

Minutes published unapproved for ratification at the meeting to be held on 3 August 2021

**MINUTES OF OKEFORD FITZPAINE PARISH COUNCIL MEETING
HELD AT 7.30pm AT THE VILLAGE HALL ON TUESDAY 6 JULY 2021**

PRESENT: Cllr N Plummer (Chairman)
Cllr R Rowe (Vice-Chairman)
Cllr S Corben
Cllr R Corben
Cllr D Gartside
Cllr C Jay
Cllr F Light

Also present: - Mrs. Sandra Deary, Clerk and 5 members of public

- 1 **APOLOGIES:** Cllr P Batstone, Dorset Council
2. **DECLARATIONS OF INTEREST:** Members were reminded of the need to declare an interest if it was not already disclosed on their declaration of disclosable pecuniary interest form held by the Clerk.
3. **GRANTING OF DISPENSATIONS:** The Council resolved to delegate the power to grant dispensations to the clerk at the Parish Council Meeting held on 6 November 2012.
4. **MINUTES OF THE ANNUAL GENERAL COUNCIL MEETING AND ORDINARY PARISH COUNCIL MEETINGS HELD ON 4 MAY 2021:** having been circulated to Cllrs and website were taken as read. It was proposed by Cllr Rowe and seconded by Cllr Jay that they be signed by the Chairman, this was agreed.

		Action
5.	Dorset Council Councillor's Report: None	
	Public Participation: Mr Beresford asked for clarification on the Planning Application to be discussed later in the meeting. The Chairman advised that the Parish Council had objected to all previous application for housing on the site.	
6.	<p>Update on Open Items:</p> <p>Recreation Ground: Cllr S Corben advised that he had received a quotation to remove several limbs from the Oak tree discussed at previous meetings. The quotation was for £350.00 which would include removal of limbs/branches and removing them from site. Cllr S Corben proposed accepting the quotation to carry out the works. This was seconded by Cllr Rowe and agreed by Council.</p> <p>Bowey Field: Cllr R Corben advised that repairs to the play equipment had been carried out and works to the junior swing had been completed by Mr Frampton and Mr Hall. The Parish Council asked the Clerk to pass on the thanks of the Parish Council to Mr Frampton and Mr Hall for their work.</p> <p>Cllr R Corben advised that he had received a quotation from Goddard Landscapes for the repair of 2 fences at a cost of £375.00. Cllr R Corben proposed acceptance of the quotation. This was seconded by Cllr S Corben and agreed by Council.</p> <p>The Clerk advised that Wessex Water had attended site to ascertain if the problem with running water on the highway was due to a water leak. Following tests, it was established that there was no leakage from the mains water supply. The Clerk was asked to report the problem to the Highways department of Dorset Council, as it would appear the problem is with the brook running near-by.</p> <p>Neighbourhood Planning: The Chairman advised that no additional funding was available. It was agreed that the Chairman and Cllr Rowe should meet with consultants to obtain a price for completion of the Neighbourhood Plan. Cllr Jay advised that clear objectives were required.</p> <p>Belchalwell and Fiddleford items: Cllr R Corben reported that a settee had been dumped in Belchalwell Lane. This had already been reported to Dorset Council.</p> <p>Darknoll Lane: Cllr Gartside advised that the Highways department were not in favour of installing boardwalks. She added that small stone filled gabions were an alternative option for the worst areas. Cllr Gartside agreed to speak to highways to ascertain if they would approve of this and to get a costing. Concerns were raised that any work carried out would be detrimental to the natural beauty of the area.</p> <p>Old Orchard, Mary Gardens and other areas of grass: It was agreed to discharge this item from the agenda.</p> <p>Little/Mill Lane: N.F.T.R.</p> <p>Gallops at Stockhold Bottom: N.F.T.R.</p> <p>Plaque for listed building on the Cross: Planning permission had now been granted and a date for unveiling the plaque would be set in the near future.</p> <p>Refurbishment of plaque on the listed Cross: The clerk advised that a heritage statement was required for the planning application. She had asked the contractor if he was able to provide this. No response had yet been received. The Clerk was asked to contact the contractor to see if he could submit the planning application.</p> <p>Wall at Recreation Ground: Cllr R Corben advised that this work would be carried out within the next month.</p>	<p>Cllr S Corben to contact contractor.</p> <p>Clerk to send message of thanks. Cllr R Corben to contact contractor. Clerk to report to Dorset Council.</p> <p>Cllr Gartside to speak to Highways.</p> <p>Clerk to contact contractor.</p> <p>Cllr S Corben to</p>

<p>Museum: Cllr S Corben advised that he had received a quotation to paint the museum and repair the window frames. The cost would be £859.00. Cllr S Corben proposed acceptance of the quotation. This was seconded by Cllr R Corben and agreed by Council. Cllr S Corben to contact the contractor.</p> <p>Okeford Fitzpaine Climate Emergency Response: The clerk advised that she had written to local landowners to ascertain if they would be willing to plant trees on their land. Two responses had been received. Mr Burt has already planted a large number of trees on his land and would continue to plant more in the future. Mr Foster has agreed that he would plant trees on a part of his land. The Chairman agreed to speak to Mr Foster to ascertain what trees would be most suitable.</p> <p>Grants: Cllr Rowe advised that there were a number of grants available for sports, museums, village halls, etc. She agreed to compile a list of available grants.</p> <p>Access to Village Hall: Work to widen the road by the cutting back of a rockery had been completed. It was agreed to discharge this item from the agenda.</p> <p>Illegal Parking at Village Hall: The Chairman agreed to contact the home owners concerned.</p> <p>Additional tree planting in village: This item was covered under Climate Emergency Response above and would continue to be covered under that item. Therefore, this item is discharged from the agenda.</p> <p>Repairs to the drain at Little/Mill Lane before resurfacing: Cllr Gartside advised that a quotation for drainage work had been received with three options as follows:</p> <ul style="list-style-type: none"> • To put in gully grid with connecting to existing pipe in lowest point on track: £500 plus VAT: or • To dig 30m French drain down lower side of track to grip style outlet using perforated pipe and 40mm clean stone: £1,500 plus VAT: or • To regulate track using plannings, supplied free of charge from Norman Young if agreed, and rolling it: £1,000 plus VAT <p>The Chairman suggested options 2 and 3 be carried out. He asked Cllr Gartside to enquire if the contractor would be willing to carry out both options at a reduced cost of £2000.00. Cllr Gartside proposed that if the new cost was agreed by the contractor that the Parish Council should authorise the work in options 2 & 3 be carried out. This was seconded by Cllr Rowe and agreed by Council.</p> <p>Various drains in the village: Cllr S Corben advised that the drains had now been cleared. However, Dorset Council had missed the drain in Lower Street by Langstone Farmhouse. The drain by the green at Bowey was full and water was running down towards the Chapel. Clerk to report to Dorset Council Highways department.</p> <p>2 small pieces of land in Mary Gardens from Housing Association to plant wild flowers:</p> <p>The clerk advised that she had contacted Sovereign Housing and had received the following response:</p> <p>Further to your email below, I have taken instructions and Sovereign would not support gifting the land you are referring to, but may consider an application for a licence. I have set out the application procedure below, should this be of interest.</p> <p>I can confirm that in principle Sovereign Housing Association would be prepared to consider your request subject to the following matters being agreed:</p> <ol style="list-style-type: none"> 1. Sovereign Housing Association may require any agreement to be put before its Board for approval to implement any agreement reached between the parties. Sovereign Housing Association will charge an administration fee of £300.00 plus VAT to carry out the work required in considering whether the request will be approved or declined. 2. If necessary, a suitably qualified and approved surveyor may need to be appointed to provide a valuation of the interest involved. The surveyor will be instructed by Sovereign but you will need to meet the cost of the valuation in full before we instruct them. Sovereign will not bear any costs in this matter. You may be entitled to a copy of the summary report once we have instructions to release it, however please note this is not a joint report. 3. If necessary, once an agreement has been reached, each party will need to appoint a suitable solicitor to prepare the legal documentation. All legal costs in this matter will be met by you. Where possible we will provide an estimate of our legal costs before these are incurred. 4. You will need to agree to meet the full cost of ALL of the above whether or not this transaction proceeds to completion. Sovereign Housing Association will not bear any costs in this matter. <p>Should your application be denied, Sovereign Housing Association are under no obligation to provide you with their reasons for the denial.</p>	<p>contact the contractor.</p> <p>Chairman to contact Mr Foster.</p> <p>Chairman to contact home owners.</p> <p>Cllr Gartside to contact contractor.</p> <p>Clerk to report to Dorset Highways</p>
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7	<p>OTHER ITEMS FOR DISCUSSION:</p> <p>Resurfacing of Village Hall Car Park: Cllr S Corben felt that the Parish Council should consider resurfacing the whole car park. Cllr R Corben felt that the Parish Council should resurface the area from the door to the back of the village hall. The Chairman suggested waiting to see what work the Village Hall Committee carried out before reviewing the situation. Following discussions, it was agreed to put this item on the open items list and arrange a meeting with the Chairman of the Village Hall Committee to discuss a joint approach.</p> <p>20 is plenty for Dorset: Cllr Gartside gave a brief outline of the 20 is plenty county wide campaign, of which she is the co-ordinator. She advised that Blandford Town Council had agreed to support the campaign and that Shillingstone Parish Council were now considering supporting the campaign. Costs to Dorset Council could be reduced if they made 1 traffic regulation order for the area.</p> <p>Cllr Gartside proposed that the Parish Council support the county wide campaign and seek a village wide 20mph speed limit. This was seconded by Cllr Rowe and agreed by Council.</p> <p>Dangerous cycling by children over Castle Avenue to Ridouts: Cllr Rowe advised that there was also a problem with somebody drinking in the lay-by and throwing bottles on the ground. She felt that these were both safeguarding issues and agreed pass the information to the community police for them to deal with.</p>	
8. 8.1	<p>PLANNING MATTERS:</p> <p>APPLICATIONS: P/OUT/2021/01720 - Former Wessex Park Homes, Shillingstone Lane, Okeford Fitzpaine, Dorset, DT11 0RB - Demolish existing industrial buildings and develop land by the erection of up to 70 No. dwellings. (Outline application to determine access).</p> <p>The Parish Council consider that this site should remain a brown field site and be developed as an employment site to serve the local residents of Okeford Fitzpaine and surrounding villages for much needed local jobs.</p> <p>With many housing projects already planned and agreed within the Okeford Fitzpaine boundary, totalling more than 120 with the possibility of a further 48 currently under review, there is clearly no need for these 70 isolated dwellings which will likely not feel part of either the Okeford Fitzpaine or Shillingstone community.</p> <p>The volume of traffic from this site exiting Shillingstone Lane from either end, both of which have narrow bends, recent injuries and near misses from vehicles passing through and also school footfall would certainly endanger parishioners and their children. It also likely that traffic will back up when trying to exit Poplar Hill onto the busy A357 at Shillingstone and also Castle Lane onto the A357 from Okeford.</p> <p>The increased traffic this development will generate will certainly impact the village of Okeford Fitzpaine with additional noise, pollution and vibrations degrading the quality of life of the villagers caused by increased traffic.</p> <p>The application is contrary to Policy 24 which stated that any development should be designed to improve the character and quality of the area. The Parish Council consider that the design of the proposed application does not improve the character of the area.</p> <p>Recreational activities will also be impacted in the area by the increased traffic volumes and will physically endanger pedestrians, cyclists, and horse riders.</p> <p>The development will blur the distinction between neighbouring villages with the inevitable consequence of Okeford Fitzpaine and Shillingstone.</p>	<p>Clerk to inform Dorset Council</p>

<p>8.2</p> <p>8.3</p> <p>8.4</p>	<p>Facilities such as bus services are infrequent and are unlikely to reach the proposed development leading to the increased use of Shillingstone Lane by foot to reach bus stops and endangering people further.</p> <p>NEIGHBOURHOOD PLAN: The Wessex Park Homes site has been considered for allocation within the developing OFNP but for several reasons including Local Plan Policy 20 the Countryside, has not been allocated. The site is almost mid-way between the settlements of Okeford Fitzpaine and Shillingstone and does not have suitable pedestrian access to either. At about 800 metres from the centre of the OF village, it is generally considered in an unsustainable location. It is not clear how residents from this site would make use of pedestrian access to the village safely.</p> <p>For the above reasons, the application should be refused.</p> <p>DECISIONS: P/LBC/2020/00069 - The Old Rectory, Greenhayes, Okeford Fitzpaine, Dorset, DT11 0RE - Erection of a 30cm diameter blue plaque to perimeter wall – GRANTED</p> <p>P/FUL/2020/00476 - Land East of Castle, Okeford Fitzpaine, Blandford Forum - Convert existing barn to 1 no. dwelling and form parking and amenity area - GRANTED</p> <p>PLANNING COMMITTEE UPDATE: The Planning Committee had met to discuss planning application - P/LBC/2021/00332 – Fippenny Cottage, Greenhayes, Okeford Fitzpaine, Blandford Forum, Dorset, DT11 0RE – Remove concrete paths, install French drains, lay natural stone paths, remove Tyrolean render and cement plinths, re-point walls with lime. The Planning Committee had no objections to the application.</p> <p>ANY OTHER PLANNING MATTERS: None</p>	
<p>9.</p>	<p>CORRESPONDENCE RECEIVED SINCE LAST MEETING:</p> <ul style="list-style-type: none"> ● NALC – Corona Virus update ● Dorset Council - North Dorset bin collection changes in June ● DAPTC Training e-news May 2021 ● DAPTC - 2019-20 single Star Award certificate ● DAPTC E-News 7th May 2021 ● Latest news and information from Dorset Council, 7 May ● NALC – Chief Executive’s Bulletin x 6 ● NALC – Online Events x 6 ● Dorset Community Action – Invite to training event ● NALC – Newsletter x 6 ● DAPTC - Connecting Rural Dorset - Dorset Council Engagement Event ● DCA - Your invitation to our Webinar Session ● Latest news and information from Dorset Council, 21 May ● DAPTC E-News 21st May 2021 ● Dorset Council - Joint Campaign for Keeping Dorset Safe - No BBQs or Fires Campaign ● Temporary closure of Common Lane, Broad Oak ● Latest news and information from Dorset Council, 28 May ● Find out what's happening in Planning at Dorset Council ● Temporary Traffic Regulation Order for Fiddleford ● DAPTC E-News 28th May 2021 ● Dorset CPRE May Newsletter including latest in the Planning Campaign ● Blackmore Vale Ward Councillor’s Report 2021 ● Proposed Temporary Closure Poplar Hill, Shillingstone ● Latest news and information from Dorset Council, 4 June ● DAPTC E-News 4th June 2021 ● Dorset Council - Community Land Trusts and Affordable Homes ● Find out what's happening with the Dorset Council Local Plan ● DAPTC Training e-news June 2021 ● DCA's Latest News - Community Support for your Organisation. ● Climate and Ecological Support Group Meeting 16 June 7.30pm ● Town and parish council enquiry helpline ● Latest news and information from Dorset Council, 11 June ● DAPTC E-News 11th June 2021 ● Dorset Community Action - Your invitation to our Training Session ● DAPTC E-News 18th June 2021 ● Latest news and information from Dorset Council, Friday 18 June ● Dorset Council - Proposed Parking Charging Strategy – <i>Cllr Gartside felt that off road parking should incur a greater cost that parking in a car park. Cllr Gartside send this response to Dorset Council</i> 	

	<ul style="list-style-type: none"> ● Dorset Council - Council works with communities to transform parking charges and permits ● DAPTC - Community Governance Review (CGR) ● Dorset Council - Village Halls and Community Spaces funding available - closing date 25 July 2021 ● DCA's Latest News - Community Support for your Organisation ● DAPTC - Clerks' Briefing on CoC Register of Interests Complaints Procedure Community Governance Review (CGR) - 22nd June 2021 ● Dorset Council – Road Traffic Regulation Act 1984 – Temporary closure Poplar Hill, Shillingstone – 14 July 2021 ● Dorset Council – Road Traffic Regulation Act 1984 – Temporary closure Poplar Hill, Shillingstone – 16 July 2021 ● Latest news and information from Dorset Council, Friday 25 June ● DAPTC E-News 25th June 2021 ● Temporary Traffic Regulation Order for Shillingstone Lane, Okeford Fitzpaine - 19 - 23 July ● Climate and Ecological Emergency Support Group meeting notes from 16 June and next meeting information. ● Dorset CPRE June Newsletter including latest in the Planning Campaign ● Dorset Council - Help us complete the broadband picture for Dorset ● Dorset Council - Road works report - North Dorset ● DAPTC - Town and Parish Council Members Allowances Review – Survey ● DAPTC E-News 2nd July 2021 ● Latest news and information from Dorset Council, Friday 02 July 																																									
10.	<p>REPRESENTATIVES REPORTS:</p> <p>Rights of Way/Footpaths: Mr Gartside advised that there was a trailer blocking the footpath to the Chicken Farm. This had been passed to the rangers who would speak to the owners.</p> <p>Transport: N.F.T.R.</p> <p>Football Club: Football has now re-started.</p> <p>DAPTC: N.F.T.R.</p> <p>Village Community Group: The mud-pie café has now re-opened. The AGM for the Village Community Group would be taking place on 2 August 2021.</p> <p>Village Hall: Cllr Rowe advised that a replacement cooker had been ordered and that fund raising continues. She added that new members were required for the Management Committee including a new treasurer and secretary.</p> <p>Tree Officer: Cllr S Corben advised that TPO notices had been placed on 2 trees in the Chicken Farm site. Cllr Gartside advised that the landowner of the tree in Ibberton Lane with a dangerous bough had been notified by Dorset Council.</p> <p>History Society: N.F.T.R.</p>																																									
11. 11.1	<p>FINANCIAL MATTERS:</p> <p>Accounts paid since last meeting:</p> <table border="0" style="width: 100%;"> <tr> <td>British Gas – Pavilion Gas</td> <td></td> </tr> <tr> <td>£93.84</td> <td>Chq No. 1307</td> </tr> <tr> <td>RoSPA – Play Equipment Inspection</td> <td></td> </tr> <tr> <td>£172.80</td> <td>Chq No. 1308</td> </tr> <tr> <td>DAPTC – Annual Subscriptions</td> <td></td> </tr> <tr> <td>£355.33</td> <td>Chq No. 1309</td> </tr> <tr> <td>DAPTC – New Member Training</td> <td></td> </tr> <tr> <td>£39.00</td> <td>Chq No. 1310</td> </tr> <tr> <td>Water2Business – Pavilion Water</td> <td></td> </tr> <tr> <td>£41.06</td> <td>Chq No. 1311</td> </tr> <tr> <td>Parish Mag Printers – Fippenny News Printing (May)</td> <td></td> </tr> <tr> <td>£104.00</td> <td>Chq No.1312</td> </tr> <tr> <td>Mrs S Deary – Salary, Stamps and Tractor Log book</td> <td></td> </tr> <tr> <td>£414.70</td> <td>Chq No.1313</td> </tr> <tr> <td>Mr J Ellis – Tractor Service and Parts</td> <td></td> </tr> <tr> <td>£674.10</td> <td>Chq No. 1314</td> </tr> <tr> <td>British Gas – Pavilion Gas</td> <td></td> </tr> <tr> <td>£47.64</td> <td>Chq No. 1315</td> </tr> <tr> <td>DAPTC – Planning Training (Cllr Plummer)</td> <td></td> </tr> <tr> <td>£39.00</td> <td>Chq No. 1316</td> </tr> </table>	British Gas – Pavilion Gas		£93.84	Chq No. 1307	RoSPA – Play Equipment Inspection		£172.80	Chq No. 1308	DAPTC – Annual Subscriptions		£355.33	Chq No. 1309	DAPTC – New Member Training		£39.00	Chq No. 1310	Water2Business – Pavilion Water		£41.06	Chq No. 1311	Parish Mag Printers – Fippenny News Printing (May)		£104.00	Chq No.1312	Mrs S Deary – Salary, Stamps and Tractor Log book		£414.70	Chq No.1313	Mr J Ellis – Tractor Service and Parts		£674.10	Chq No. 1314	British Gas – Pavilion Gas		£47.64	Chq No. 1315	DAPTC – Planning Training (Cllr Plummer)		£39.00	Chq No. 1316	
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<p>11.3 11.4 11.5</p>	<p>HMRC – Employee PAYE £276.80 Chq No.1318 Mr A Frampton – Play Equipment works £391.97 Chq No. 1319 SSE – Pavilion Electric £60.38 Chq No. 1320 SSE – Bus shelter electric £64.34 D/D St Andrews Church – Grass Cutting Donation £400.00 Chq No. 1321 It was proposed by Cllr Plummer and seconded by Cllr Jay that these be paid. This was agreed by Council. Receipts: None Finance Review: The Clerk had distributed the accounts. No issues were raised. Any other Financial Matters: None</p>	
<p>12.</p>	<p>ITEMS FOR THE AGENDA OF THE NEXT MEETING</p> <ul style="list-style-type: none"> • Overgrown hedge at Langstone Farmhouse 	
<p>13.</p>	<p>THE NEXT MEETING: The next Parish Council meeting will be held on Tuesday 3 August 2021 at 7.30pm at the Pavilion. The Chairman thanked all present and closed the meeting at 9:35pm.</p>	