take a look. The Chairman felt that a qualified electrician should investigate and it was agreed that Cllr S Corben should ask Mr Hall to investigate. Cllr S Corben agreed to meet with Mr Hall and Mr Burt this weekend.</p> <p>Climate Emergency Response: N.F.T.R.</p> <p>Illegal opening in Shillingstone Lane: Cllr Batstone advised that she was still liaising with the enforcement officer.</p> <p>Grants: Cllr Rowe agreed to look for any available relevant grants and produce a weekly update to be emailed to all Councillors.</p> <p>Open Spaces Review: The Chairman advised that he had spoken to the land owner on two occasions regarding the purchase of land through the orchard in Ridouts to allow room for a footpath to the pavilion. The land owner had agreed to discuss this matter with his family. Cllr Gartside felt that a footpath should still be built around the recreation ground to allow walkers and dog walkers to walk around the field. Cllr Rowe advised that costings would be required before a grant application could be made. Clerk to check with Fields in Trust if this would be allowed.</p>	<p>Clerk to chase.</p> <p>Cllr S Corben to investigate</p> <p>Clerk to contact Sports England</p>
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Wild flowers on verge by recreation ground: Cllr S Corben advised that in order to plant wild flowers on the verge from the recreation ground to the sign, the ditch would need digging out at a cost of approximately £200-£300. He advised that an additional yearly cost would be incurred to cut the hedge as the tractor would not be able to reach it without driving over the verge, therefore destroying the flowers. Mr Burt advised that a long arm cutter attached to the tractor should be able to cut the hedge. Cllr S Corben advised that the ditch belonged to the Parish Council and had not been dug out for a number of years, he suggested getting the ditch dug out from the village sign to Castle Cottage, this would cost in the region of £500-£600. He agreed to get 2 quotations for the work and email them to all Councillors.</p> <p>Offer of trees for planting: Mr Porter advised that he had 4 trees to offer the Parish Council, including an 8ft evergreen oak tree and an 8ft beech tree. He advised that he would prepare the ground for planting. Councillors felt that the oak tree could be planted at the top of the recreation ground and the beech tree close to the allotments. Mr Porter to meet with Cllr S Corben to discuss further.</p> <p>Church Pews: Cllr S Corben advised that he had been approached by a large number of residents who had stated that they had never received a letter from the church regarding the removal of the pews. Cllr Le Riche advised that a letter had gone out 3-4 years ago, and she had hand delivered a number of these herself. She advised that 21 replies had been received with no objections raised to the removal of the pews. Cllr D Gartside advised that a notice had been displayed on the gate by Greenhayes advising that the faculty would go ahead if no objections were received. No objections were received. She added that regular reports were given to the Parish Council regarding the plans for lighting, heating and seating at the church, this was minuted in the Parish Council minutes. Cllr Le Riche advised that the advertisement and consultation had been carried out correctly.</p> <p>Cllr S Corben felt that support for the church could be damaged if the removal of the pews went ahead. Cllr Gartside advised that the average attendance at church services was 35. The alterations would go ahead to enable the church to meet the needs of local residents. The Chairman advised that the Parish Council did not have any legal powers over the church.</p>	<p>Cllr S Corben to obtain quotations</p> <p>Cllr S Corben to meet with Mr Porter</p>
8. 8.1	PLANNING MATTERS:	

<p>8.2</p> <p>8.3</p> <p>8.4</p>	<p>APPLICATIONS: 2/2020/0877/HOUSE – Bramble Hill, Higher Street, Okeford Fitzpaine, DT11 0RQ – Erect double carport, store and log store. Following discussions Cllr Le Riche proposed no objection to this application. This was seconded by Cllr Day and agreed by Council</p> <p>2/2020/0309/FUL - Wessex Park Homes, Shillingstone Lane, Okeford Fitzpaine, DT11 0RB – Demolish existing industrial building and erect 4 No. detached dwelling houses. Following discussions Cllr S Corben proposed objection to the application. This was seconded by Cllr Rowe and agreed by Council. The objections were as follows:</p> <p>Objection as follows:</p> <ul style="list-style-type: none"> • The Parish Council consider that this site should remain as an employment site. With many housing projects planned within Okeford Fitzpaine this site should remain brown field for local employment of the many additional households. • The application related to development in the Countryside for which the Parish has no need as there are already planning applications being processed for development within or adjacent to the Okeford Fitzpaine Settlement Boundary for in excess of an additional 120 additional dwellings on top of the recently completed Old Dairy of 37 dwellings, there was clearly no need for these 4 isolated dwellings. • The application was contrary to Policy 24 which stated that any development should be designed to improve the character and quality of the area. The Parish Council considered that the design of the proposed application did not improve the character of the area. • The proposal does nothing to address the overall issue of the redundant Class B industrial buildings to return this site which includes sections that are within the AONB to something that brings the site closer to its original Countryside form. The original location of this employment site in a relatively isolated countryside location must now be seen as a mistake which will be difficult to rectify on economic grounds. The buildings in this area (apart from the adjacent minerals storage and distribution) are generally agricultural interspersed with a small number of single detached residential buildings on large plots. • NEIGHBOURHOOD PLAN: The Wessex Park Homes site has been considered for allocation within the OFNP (currently suspended whilst multiple housing application are considered under the loss of 5-year housing supply policies) but for a number of reasons including Local Plan Policy 20 the Countryside, has not been allocated. The site is almost mid-way between the settlements of Okeford Fitzpaine and Shillingstone and does not have suitable pedestrian access to either. At about 800 metres from the centre of the OF village, it is generally considered in an unsustainable location. It is not clear how residents from this north-west corner of the site would make use of pedestrian access to the village along Pound Lane as they would have to access PRWs across the remainder of the WPH site. Reference is made to the reliance on private cars which is accepted for a location which has a low sustainability score. <p>DECISIONS: None</p> <p>PLANNING COMMITTEE UPDATE: The Planning Committee had met on 21 July 2020 and discussed the following application:</p> <p>2/2020/0814/FUL – St Andrews Church, Greenhayes, Okeford Fitzpaine, DT11 0RD – Installation of an equipment cabinet externally to the rear of the church, install 3 No. antennas within the bell chamber windows, and any works associated with this. Cllr S Corben proposed supporting the application as it was of benefit to the community. This was seconded by Cllr R Corben and agreed by the Committee.</p> <p>ANY OTHER PLANNING MATTERS: None</p>	<p>Clerk to inform DC</p> <p>Clerk to inform DC</p>
<p>9.</p>	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> • DAPTC E-Newsletter No. 25 - July 2020 • Dorset Council - Food Insecurity Mapping • NALC unveils plans for a series of online events • Dorset Council – Road Traffic Regulations 1984, temporary Traffic Regulation Notice Duck Street, Child Okeford • DAPTC - Re-opening of playgrounds and outside gyms • NALC – Chief Executive's Bulletin • DAPTC - Parish Councils Carbon Footprinting Tool • Dorset Council - Reopening date announced for leisure centres • Dorset Community Action - Invitation to our 16th Support Webinar - Safeguarding during Reopening & Recovery • Dorset Council - Latest news and information from Dorset Council, 13 July • DAPTC - System briefing COVID-19 - status Tuesday 14 July • DAPTC Northern Area Newsletter July 2020 • Dorset Community Action - Funding and support available to your charity, community group or social enterprise to aid recovery from Covid-19 	

	<ul style="list-style-type: none"> Dorset Council – Road Traffic Regulations 1984, temporary Traffic Regulation Notice Shillingstone Lane, Okeford Fitzpaine Dorset Council - Letter from Dorset Race Equality Council DAPTC - Key Dates for Your Diary - Timely Reminder DAPTC - Checklist for holding in person meetings DAPTC -Chief Executive's Bulletin Dorset Council - News releases: Road repair funding and Economic Growth Strategy Dorset Council - Latest news and information from Dorset Council, 21 July DAPTC - System briefing COVID-19 - status Wednesday 22 July Dorset Council – Road Traffic Regulations 1984, temporary Traffic Regulation Notice Turnworth Village Road, Turnworth Dorset Council - Use of Dorset Council Logo by Extinction Rebellion Dorset Council - System briefing COVID-19 - status Friday 24 July DAPTC - Chief Executive's Bulletin Dorset Council - Latest news and information from Dorset Council, 27 July Dorset Community Action - Invitation to our 18th Support Webinar - Reopening Village Halls & Community Spaces Update NALC – Information on 6 new online events ESFA Community Training Grants Dorset Community Action - Funding and support available to your charity, community group or social enterprise to aid recovery from Covid-19 DAPTC - Corona Virus Update 28 July 2020 NALC – Corona virus information for Parish & Town Councils DAPTC - System briefing COVID-19 - status 30 July NALC - Chief Executive's Bulletin Dorset Council - Latest news and information from Dorset Council, 3 August Dorset Community Action -Invitation to our 19th Support Webinar - Supporting You over the next Six Months. 	
10.	<p>REPRESENTATIVES REPORTS: Rights of Way/Footpaths: N.F.T.R. Transport: N.F.T.R. Football Club: Cllr S Corben advised that football would be re-starting on Friday, measures were in place in relation to Covid-19. DAPTC: N.F.T.R. Village Community Group: N.F.T.R. Village Hall: Cllr Rowe advised that a meeting had been held last night and it had been decided to re-open the village hall. Measures were in place in relation to Covid-19. Concerns had been raised regarding the access to the village hall car park being too narrow to allow access for a fire engine if needed. Cllr Le Riche advised that the owner of one of the properties who had made alterations had sent over before and after photographs to show the boundary had not been changed. She had also looked at maps, although these were not very clear. Cllr Gartside agreed to ask the Highways Officer for the highway maps. The Clerk was asked to contact the fire service to ascertain if a fire engine could visit the site to assess the situation. PCC: Cllr Le Riche advised that the church was awaiting planning permission for the phone antennas. School: Cllr Le Riche advised that the Academy Trust were looking improve the entrance to the school. Tree Officer: N.F.T.R. History Society: N.F.T.R.</p>	<p>Cllr Gartside to ask Highways Officer for maps. Clerk to ask Fire service to attend.</p>
11. 11.1 11.2 11.3	<p>FINANCIAL MATTERS: Accounts paid since last meeting: Earth Anchors – New Noticeboard £1090.80 Playsafety – RoSPA Inspection £172.80 Fireline – Fire Equipment Service £124.02 Mrs S Deary – Salary £360.37 It was proposed by Cllr Le Riche and seconded by Cllr S Corben that these be paid. This was agreed by Council.</p> <p>Accounts to be paid: None Receipts: None</p>	<p>Chq No. 1248 Chq No.1249 Chq No. 1250 Chq No. 1251</p>

11.4	Finance Review: The Clerk had distributed the accounts. No issues were raised.	
11.5	Annual Accounts: The clerk advised that the annual accounts had been submitted.	
11.6	Any other Financial Matters: None.	
12.	ITEMS FOR THE AGENDA OF THE NEXT MEETING <ul style="list-style-type: none"> • Review of Fippenny News • Damage at the Pound 	
13.	THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 1 September at 7.30pm via Zoom. The Chairman thanked all present and closed the meeting at 9.45 pm	