

Minutes published unapproved for ratification at the meeting to be held on 6 October 2020

**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT 7.30pm VIA ZOOM ON TUESDAY 1 SEPTEMBER 2020**

PRESENT: Cllr N Plummer (Chairman)
Cllr R Rowe (Vice-Chairman)
Cllr S Corben
Cllr R Corben
Cllr D Gartside
Cllr S Le Riche

Also present: - Mrs. Sandra Deary, Clerk, Cllr P Batstone, Dorset Council and 4 members of public

- 1 **APOLOGIES:** Cllr D Day (other commitments)
2. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
3. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012. No dispensations were required.
4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 AUGUST 2020:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Le Riche and seconded by Cllr R Corben that they be signed by the Chairman, this was agreed.

		Action
5.	<p>Dorset Council Councillor's Report: Cllr Batstone advised that a message received from the CE of Dorset Council had confirmed that current working practices would continue, with employees continuing to work from home wherever possible. She advised that the Dorset Council AGM would take place on Thursday 3 September and that she would no longer be the Chairman, she thought that the Leader of the Council would remain the same. She added that Finance was still a major concern for Dorset Council as the Government were not willing to compensate for all expenditure due to the Covid-19 situation. In relation to speeding in the Parish, Cllr Batstone felt that this was bad driving and was a matter for the police.</p>	
	<p>Public Participation: Mrs Clinkard addressed the Council and enquired who had complained about her letter regarding the church pews and why her letter had subsequently been removed from the Fippenny News. Cllr Le Riche advised that both herself and Lydia Cook (Vicar) had felt that the letter was potentially libellous and had complained. Cllr Rowe advised that the letter had been removed from the "save the pews" website on the same day that the complaints had been received, and for safety reasons a decision had been made to remove it from the Fippenny News. Cllr Plummer advised that he supported the removal of the letter as the Fippenny News should be a positive, uplifting magazine. Cllr R Corben felt that the letter was not libellous and therefore should not have been removed. He added that the editor of the Fippenny News should not remove things without discussion with other Councillors first.</p>	
	<p>Update on Open Items: Recreation Ground: Cllr S Corben gave the following update:</p> <ul style="list-style-type: none"> • The Boiler had been serviced and the engineer was looking into the best water softener to purchase. • The ditch along the car park was due to be done next week. • The Village Hall Committee had given the Pavilion a thorough clean before the picnic event and visitors had been sensible. A good afternoon was had by all attendees. <p>Bowey Field: Cllr R Corben advised that a piece of fence behind the seat was broken and he was looking at how this could be fixed. He agreed to speak to Cllr Day regarding the repair to the swing.</p> <p>Neighbourhood Planning: N.F.T.R.</p> <p>Belchalwell and Fiddleford items: N.F.T.R.</p> <p>Land at top of Back Lane & Bottom of Okeford Hill: Cllr S Corben advised that the site was now very tidy. It was agreed to leave this item on the open items for the time being.</p> <p>Old Orchard, Mary Garden and other areas of Grass: Cllr S Corben advised that he had received an amended quotation from Goddard Landscapes which he had emailed to all Councillors. Councillors had accepted the quotation and Cllr S Corben had given the go ahead to Goddard Landscapes to carry out the work, which would commence next week. It was agreed to review the space to ascertain if anything else was required once the fence had been erected.</p> <p>S.106: Cllr Plummer advised that himself and Cllr Le Riche, had met with the Village Hall Committee (Cllr R Rowe was also present) and the minutes of that meeting had been distributed to all Councillors. Cllr S Corben felt that money should be given to the Village Hall to complete the project as the Village Hall was used by the majority of residents. Cllrs R Corben, Rowe and Le Riche agreed with this. Cllr S Corben proposed giving the Village Hall Committee s.106 money to complete the Project.</p>	

	<p>Cllr D Gartside asked if the issue with the narrow entrance to the extension had been addressed. Cllr Plummer advised that the trustees and the Village Hall Committee had agreed the layout. Cllr Plummer advised that the Village Hall currently had £14,394 in the bank, this included a £10k maintenance grant. He advised that the cost to complete the project was in the region of £9,200, but could be less if bargains were found. Cllr Plummer suggested a contribution of £5000 from S.106 monies, as together with the £4,394 reserves held by the Village Hall, this would be sufficient to complete the project. It was agreed that this would be the final amount of s.106 monies given to this project. Cllr S Corben proposed that £5000 of S.106 monies should be approved by the Parish Council to allow the completion of the project. This was seconded by Cllr R Corben and agreed by the Council. Clerk to write to Dorset Council to ask for the release of £5000 s.106 monies to the Village Hall Committee.</p> <p>Little/Mill Lane Signage: Cllr Gartside asked that a letter be written to Dorset Council to push for the crossing to be sorted out. This would provide a safe crossing for the children going to school. Cllr Gartside to work with the Clerk to produce a letter.</p> <p>Gallops at Stockhold Bottom: Cllr Batstone still following this up.</p> <p>Plaques for listed building: Mr Vickers had provided the following update: The three plaques had now been ordered and were expected in the next couple of weeks. He asked for ideas on how the unveiling ceremony could take place in light of the current Covid-19 situation. Cllr R Corben felt that a "steam up" would be a good idea and would be supported by the Great Dorset Steam Fair. Cllr S Corben felt that all three plaques should be unveiled together and a walk between the three should be organised. Cllr Plummer felt that a "steam up" should take place at a later date once the Covid-19 situation had improved.</p> <p>Refurbishment of Plaque on the commemorative Cross: The Clerk advised that she had now managed to obtain one quotation which she would distribute to all Councillors. The Clerk was asked to chase for another quotation.</p> <p>Noticeboard by shop: The Noticeboard had now been erected. It was agreed to discharge this item from the agenda.</p> <p>Wall at Greenhayes: Cllr R Corben advised that he was still chasing to get a 2nd quotation.</p> <p>Museum/ Defibrillator Lighting: Mr Vickers had reported that a light had now been installed and was working well. The Parish Council thanked Mr P Hall for carrying out this work. Cllr R Corben advised that a number of the clay tiles on the roof were broken, he had spoken to Mr Tucker who had confirmed that he had these tiles in stock, it was agreed that Mr Tucker be asked to carry out the repairs to avoid damage to the museum. Cllr S Corben advised that the paintwork needed to be done and agreed to get quotations for this work.</p> <p>Climate Emergency Response: Cllr Gartside felt that this issue should be looked into and a lead member sought. She considered it important that the Parish Council did all it could to promote a healthier lifestyle. It was agreed that the Fippenny News would advertise for a volunteer to take on the lead role.</p> <p>Illegal opening in Shillingstone Lane: Cllr Batstone still following this up.</p> <p>Grants: Cllr Rowe advised that there were no current grants available to the Parish Council, she had forwarded one possible grant to the Village Hall Committee.</p> <p>Open Spaces Review: Cllr Plummer advised that the landowner had not yet spoken to his family regarding the sale of the land to create a footpath through Ridouts to the pavilion. Cllr Plummer agreed to contact the landowner again.</p> <p>Wild flowers on verge by recreation ground: Cllr S Corben advised that he had received a quotation to dig out the ditch for the whole length of the recreation ground at a cost of £600. He advised that the ditch was the responsibility of the Parish Council and had not been dug out for a number of years. The quotation included the removal of all material dug out. Cllr Le Riche proposed acceptance of the quotation. This was seconded by Cllr S Corben and agreed by Council. Cllr S Corben to advise contractor.</p> <p>Offer of trees for planting: Cllr S Corben advised that he was still in discussions with Mr Porter regarding the siting for the trees.</p>	<p>Clerk to ask DC to release £5000 s.106 monies to the Village Hall</p> <p>Clerk to write to Dorset Council.</p> <p>Clerk to obtain 2nd quotation. Discharged</p> <p>Cllr S Corben to obtain quotations.</p> <p>Cllr Plummer to contact landowner.</p> <p>Cllr S Corben to advise contractor.</p>
7.	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Review of Fippenny News: Cllr Gartside considered the latest edition of the Fippenny News to be very good, she felt that the formatting was good and the magazine looked very professional. Cllr S Corben felt this was a good communication tool and should be available free of charge to every household. Cllr Plummer felt that if it was free of charge most residents would opt for a printed version and felt the monthly cost to produce that number of printed copies would be too high. Following discussions, it was agreed that the November edition should be produced and delivered to every household free of charge to allow residents to get a feel of the new magazine. A questionnaire would be included to ascertain how many people wanted to receive the magazine electronically, how many would like to receive a printed copy of the magazine at the current cost and how many would not wish to receive the magazine at all. It was agreed that this exercise should take place every 6 months. Cllr Corben agreed to</p>	

	<p>set up a group to deliver the magazine in November and to collect the responses to the questionnaire.</p> <p>Cllr Plummer and the Council praised and thanked Cllr Day for doing such a great job with the Fippenny News. It was agreed that an advert be placed in the Fippenny News asking for a volunteer to help Cllr Day with the production of the magazine, Councillors felt that this would be an excellent opportunity for a budding journalist.</p> <p>Damage at the Pound: Cllr S Corben advised that there was no real problem.</p>	Cllr Corben to set up group.
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p>	<p>PLANNING MATTERS:</p> <p>APPLICATIONS: None</p> <p>DECISIONS: 2/2020/0877/HOUSE - Bramble Hill, Higher Street, Okeford Fitzpaine, DT11 0RQ – Erect double carport and log store – GRANTED</p> <p>2/2020/0814/FUL - St Andrews Church Greenhayes Okeford Fitzpaine DT11 0RD – Installation of an equipment cabinet externally to the rear of the church, install 3 No. antennas within the bell chamber windows, and any works associated with this – GRANTED</p> <p>2/2020/0765/HOUSE - Rectory Cottage Higher Street Okeford Fitzpaine DT11 0RQ – Erect Garage (demolish existing garage) – GRANTED</p> <p>2/2020/0766/LBC - Rectory Cottage Higher Street Okeford Fitzpaine DT11 0RQ – Erect Garage (demolish existing garage) – GRANTED</p> <p>2/2020/0344/FUL - Froghole Farm Higher Street Okeford Fitzpaine Dorset DT11 0EF – Erect agricultural building for the storage of hay, straw, feedstuffs, equipment, machinery and materials - GRANTED</p> <p>PLANNING COMMITTEE UPDATE: The Planning Committee had not met since the last meeting.</p> <p>ANY OTHER PLANNING MATTERS: None</p>	
9.	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> • Cllr P Batstone – Northern area report • DAPTC – Possible funding sources • DAPTC - Small Business Grant Fund - Important Update • The Dorset Lengthsman – Speed watch – <i>Cllr Plummer agreed to look into this with the Working Party set up to look at irresponsible driving behaviour.</i> • Dorset Council statement: IRONMAN event • Road Traffic Regulation Act 1984, Temporary Traffic Regulation Notices, Duck Street, Child Okeford • Dorset Community Action - Funding and support available to your charity, community group or social enterprise to aid recovery from Covid-19 x 4 • NALC – Chief Executive's Bulletin • Dorset Council - Latest news and information from Dorset Council, 7 August • DAPTC - Devolution Consultation / Survey – NALC • NALC – Newsletter • DAPTC – Important update • NALC – Chief Executive's Bulletin • CPRE - Dorset is under threat from excessive house building & Planning White Paper – <i>Cllr Le Riche urged all Councillors to read this white paper. It was agreed to discuss the Parish Council response at the next meeting.</i> • DAPTC E-News • NALC – Newsletter • Secretary of Northern Area DAPTC - Newsletter 3 • NALC – Chief Executive's Bulletin • DAPTC E-News 21st August '20 • Dorset Council - Latest news and information from Dorset Council, 21 August • DAPTC E-News 28th August '20 • NALC – Chief Executive's Bulletin • Dorset Council - Latest news and information from Dorset Council, 28 August 	
10.	<p>REPRESENTATIVES REPORTS:</p> <p>Rights of Way/Footpaths: N.F.T.R.</p> <p>Transport: N.F.T.R.</p> <p>Football Club: Cllr S Corben advised that the new football season would start on 12 September.</p> <p>DAPTC: N.F.T.R.</p> <p>Village Community Group: N.F.T.R.</p> <p>Village Hall: Cllr Plummer advised that he would reach out to the Village Hall Committee to see how they were currently operating and to find out their intentions for the future. Cllr Rowe advised that the picnic event had raised £260.00</p>	

	<p>PCC: Cllr Le Riche advised that the pews had now been removed and a wedding and baptism had recently taken place. She added that during the removal of the pews some rotten wood had been discovered. This would be replaced over time.</p> <p>School: N.F.T.R.</p> <p>Tree Officer: N.F.T.R.</p> <p>History Society: N.F.T.R.</p>																																					
11. 11.1 11.2	<p>FINANCIAL MATTERS:</p> <p>Accounts paid since last meeting: None</p> <p>Accounts to be paid:</p> <table><tr><td>British Gas – Pavilion Gas</td><td></td></tr><tr><td>£187.05</td><td>Chq No. 1252</td></tr><tr><td>Total Energy Services – Boiler servicing</td><td></td></tr><tr><td>£273.99</td><td>Chq No.1253</td></tr><tr><td>Mrs S Deary – Salary</td><td></td></tr><tr><td>£368.17 Salary & Stamps</td><td>Chq No. 1254</td></tr><tr><td>Southern Electric</td><td></td></tr><tr><td>£146.82</td><td>Chq No. 1255</td></tr><tr><td>Mr A Frampton – Play area sundries</td><td></td></tr><tr><td>£28.28</td><td>Chq No. 1256</td></tr><tr><td>PKF - Annual Audit</td><td></td></tr><tr><td>£240.00</td><td>Chq No. 1257</td></tr><tr><td>Fippenny News</td><td></td></tr><tr><td>£72.00</td><td>Chq No. 1258</td></tr><tr><td>Cllr D Day – Swing parts</td><td></td></tr><tr><td>£20.77</td><td>Chq No. 1259</td></tr><tr><td>Mr S Corben – Paint</td><td></td></tr><tr><td>£20.90</td><td>Chq No. 1260</td></tr></table> <p>It was proposed by Cllr Plummer and seconded by Cllr Rowe that these be paid. This was agreed by Council.</p>	British Gas – Pavilion Gas		£187.05	Chq No. 1252	Total Energy Services – Boiler servicing		£273.99	Chq No.1253	Mrs S Deary – Salary		£368.17 Salary & Stamps	Chq No. 1254	Southern Electric		£146.82	Chq No. 1255	Mr A Frampton – Play area sundries		£28.28	Chq No. 1256	PKF - Annual Audit		£240.00	Chq No. 1257	Fippenny News		£72.00	Chq No. 1258	Cllr D Day – Swing parts		£20.77	Chq No. 1259	Mr S Corben – Paint		£20.90	Chq No. 1260	
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11.3	<p>Receipts: None</p>																																					
11.4	<p>Finance Review: The Clerk had distributed the accounts. No issues were raised.</p>																																					
11.5	<p>Annual Accounts: The clerk advised that the annual audit had now been concluded. One issue was raised that Section 2 was not signed by the Responsible Finance Officer before approval.</p>																																					
11.6	<p>Any other Financial Matters: None.</p>																																					
12.	<p>ITEMS FOR THE AGENDA OF THE NEXT MEETING</p> <ul style="list-style-type: none">• Response to Planning White Paper• Recorded Votes• Access to the Village Hall																																					
13.	<p>THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 6 October at 7.30pm via Zoom. The Chairman thanked all present and closed the meeting at 9.45 pm</p>																																					