

Minutes published unapproved for ratification at the meeting to be held on 6 July 2021
MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT 7.30pm VIA ZOOM ON TUESDAY 4 MAY 2021

PRESENT: Cllr N Plummer (Chairman)
 Cllr R Rowe (Vice-Chairman)
 Cllr S Corben
 Cllr R Corben
 Cllr D Gartside
 Cllr C Jay

Also present: - Mrs. Sandra Deary, Clerk and 7 members of public

1 APOLOGIES:

2. DECLARATIONS OF INTEREST: Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.

3. GRANTING OF DISPENSATIONS: The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.

4. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND ORDINARY PARISH COUNCIL MEETING HELD ON 6 APRIL 2021: having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Gartside and seconded by Cllr Rowe that they be signed by the Chairman, this was agreed.

		Action
5.	Dorset Council Councillor's Report: None	
	Public Participation: Mr Beresford advised that the best way to get the owner's details of cars illegally parked at the village hall was to contact the DVLA. He advised that the wild flowers planted on the verge by the recreation ground were starting to come through.	
6.	<p>Update on Open Items:</p> <p>Recreation Ground: The Clerk advised that she had obtained a quotation from Dorset Council to produce a report on the condition of the oak tree at a cost of £185.00. She advised that she had contacted Jethro Legard, a local tree surgeon, who had agreed to meet with Cllr S Corben to look at the tree and then provide a quotation to produce a report on the condition of the tree.</p> <p>Cllr S Corben reported the following items:</p> <ul style="list-style-type: none"> • 2 new seats were required for the swings. The cost for a replacement seat was £38.40 each. It was proposed by Cllr S Corben that 2 new seats be purchased. This was seconded by Cllr Gartside and agreed by Council. • Mr Frampton had suggested purchasing a repair kit for the surfacing under the swings. Cllr S Corben agreed to obtain a price. • One of the windows at the recreation ground had blown. Cllr S Corben agreed to obtain a quotation for replacement. <p>Bowey Field:</p> <p>Cllr R Corben advised that he had asked Goddards Landscapes for a quotation to repair the fence. He advised that the wooden climbing frame needed to be repaired, however, it might be a better option to replace the item as it was now quite old and could require a lot of work. Cllr R Corben agreed to obtain the cost to replace the item</p> <p>Cllr S Corben advised that 1 x swing seat, 2 x swing hinges and chains were required. The cost of these items would be £218.40. It was proposed by Cllr R Rowe that these items be purchased. This was seconded by Cllr S Corben and agreed by Council. Clerk to liaise with Mr Frampton for the details of the supplier.</p> <p>Neighbourhood Planning: The Chairman advised that a meeting of the Working Party would be set up in the near future to move this forward.</p> <p>Belchalwell and Fiddleford items: N.F.T.R.</p> <p>Darknoll Lane: Cllr Gartside advised that Cllr S Corben had suggested putting board walks over the flooding points. She had passed this suggestion to Mr R Skeats, Dorset Highways, and was awaiting his response.</p> <p>Old Orchard, Mary Gardens and other areas of grass: Cllr S Corben reported that the planters had now been installed and residents had planted flowers.</p> <p>Gallops at Stockhold Bottom: N.F.T.R.</p> <p>Plaque for listed building on the Cross: N.F.T.R.</p> <p>Refurbishment of plaque on the listed Cross: The clerk was asked to contact the contractor to go ahead with the work, once permission was granted from Dorset Council, as this was a listed monument.</p> <p>Wall at Recreation Ground: Cllr R Corben advised that this was in hand and works would be started in the near future.</p> <p>Museum: Cllr R Corben advised that works to the roof had now been completed, 42 roof tiles had been replaced. Cllr S Corben agreed to obtain quotations for painting woodwork on the museum doors and windows.</p>	<p>Cllr S Corben to obtain prices for resurfacing kit and window</p> <p>Cllr R Corben to obtain price for new climbing frame</p> <p>Clerk to contact contractor and Dorset Council</p>

	<p>Outdoor table tennis table: Members discussed this and considered that if a decision was taken to purchase an outdoor table tennis table, the best location would be at Bowey Field near the other play equipment. Cllr Jay was asked to obtain prices for installation and ground surfacing for the table tennis table.</p>	Cllr Jay to obtain prices for installation.
7	<p>OTHER ITEMS FOR DISCUSSION: Return to face-face meetings: The Chairman advised that after 7 May it was illegal for Parish Councils to make decisions during virtual meetings. Therefore, face-face meetings needed to re-commence. As the restrictions on social distancing would not be lifted until 21 June 2020, the Chairman suggested that the meeting scheduled to take place on 1 June be cancelled. If any urgent items or large planning applications arose a meeting could be called for those items or if any small planning applications were received, then a meeting of the Planning Committee could be called. Cllr S Corben proposed cancelling the next meeting with the conditions set out by the Chairman. This was seconded by Cllr Rowe and agreed by Council.</p>	
8.1	<p>PLANNING MATTERS: APPLICATIONS: P/HOU/2021/00511 - 7 Castle Avenue, Okeford Fitzpaine, Dorset, DT11 0RY - Erection of single & two storey extensions to the side & rear elevations. Following discussion Cllr S Corben proposed no objection to this application. This was seconded by Cllr Gartside and agreed by Council. DECISIONS: None</p>	Clerk to inform Dorset Council
8.2	<p>ANY OTHER PLANNING MATTERS: The Okeford Fitzpaine Tree Preservation Order TPO/2021/0017 – A provisional Tree Preservation Order (TPO) has been made at:</p>	
8.3	<p>Shillingstone Poultry Farm, Shillingstone Lane, Okeford Fitzpaine, Dorset, DT11 0RB</p>	
8.4	<p>PLANNING COMMITTEE UPDATE: The Planning Committee had not met since the last meeting.</p>	
9.	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> ● NALC Online Events x 9 ● SSE - Upcoming Electricity Network Upgrades ● Wessex Flood Warden Newsletter - Spring 2021 ● DAPTC Training e-news April 2021 ● NALC – Chief Executive’s Bulletin x 4 ● DAPTC E-News 9th April 2021 ● Climate and Ecological Emergency Support meeting Monday 12 April 7.30pm ● Dorset Council - SECTION 53, WILDLIFE AND COUNTRYSIDE ACT 1981 - APPLICATION FOR A DEFINITIVE MAP MODIFICATION ORDER – T596 – Fifehead Neville and Okeford Fitzpaine Parishes ● Your invitation to our Support Webinar and a Request from Us! ● DAPTC - Guidance on the Death of HRH The Prince Philip – UPDATE ● NALC – LCR Magazine ● Latest news and information from Dorset Council, 12 April ● NALC – Star Council Awards ● Mr Burt - Remembering our former President, HRH The Duke of Edinburgh ● Message from the High Sheriff of Dorset Michael Dooley ● Latest news and information from Dorset Council, 16 April ● DAPTC E-News 16th April 2021 ● DCA's Latest News - Community Support for your Organisation ● Temporary Traffic Regulation Order for Ham Lane, Hammoon ● Temporary Traffic Regulation Order for Calf Close Lane, Fiddleford ● Dorset Community Action - Your invitation to our Training Session ● Dorset Council - AMENDED Temporary Traffic Regulation Order for Calf Close Lane, Fiddleford ● Dorset Council - AMENDED Temporary Traffic Regulation Order for Ham Lane, Hammoon ● Aster – naming the new development on Castle Lane ● DAPTC E-News 23rd April 2021 ● Latest news and information from Dorset Council, 23 April ● NALC – Youth Survey ● Road Traffic Regulation Act 1984 – Temporary Road Closure – Fiddleford Village Road, Fiddleford ● Dorset Community Action - Your invitation to our Networking Session ● SECTION 53, WILDLIFE AND COUNTRYSIDE ACT 1981 - APPLICATION FOR A DEFINITIVE MAP MODIFICATION ORDER – T601 Okeford Fitzpaine Parish ● DCA's Latest News - Community Support for your Organisation. ● Mr Burt - 10 easy ways to help bees, taking action in your area and Cardiff’s triumph over incinerators 	

	<ul style="list-style-type: none"> • Invite to North Dorset CPRE Group AGM & Talk by Jo Witherden on “Rebuilding Trust in Dorset’s Planning Systems” • Latest news and information from Dorset Council, 30 April • DAPTC E-News 30th April 2021 • DAPTC - Virtual Meetings - Call for Evidence • High Court Ruling on Remote meetings 	
10.	<p>REPRESENTATIVES REPORTS: Rights of Way/Footpaths: N.F.T.R. Transport: N.F.T.R. Football Club: N.F.T.R. DAPTC: The Chairman advised that he had made it clear to the DAPTC that Okeford Fitzpaine Parish Council were not in favour of continuing with virtual meeting once the Covid restrictions were lifted in June. Village Community Group: N.F.T.R. Village Hall: Cllr Rowe advised that the Village Hall Management Committee were looking at how to reopen the village hall safely. Tree Officer: N.F.T.R. History Society: N.F.T.R.</p>	
11. 11.1 11.2 11.3 11.4 11.5 11.5 (i) 11.5(ii) 11.6	<p>FINANCIAL MATTERS: Accounts paid since last meeting: Parish Mag Printers – April Fippenny News Printing £272.00 Chq No. 1302 British Gas – Pavilion Gas £109.57 Chq No. 1303 Cllr S Corben – Wood for Planters (Mary Gardens) £64.00 Chq No. 1304</p> <p>Accounts to be paid: Mrs S Deary – Salary £369.10 Chq No.1305 Mr M Tucker – Museum roof works £450.00 Chq No 1306 It was proposed by Cllr S Corben and seconded by Cllr Rowe that these be paid. This was agreed by Council.</p> <p>Receipts: £28.00 received for Fippenny News subscription.</p> <p>Finance Review: The Clerk had distributed the accounts. No issues were raised.</p> <p>Annual Accounts:</p> <p>Annual Governance Statement: The Annual Governance Statement was read out to Council. Cllr S Corben proposed that the Annual Governance Statement be approved. This was seconded by Cllr Rowe and agreed by Council.</p> <p>Annual Accounts Statement: The Clerk advised that the Internal Auditor had confirmed the accounts as correct. It was proposed by Cllr Gartside that the Accounting Statement be approved. This was seconded by Cllr R Corben and agreed by Council. Clerk to submit the final accounts to the external auditor.</p> <p>Any other Financial Matters: None</p>	Clerk to submit annual accounts to external auditor
12.	<p>ITEMS FOR THE AGENDA OF THE NEXT MEETING</p> <ul style="list-style-type: none"> • Resurfacing of Village Hall Car Park • 20 is plenty for Dorset • Dangerous cycling by children over Castle Avenue to Ridouts 	
13.	<p>THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 6 July 2021 at 7.30pm via Zoom. The Chairman thanked all present and closed the meeting at 9:30pm.</p>	