

Minutes published unapproved for ratification at the meeting to be held on 4 May 2021  
**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING**  
**HELD AT 7.30pm VIA ZOOM ON TUESDAY 6 APRIL 2021**

**PRESENT:** Cllr N Plummer (Chairman)  
 Cllr R Rowe (Vice-Chairman)  
 Cllr S Corben  
 Cllr R Corben  
 Cllr D Gartside

**Also present:** - Mrs. Sandra Deary, Clerk, Cllr P Batstone, Dorset Council and 8 members of public

**1 APOLOGIES:**

**2. DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.

**3. GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.

**4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 MARCH 2021:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr R Corben and seconded by Cllr Gartside that they be signed by the Chairman, this was agreed.

**5. Recall of the decision to install a seat at the top corner of the Recreation Ground.** Following the request of 4 Councillors, the Parish Council discussed the option to review the decision made on 3 November 2020 to install a seat at the recreation ground. Following discussion Cllr S Corben proposed that the decision to install a seat at the recreation ground be recalled. This was seconded by Cllr R Corben and agreed by Council.

		Action
5.	<b>Dorset Council Councillor's Report:</b> Cllr Batstone gave the following report: Dorset Council will have their annual meeting next week. Discussions will take place on returning to face-face meeting.	
	<b>Public Participation: A number of residents spoke in relation to planning application P/VOC/2021/00668</b> - Shillingstone Poultry Farm, Shillingstone Lane, Okeford Fitzpaine, Dorset, DT11 0RB. Concerns were raised on the location of the proposed drop off/parking area. Cllr R Corben advised that this would not be situated in the village centre, but would be situated behind the proposed development. He added that the Parish Council had asked for a walking footpath from the proposed development to the village centre. Mr Beresford asked if there would be any chance of putting a car parking area for school staff. Mrs Blanco was concerned that the proposed development would cause additional traffic in the village. She added that the widening of Shillingstone Lane would mean the loss of the natural traffic calming. Mr Beresford asked if the Neighbourhood Plan would be on the basis of the current Neighbourhood Plan. The Chairman advised that there would likely be a full review of the plan and what had happened to date. Once this was done a Parish meeting would be called to get the views of local residents. The Chairman added that it was important to focus on 3 or 4 really important issues to focus on in the plan. Mr Burt advised that the previous Council had worked closely with the developers and had requested a link road be installed from Shillingstone Lane to Castle Lane. He added that this had been abandoned in the Neighbourhood Plan, he considered that the link road needed to be built. Mr Burt asked for an update on the village hall entrance as the village hall extension could not be completed as the concrete lorry could not access the site. This was discussed later in the meeting under open items. Mr Gartside felt that the decision to install a bench at the recreation ground should stand as the recreation ground was an amenity for the whole village. Mr Jay advised that he had investigated the cost of an outdoor table tennis table with Table Tennis England who had advised that due to Government funding they could do special prices to encourage the sport. The cost ranges from £685 -£1532. He considered that an outdoor table tennis table would provide another amenity for the Village for the benefit of all, young and old alike, providing fun, entertainment and exercise in the open air and be beneficially to mental health. Mr Jay advised that he had had 24 positive responses to an email he had sent out asking if residents would like to see an outdoors table tennis table in the village.	
6.	<b>Update on Open Items:</b> <b>Recreation Ground:</b> Cllr S Corben advised that the old oak tree had lost a number of limbs and a huge spit had now appeared in it. Mr Burt advised that most of the trees had tree preservation orders on them. Cllr S Corben proposed that the clerk obtain a report on the tree to ascertain if it is safe. This was seconded by Cllr Gartside and agreed by Council. Cllr S Corben advised that football had restarted. However, this was not being advertised as crowds were not allowed due to the current Covid-19 situation.	Clerk to obtain tree report.

	<p><b>Bowey Field:</b> Cllr S Corben advised the Southern Electric may be taking a pole down in the near future.</p> <p><b>Neighbourhood Planning:</b> The Chairman advised that the Terms of Reference, to be discussed later in the meeting, needed to be agreed before the Neighbourhood Planning Working Party could meet.</p> <p><b>Belchalwell and Fiddleford items:</b> N.F.T.R.</p> <p><b>Darknoll Lane:</b> Cllr Gartside advised that the lane was almost impassable. Following a meeting with Dorset Highways it was established that work would cost in excess of £100,000 and a funding source would need to be investigated. Cllr S Corben felt that to redo the whole lane would be detrimental to the beauty of the lane. Cllr Gartside proposed that Cllr Rowe investigate funding for works to the top and bottom of the lane where there was flooding, before going to public consultation to ascertain if the residents of the parish were happy for work to be carried out. This was seconded by Cllr S Corben and agreed by Council.</p> <p><b>Old Orchard, Mary Gardens and other areas of grass:</b> Cllr S Corben advised that he had now purchased the timber for the flower boxes at a cost of £64.00. He would make these in the near future and residents would be supplying the flowers.</p> <p><b>Little/Mill Lane signage:</b> N.F.T.R.</p> <p><b>Gallops at Stockhold Bottom:</b> Cllr Batstone has been chasing this matter but no answer had yet been received.</p> <p><b>Plaque for listed building on the Cross:</b> It was agreed that the unveiling ceremony should take place once Covid rules allowed. It was agreed that it would be a good idea to have the unveiling ceremony when the steam engines were on show at the pub.</p> <p><b>Refurbishment of plaque on the listed Cross:</b> The Clerk advised that funding for this work to be carried out had been precepted for.</p> <p><b>Wall at Recreation Ground:</b> Cllr R Corben advised that this was in hand and works would be started in the near future.</p> <p><b>Museum:</b> Cllr R Corben advised that works to the roof would be carried out over the next 2 weekends.</p> <p><b>Okeford Fitzpaine Climate Emergency Response:</b> Cllr Gartside advised she was attending a meeting on 12 April and she would be promoting the 20 is plenty campaign.</p> <p><b>Grants:</b> N.F.T.R.</p> <p><b>Access to Village Hall:</b> Cllr Gartside advised that this was now in the hands of Highways as reported at the last meeting. Highways had agreed to keep chasing this matter.</p> <p><b>Seat at Recreation Ground:</b> Members discussed this at length. Cllr Gartside proposed that the original decision to install a seat should be upheld as this was an asset to all residents. This was seconded by Cllr Rowe. On taking a vote this proposal was not carried. Cllr S Corben proposed that the original decision to install a seat was reversed as having a seat at the recreation ground would exacerbate the problem with dog fouling. This was seconded by Cllr R Corben. On taking a vote this proposal was carried. No further action is required. This item is discharged from the agenda.</p> <p><b>Illegal Parking at Village Hall:</b> The Chairman advised that he had not yet been able to ascertain the owners of the offending vehicles. He would keep trying.</p> <p><b>Repairs to the drain at Little/Mill Lane before resurfacing:</b> Cllr Gartside advised the Hannam's had uncovered 2 drains which could connect to the central drain to alleviate the problem with water. She was awaiting a response from Richard Moore as to how much this would cost. The cost would have to be met by the Parish Council.</p> <p><b>Various drains in the village:</b> The Clerk advised that she had reported the issue with drains to Dorset Council and would chase for a reply. The Chairman advised that he had seen a number of officers investigating various drains recently.</p>	Clerk to chase DC
7	<p><b>OTHER ITEMS FOR DISCUSSION:</b></p> <p><b>Terms of Reference for Neighbourhood Plan Working Party:</b> The Terms of Reference for working parties had previously been distributed to Councillors. Cllr Plummer proposed adoption of the Terms of Reference for any working party. This was seconded by Cllr Rowe and agreed by Council.</p> <p><b>Waste bin for village centre:</b> The Clerk advised that she had contacted SPAR who had replied that the query would be passed to the shop owner. Cllr R Corben advised that the shop owners had removed the bin because people were disposing of dog mess and the smell was causing a nuisance. Following discussion Cllr Gartside proposed that no bin be provided in the village centre. This was seconded by Cllr R Corben and agreed by Council. No further action required.</p> <p><b>Change lay-by near the herb farm to verge:</b> Cllr Rowe read out a letter from a local resident as follows:          "I have lived in Okeford Fitzpaine all my life, 70 years+. The lay-by at the top of Knapps is a part of the village and its infrastructure. I was a HGV driver, class 1, driving lorries/vans and vans with trailers, to find a lay-by like this one big enough to stop in for lunch was a challenge. This lay-by provides a parking space for lorries drivers, supplying services to the</p>	

	<p>local shop and pub, to stop for lunch. I strongly object to the filling in of this asset. Following discussion it was decided that no further action should be taken in this matter.</p> <p><b>Obtain 2 small pieces of land from Housing Association to plant wild flowers:</b> The Clerk was asked to write to the Housing Association to ascertain if they would be willing to gift the 2 small areas of land in Mary Gardens to the Parish Council.</p> <p><b>Name for new development on Castle Lane:</b> Some parishioners had submitted suggestions on this subject to the PC. A member of the History Group had submitted a brief history of the site and some suggestions for names. Following discussion Cllr Gartside proposed the name Comerwicke for the new development. This was seconded by Cllr Rowe and agreed by Council. Clerk to inform developers.</p> <p><b>Landmark decision to protect parks and green spaces by Liverpool City Council:</b> It was agreed to add this item to the open items for discussion at the next meeting.</p> <p><b>Outdoor table tennis table for village:</b> Councillors agreed to look at the information provided by Mr Jay and to discuss this matter further at the next meeting.</p>	<p>Clerk to write to Housing Association</p> <p>Clerk to inform developers.</p>
8.	<b>PLANNING MATTERS:</b>	
8.1	<p><b>APPLICATIONS: P/VOC/2021/00668</b> - Shillingstone Poultry Farm, Shillingstone Lane, Okeford Fitzpaine, Dorset, DT11 0RB - Demolish existing buildings and develop land by the erection of up to 45 No. dwellings with associated infrastructure, including the widening of Shillingstone Lane and provision of school drop off car park. (Outline application to determine access). (Variation of Condition Nos. 3 ,6, 12, 22 &amp; 23 of Outline Planning Permission No. 2/2018/0458/OUT to allow for demolition of existing buildings and prepare the site for development; and without compliance with Condition No. 21 which is a duplicate of Condition No. 20). Following discussion Cllr S Corben proposed no objection to this application. This was seconded by Cllr S Corben and agreed by Council.</p>	Clerk to inform Dorset Council
8.2	<p><b>DECISIONS: P/LBC/2020/00202</b> – Myrtle Cottage, Greenhayes, Okeford Fitzpaine, DT11 0RE – Rethatch Roof. Following discussions Cllr S Corben proposed no objection to this application. This was seconded by Cllr Gartside and agreed by Council - <b>GRANTED</b></p>	
8.3	<p><b>ANY OTHER PLANNING MATTERS: P/PAAC/2021/00804</b> – Roome Farm, Okeford Fitzpaine, Blandford Forum, Dorset – Change of use and conversion of agricultural building into 1 No. dwelling (Class C) - This application is not a planning application but a request for a legal determination of the Council as to whether or not Prior Approval is required for the proposal.</p>	
8.4	<p><b>PLANNING COMMITTEE UPDATE:</b> The Planning Committee had not met since the last meeting.</p>	
9.	<p><b>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</b></p> <ul style="list-style-type: none"> <li>• DCA's Latest News - Community Support for your Organisation.</li> <li>• Community Governance Review (CGR) of all town councils, parish councils and parish meetings that sit within the Dorset Council area.</li> <li>• Dorset Council celebrates receiving £19 million of funding to reduce its carbon footprint</li> <li>• Dorset Council – Car Park notices</li> <li>• DAPTC E-News 5th March '21</li> <li>• Latest news and information from Dorset Council, 5 March</li> <li>• NALC – Chief Executive's Bulletin x 5</li> <li>• NALC – New guide on cyber security</li> <li>• Dorset Council – Temporary Road Closure Notice, A357, Shillingstone</li> <li>• Dorset Council – Proposed Temporary Road Closure – Common Lane</li> <li>• Dorset Council - New campaign to stop people trying to recycle disposable nappies</li> <li>• NALC – Online events x 6</li> <li>• Mr Burt - Climate special from Dorset Council</li> <li>• Latest news and information from Dorset Council, 12 March</li> <li>• DAPTC E-News 12th March '21</li> <li>• REMINDER Next Climate and Ecological Emergency Support Meeting Wednesday 17th March 12.30pm</li> <li>• Dorset Community Action - Networking session this Wednesday, plus bonus "Better Days" Day Opportunities and Engagement</li> <li>• DAPTC - Announcement from the Chairman</li> <li>• Dorset Council - Dorchester office report to be discussed next week</li> <li>• Dorset Council - Committee to discuss climate strategy and consultation</li> <li>• Dorset Council – Temporary Road Closure Notice – Common Road, Broad Oak</li> <li>• DCA's Latest News - Community Support for your Organisation.</li> <li>• Dorset Council - Latest news and information from Dorset Council, 19 March</li> <li>• DAPTC E-News 19th March '21</li> </ul>	

	<ul style="list-style-type: none"> <li>• Mr Burt - Landmark decision to protect parks and green spaces by Liverpool City Council</li> <li>• Email to Dorset Council's Chief Executive from Mr Clay regarding a pinch point in the village.</li> <li>• Latest news and information from Dorset Council, 26 March</li> <li>• DAPTC E-News 26th March 2021 - Virtual Meetings Update</li> <li>• Cllr Batstone – Information on planned day of action on April 24<sup>th</sup> by Extinction Rebellion</li> <li>• It's time to engage your communities in the Great British Spring Clean</li> <li>• DAPTC - Summer Visitor Opening - 5pm 31st March 2021</li> <li>• Dorset Community Action - No webinar this week, but we do have a quick update for you.</li> <li>• Dorset Council - Council warns of long delays at Household Recycling Centres this Easter</li> <li>• Dorset CPRE March News including latest in the planning campaign</li> <li>• DAPTC E-News 1st April 2021</li> <li>• DCA's Latest News - Community Support for your Organisation.</li> </ul>	
10.	<p><b>REPRESENTATIVES REPORTS:</b></p> <p><b>Rights of Way/Footpaths:</b> Mr Gartside advised that 2 styles had recently been cleared. He asked if any volunteers would like to come forward as additional help was always welcome.</p> <p><b>Transport:</b> N.F.T.R.</p> <p><b>Football Club:</b> Cllr S Corben advised that football had now restarted.</p> <p><b>DAPTC:</b> The Chairman advised that he had recently attended a Neighbourhood Planning training event.</p> <p><b>Village Community Group:</b> N.F.T.R.</p> <p><b>Village Hall:</b> N.F.T.R.</p> <p><b>Tree Officer:</b> N.F.T.R.</p>	
11. 11.1     11.2           11.3 11.4 11.5	<p><b>FINANCIAL MATTERS:</b></p> <p><b>Accounts paid since last meeting:</b></p> <p>Goddards Landscapes – Wall at Greenhayes £1884.00 Chq No. 1292</p> <p>British Gas – Pavilion Gas £122.92 Chq No. 1293</p> <p>Parish Mag Printers – Fippenny New Printing £86.00 Chq No. 1294</p> <p>SSE- Pavilion Electric £59.33 D/D</p> <p><b>Accounts to be paid:</b></p> <p>DAPTC – Neighbourhood Planning Training £117.00 Chq No. 1295</p> <p>Zurich Municipal - Parish Council Insurance £935.51 Chq No. 1296</p> <p>Seiretto Ltd – Fippenny News Web Hosting £106.80 Chq No. 1297</p> <p>SSE – Bus Shelter Electric £48.90 Chq No. 1298</p> <p>Mrs S Deary – Salary £369.30 Chq No.1299</p> <p>HMRC – Employee PAYE £277.00 Chq No. 1300</p> <p>NFU Mutual – Insurance for Tractors £656.10 Chq No. 1301</p> <p>It was proposed by Cllr Gartside and seconded by Cllr Rowe that these be paid. This was agreed by Council.</p> <p><b>Receipts:</b></p> <p><b>Finance Review:</b> The Clerk had distributed the accounts. No issues were raised.</p> <p><b>Any other Financial Matters:</b> None</p>	
12.	<p><b>ITEMS FOR THE AGENDA OF THE NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• Return to face-face meeting.</li> </ul>	
13.	<p><b>THE NEXT MEETING:</b> The next Parish Council meeting will be held on Tuesday 4 May 2021 at 7.30pm via Zoom. The Chairman thanked all present and closed the meeting at 10.25pm.</p>	