

MINUTES OF THE ORDINARY MEETING OF OKEFORD FITZPAINE PARISH COUNCIL HELD AT THE PAVILION, CASTLE LANE ON TUESDAY, 7th June 2022 at 7.30pm.

PRESENT: Cllr N Plummer (Chairman) and Cllrs R Rowe (Vice-Chairman), S Corben, R Corben, F Light and C Jay
In attendance: Dorset County Councillor P Batstone
 Mrs Sophie Pearce, Parish Clerk.
Also present: 14 members of the public.

1. **Apologies:** None received

2. **Declaration of Interest and Dispensation Requests**

- a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**
 b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk confirmed that no dispensation requests had been received.

3. **Minutes**

Okeford Fitzpaine Parish Council RESOLVED that the Minutes of the Ordinary Parish Meeting held on 3rd May 2022 be approved and signed by the Chairman as a correct record.

Proposed: Cllr C Jay; Seconded: Cllr R Corben.

4. **Dorset Councillor's Report**

No report this month.

Public Question Time:

A Member of Public urged the Councillors to reverse their decision on Tarmacking the Village Hall Car Park and to consider the use of chippings.

A Member of Public wished to be made aware of all plans in regards to the car park and in particular if plans for a retaining wall at the Fippenny Hollow end of the car park was included as this backs on to their property. This is a banked-up area and any removal of soil could result in subsidence. A wall would be required.

A Member of the Public wished to thank Cllrs R Corben, R Rowe and S Corben for their help organising the Jubilee celebrations. Also, to Allan Frampton for keeping all the areas in the village so well kept.

A request was made for more information on items to be discussed, to be made available in advance of PC meetings. If reports on the proposals were made available to Parishioners, more relevant contributions to the debate could be made in Public Question Time.

5. UPDATES ON OPEN ITEMS:

Neighbourhood Planning. Cllr Plummer: The amended Planning Statement will be sent to Cllr Jay and Cllr Rowe later this week for input.

Belchalwell and Fiddleford items: Two more speeding incidents have been reported involving the same small black car. The car has now been reported to the Police, along with a registration number. Cllr Rowe urged everyone to report ALL offences to the Police so they have a record.

Darknoll Lane: A decision will be postponed at this time and focus efforts and funds to the refurbishment of the play area. To be looked at again in 6 months time.

ALL AGREED

Little/Mill Lane Crossing: Dorset Councillor Batstone: Despite chasing, still waiting for the report.

Museum. Cllr S Corben: Quotes received for window repairs and painting all seem too high. Will continue looking for alternatives so this can be completed in the summer months.

Okeford Fitzpaine Climate Emergency Response. Cllr Rowe: Since the resignation of Dilys Gartside, there will need to be someone else to take on the responsibility and Cllr Rowe volunteered to do this. **Cllr S Corben:** To investigate replacing lights in Museum with LED. **Clerk:** Contacted DCC and forwarded details of streetlights in the village for which the timings could be potentially reduced.

Availability of Appropriate Grants. Cllr Rowe: There are small grants available from Dorset Community Action. Will look into these in more detail.

Blocked Drains/flooding issues in Village

Nothing new to report. No new progress reports from DCC as to work required in Lower Street.

Resurfacing of Village Hall Car Park

Cllr C Jay: In light of communications received from the public, alternative surfaces should be explored and it was generally felt that this subject should be explored further.

Cllr R Corben: On financial grounds, the costs are high and the play area is to be considered. As per Standing Order 10a(iii) - to defer consideration of a motion - this was discussed as a point on the agenda – see below.

Queen's Platinum Jubilee Celebrations – JUNE 2022

All agreed that this had been a great success and there had been a wonderful community feel. Thanks go out to ALL those involved for making it such a memorable event, namely those involved with the lighting of the beacon, special thanks to Chris and David Norton, thanks to Mike Burt, to Andrew Vickers for organising the unveiling of the blue plaques, Sue Finklaire and the team for all the VH events throughout the long weekend, Sue Jay and all the team and volunteers at the Church for the wonderful displays, Jeremy Gartside for organising the Jubilee walk, Chris Norton and to Mickey and staff at the Royal Oak pub. Those who enjoyed the street party in Mary Garden have expressed a request that there be an annual community lunch event. Some photographs of the events will be published in Fippenny News.

TO BE REMOVED FROM OPEN ITEMS.

From last Meeting: New play area working party **to be added to Open Items.**

OTHER ITEMS FOR DISCUSSION:

A Link from Castle Lane to the Playing Fields:

Cllr S Corben: Agreed that something should be done. Proposed that a letter be written to the Pitt-Rivers estate (who owns the land linking the playing fields to Castle Lane) requesting a site meeting with Councillors to discuss. DC Batstone to forward contact details. Clerk to write letter.

Proposed: Cllr S Corben; seconded Cllr R Corben

ALL AGREED

To Review the Resurfacing of the Village Hall Car Park: All proper procedures (as per Standing Orders) were adhered to. Cllr R Corben: An alternative quote was received for revamping the VH car park. This included scraping off the current surface and replacing with compacted stone (an alternative to Tarmac), plus edging around the area already stoned in front of the village hall. The quote is for approximately £ 14,000. This also includes a 2-foot maximum retaining wall - with footing - along the boundary of Fippenny Hollow and another along boundary of No 62 Greenhayes. It was proposed that any money left from the earmarked £ 32,000 for Tarmac, will go towards the new play area.

Cllr Jay expressed a concern that more details of the plans be given before a decision be made, as the stone comes in different colours and planning may be required for the walls. Parishioners will be asking questions that may not be answered fully as full details are unclear.

Cllr Plummer requested that due diligence be followed and two more quotes be sought before a final decision be made.

Cllr Rowe asked if a soak-away was still required and that disabled parking be marked more clearly with closer access to the Village Hall.

Cllr R Corben proposed that new quotes be sought and once agreed, that this alternative surfacing and plan go ahead. Seconded: Cllr S Corben ALL AGREED

To decide if the Recreation Ground car park be made available to Castle Avenue residents (who do not have off-road parking), while Castle Avenue is closed for resurfacing.

Cllrs R Corben, Light declared an interest.

Cllr Rowe proposed that for the duration of these road resurfacing works ONLY, this be agreed. Seconded Cllr Plummer. ALL AGREED

7. PLANNING MATTERS:

7.1 Applications:

P/PACD/2022/02798 Proposal: Change of use from Light Industrial (Class E) to 10 No. dwellings (Class C3). Location: Buildings 1 & 2, Wessex Park Homes, Shillingstone Lane, Okeford Fitzpaine

P/PACD/2022/02799 Proposal: Change of use from Light Industrial (Class E) to 8 No. dwellings (Class C3). Location: Building 3, Wessex Park Homes

P/PACD/2022/02800 Proposal: Change of use from Light Industrial (Class E) to 12 No. dwellings (Class C3). Location: Buildings 4 - 7, Wessex Park Homes

P/PACD/2022/02801 Proposal: Change of use from Light Industrial (Class E) to 8 No. dwellings (Class C3). Location: Buildings 8 – 10, Wessex Park Homes

P/PACD/2022/02802 Proposal: Change of use from Light Industrial (Class E) to 8 No. dwellings (Class C3). Location: Buildings 11 – 13 Wessex Park Homes

P/PACD/2022/02803 Proposal: Change of use from Light Industrial (Class E) to 6 No. dwellings (Class C3). Location: Building 14, Wessex Park Homes

P/PACD/2022/02804 Proposal: Change of use from Light Industrial (Class E) to 4 No. dwellings (Class C3). Location: Building 15, Wessex Park Homes

P/PACD/2022/02805 Proposal: Change of use from Light Industrial (Class E) to 3 No. dwellings (Class C3). Location: Buildings 16 – 18, Wessex Park Homes

NB: These applications are prior approval for change of use which are considered to be permitted development under Class MA of the GPDO. They are not 'normal' planning applications, the only things the planning authority can consider are the prior approval tests, and if the applications meet the relevant criteria to qualify for the permitted development change of use.

RECOMMEND: OBJECTION - for the same reasons submitted to DCC back in July 2021. Clerk to submit comments.

7.2 Planning Decisions: April/May 2022 Planning Applications: Out to Consultation.

7.3 Other Planning Matters: None

8. REPORT FROM PLANNING COMMITTEE:

No meetings have taken place.

9. CORRESPONDENCE RECEIVED FOR 7th JUNE 2022 MEETING:

- DAPTC Chief Exec bulletin x 4
- DAPTC E-News x 5
- DAPTC: STAR COUNCIL AWARDS 2022
- Latest news from Dorset Council x 4
- Covid-19 update from Dorset Council
- NALC EVENTS x 5
- NALC NEWSLETTERS x5
- DCA News
- DCA's Latest News

Okeford Fitzpaine Council – Ordinary Meeting on Tuesday, 7th June 2022

Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

..... Date:

Complaint from Member of Public that items requested were not on last month's Agenda. **These items are discussed routinely under Open Items.**

- Letter from MacMillan Cancer Support re Bike ride route (Belchalwell) on Sunday, 3rd July. **Letter posted on Noticeboard**
- Planning Applications:
 - P/PACD/2022/02798 Proposal: Change of use from Light Industrial (Class E) to 10 No. dwellings (Class C3). Location: Buildings 1 & 2, Wessex Park Homes, Shillingstone Lane, Okeford Fitzpaine
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 - P/PACD/2022/02805 Proposal: Change of use from Light Industrial (Class E) to 3 No. dwellings (Class C3). Location: Buildings 16 – 18, Wessex Park Homes **OBJECTION TO ALL**
- Funding Request from Life Education Wessex & Thames Valley (LEW&TV) : for a grant towards work of providing health, well-being and drug prevention education to approximately 21 children at Okeford Fitzpaine CE VA Primary School when they visit them on 27/6/22. **It was agreed that Dorset Council fund these visits and it would not be through the Parish Council.**
- Important Update from Dorset Council - BBQ & Fire Risk Joint Campaign
- Temporary Traffic Regulation Order for Micro Surface Dressing 2022- Parish of Okeford Fitzpaine **Notice on website**
- Email response from Chairman of VH Committee re VH Lights
- Dorset Police: Police and Councillor Engagement
- RoSPA Play Safety Inspection Reports
- Table Tennis England: Request to complete short survey/ provide feedback.
- Email trail RE: Contentious street name plate at Runlea, Belchalwell.
- Email request from Member of Public: What's happening in June
- Email Info from Member of Public: How green is your neighbourhood?
- Email Info from Member of Public: The Health and Care Act: six key questions
- PROPOSED TEMPORARY CLOSURE OF UNNAMED ROAD, OKEFORD FITZPAINE. **Notice on website**
- DAPTC advice: Lighting of Beacons **Clerk notified Dorset/Wiltshire Fire Service.**
- Road Closure notice: Openreach to close SHILLINGSTONE LANE, OKEFORD FITZPAINE between its junction with Greenhayes and Downs Cottage. These works are programmed to commence between 0930 and 1530 on 08 July 2022. **Notice on website.**
- Member of Public: Damage on the entry of the public garden behind Chapel Cottage **Issue dealt with. Email letter of thanks received.**
- Email Dorset Council, Message to all Town and Parish Councils from Matthew Piles, Corporate Director Economic Growth & Infrastructure re planning issues and dialogue
- Member of Public: forwarded email: RSN Rural Funding Digest - June 2022 Edition
- Email from Climate and Ecological Emergency Support RE: Notes and presentation from May CEE support meeting and information for 16 June 12.30pm meeting

10 REPRESENTATIVES' REPORT:

Bowey Field. Cllr R Corben: Fences are being dealt with.

Recreation Ground/Pavilion: Cllr S Corben: The tractor mower has been taxed.

The electrician will be needed to fix a light casing at the Pavilion.

A large skip was requested. The Pavilion will pay half the costs if the other half can be met by the Council.

Proposed by Cllr Plummer to agree to this request; Seconded Cllr R Corben.

ALL AGREED

Rights of Way/Footpaths. Jeremy Gartside: Darknoll Lane is looking dry and therefore accessible. There have been offers of rubble if ever required in the future. There were 17 participants on the Jubilee walk which was enjoyed by all.

Transport: Representative required. If interested, please contact the Clerk in the first instance.

Football Club. Cllr S Corben: The Youth section have a tournament on 13th June.

DAPTC: NFTR

Village Community Group (VCG). Sue Finklaire: There were 18 volunteers helping at the Jubilee events. 40 attended the lunch and 72 attended the swing band. The online auction raised £ 895.10 in total which was submitted to the PC to assist with the funding of the new play area. These were gratefully received with thanks.

Village Hall. Cllr Rowe: NFTR

History Society. Andrew Vickers: No meetings scheduled.

11 FINANCIAL MATTERS:

11.1 Accounts for Payment:

Okeford Fitzpaine resolve to approve the sum of £ 5,995.48 as the Accounts for payment for May.

Payee:	Cheque Nos:	Details:	Amount:
British Gas	1510	Pavilion May bill	£ 385.33
Parish Mag Printers Ltd	1511	Fippenny News May edition	£ 86.00
Stuart J Whitehill	1512	Stonemason for work on village cross	£2,500.00
Ancre Somme Association	1513	Jubilee Bench	£1,075.00
ROSPA Play Safety	1514	Bowey and Rec play inspections	£ 180.60
Allan Frampton	1515	Playground equipment for repairs	£ 158.20
DAPTC	1517	Annual Subs	£ 349.16
Water2Business	D/D	Pavilion water	£ 214.05
Child Okeford Events	1518	Three Oaks for 3 Okes (Jubilee planting)	£ 125.00
Sophie Pearce	1519	Salary, stamps, paper, print ink	£ 730.14
Kal Marquees and Jaks			
Jons Toilet Hire	1520	Jubilee street party portaloos	£ 192.00

It was Proposed by Cllr Plummer and Seconded by Cllr Rowe that these be paid. This was agreed by the Council.

11.2 Accounts to be Paid: None

11.3 Receipts:

11.3 Receipts:

The online auction raised £ 895.10 in total. £ 360 has been donated to the Parish Council and £ 535.10 to the new play area.

Fippenny News subs for Higher Street: £ 65

Fippenny News subs for Fippenny Hollow: £ 50

Hire of Pavilion: £ 40

All donations gratefully received with thanks.

11.4 Finance Review: The Clerk has distributed the accounts. No issues were raised.

11.5 Annual Accounts:

11.5(i) Annual Governance Statement: The Annual Governance Statement was read out to the Council Cllr Plummer proposed that the Annual Governance Statement be approved. This was seconded by Cllr Rowe and agreed by the Council.

11.5(ii) Annual Accounts Statement: The Clerk advised that the Internal Auditor had confirmed the accounts as correct. It was proposed by Cllr Plummer that the Accounting Statement be approved. This was seconded by Cllr Rowe and agreed by the Council. **Clerk to submit the final accounts to the external auditor**

11.6 Any Other Financial Matters: None.

NEXT MEETING'S AGENDA: TBD

Okeford Fitzpaine Council resolved to note the date of the next meeting as **Tuesday, 5th July 2022 at 7.30pm to be held in The Pavilion, Castle Lane.**

There being no other business, the meeting ended at 8.55pm.