

PLEASE NOTE: These Minutes are in DRAFT form

MINUTES OF THE ORDINARY MEETING OF OKEFORD FITZPAINE PARISH COUNCIL HELD AT THE PAVILION, CASTLE LANE ON TUESDAY 5th December 2023.

PRESENT: Cllr N Plummer (Chairman), Cllr R Rowe (Vice-Chairman),
Cllr C Jay, Cllr J Hunt

In attendance: Mrs Karen Rhys Parish Clerk, Dorset Councillor P Batstone

Also present: 8 members of the public

1. **APOLOGIES** Cllr S Corben, Cllr R Corben, Cllr F Light
2. **DECLARATION OF INTEREST AND DISPENSATION REQUESTS**
 - a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:
 - b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:
The Clerk confirmed that no dispensation requests had been received.

3. **MINUTES**

Okeford Fitzpaine Parish Council RESOLVED that the Minutes of the Ordinary Parish Meeting held on 7th November 2023 be approved and signed by the Chairman as a correct record.
Proposed: Cllr Jay **Seconded:** Cllr Hunt **ALL IN FAVOUR.**

4. **DORSET COUNCILLOR'S REPORT:** update report received.

PUBLIC QUESTION TIME

Parishioner representing VCG requested Xmas tree be placed in school grounds as previous years. Cllr Jay to liaise to obtain school's permission.

Parishioner spoke of concerns re planning application at Knoll Farm and requested Councillors to take into consideration when discussing in planning section of meeting.

5. **UPDATES ON OPEN ITEMS**

Neighbourhood Planning: Cllr Rowe. 2nd public session taken place at Mud Pie café, well attended. Draft plan to be updated and widen scope for feedback.

Darknoll Lane: Cllrs Rowe & Cllr Light. Clerk chased – no start date as yet

Little/Mill Lane Crossing: Cllr Rowe. No further updates. Cllr Plummer to chase re drain as getting worse.

Museum: Cllr S Corben tile replacement update required

Availability of Appropriate Grants: Cllr Rowe further grants identified.

Blocked Drains/Flooding/Highways issues in Village: Cllr F Light/Cllr Rowe. Consider village flood plan.

Resurfacing of Village Hall Car Park: Cllr R Corben alternative surfaces and costs prior to next meeting not received. To be reviewed over the winter as surface improving. Email received from Greenhayes residents opposing the use of tarmac.

New Play Area Working Party/Bowey tender document live, deadline 15th Dec. Delay ordering new safety signs for time being. Catch on gate needs attention. Discussion took place re flooding at

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Bowey. Sovereign to ask farmer to plant maize so run off is not towards houses. Ditch needs to be cleaned out when weather improves to allow machinery to enter area.

Fippenny News: Cllr Rowe Dec/Jan issue being distributed.

The Village School: Cllr Rowe Paper circulated before meeting and read out by Cllr Rowe. After discussion, it was agreed that the Parish Council was not in a position to commit to sign requested agreement and pay £5,000 deposit, due to the requested timescales (feasibility study, surveyor & conveyancing, DC decision re sale of fields) and also availability of legal opinion re contractual document. Cllr Rowe to set up working party and write to Salisbury Diocesan Board of Education with request to amend deposit refund period and request public meeting at school early in New Year.

Coronation: Clerk to chase contractor re recent repairs to the cross

20mph & SID: Cllr C Jay SID being delivered shortly. Training 3 individuals on site. Next step re 20mph limit to be panel decision at DC. Need evidence of significant support from villagers.

Contractors Utilisation of Rec Car Park: awaiting payment of £5,000, to be ringfenced for new car park surface.

Notice boards – Cllr S Corben repaired board at Belchawell. Still issues with The Cross

Tree survey Cllr S Corben no updates

D Day/VJ Celebrations no updates

Please Slow Down Initiative: no updates

6. OTHER ITEMS FOR DISCUSSION:

- Precept and budgets 24/25 – bank statement required to finalise
- 2024 elections – Clerk to circulate known details & changes
- 2024 meeting dates – it was agreed to hold meetings 1st Tuesday of every month, except no meeting in August and January meeting to be Tues 23rd.
- Drones – after discussion it was agreed that the matter was not a Parish Council issue and any enquiries should be directed towards the CAA.
- Rose Cottage – update email received from owners of neighbouring property and read out. DC have visited property. Cllr Jay to draft a response and circulate for approval.

7. PLANNING MATTERS:

7.1 Applications:

P/STA/2023/06792 Proposal: Consent under section 37 of the Electricity Act 1989 to install and keep installed above ground an electric line of any voltage. Location: Chalk Hill View Angers Lane Fiddleford Sturminster Newton DT10 2BY **No Objection**

P/FUL/2023/04411 Proposal: Demolish 2 No. existing barns and erect a detached dwelling and new vehicular access. Retain 2 No. parking spaces. Location: Knoll Farm Fifehead Common To Garlands Lane – Lane The Common Okeford Fitzpaine Dorset DT11 0RT **OBJECTION** - It is an excessive development over and above the original planning permission application which was previously granted, The buildings in the proposed application are outside the shape and frame of existing buildings on the site.

P/HOU/2023/02695 Proposal: Erect first floor rear extension, install three new front dormers Location: Forest View Shillingstone Lane Okeford Fitzpaine DT11 0RB **No Objection**

Proposed Cllr Plummer Seconded Cllr Rowe ALL IN FAVOUR

7.2 Planning Decisions

7.3 Other Planning Matters:

Email received re ditch at Playdells discussed under Open Items. It was agreed that Clerk write to DC Planning re current planning application to request any run off water is managed correctly and that current routes for the water and infrastructure, such as ditches and culverts etc, are suitable and improved if required.

8. REPORT FROM PLANNING COMMITTEE: No meeting has taken place

9. CORRESPONDENCE RECEIVED

Various newsletters DAPTC, Volunteer Centre Dorset, Dorset Council, NALC, DCA, CEE, What's Happening Stur, Keep Britain Tidy, Active Places

Other information received:

- DC re road closure Common Lane, Broad Oak
- DAPTC re training opportunities
- DAPTC re Working Together seminars
- DAPTC re grant funding update
- DAPTC re pay agreement Clerks
- DAPTC re precept calculator
- DAPTC re Art Development Company
- DAPTC re subs
- DAPTC re AGM
- DAPTC re Winter Health Events
- DC Env Health re Dog related PSO training
- Dorset Council re Community Tree Project
- Invitation to Weymouth Climate Hub
- Gigaclear – info and meeting request

Open Items:

- Email from residents of Greenhayes re VH Car Park

Other:

- Email from Parishioner re vans blocking Back Lane
- Email from Parishioner re Knoll Farm Planning Appn
- Email parishioner re village Christmas tree
- Parishioner re Poor Lands Trust and possibility of land registration
- Parishioner re unlit path Village Hall to Higher Street
- Parishioner re faulty stile
- Parishioner re Playdells application and drainage issue

10. REPRESENTATIVE'S REPORTS:

Bowey Field: Cllr R Corben. Covered in Open Items

Recreation Ground/Pavilion: Cllr S Corben.: Boiler service taking place

Rights of Way/Footpaths: Jeremy Gartside stile issue reported. Landowner contacted and agreed to modify.

Transport: Nothing to report.

Village Hall: Cllr Rowe: Nothing to report

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Football Club: Cllr S Corben: Nothing to report

DAPTC: nothing to report

Village Community Group (VCG): Sue Finklaire. Latest auction raised £1145 for The Vale Pantry. Xmas events planned. No film in Dec.

Church Matters: Cllr Jay: Mast now up and running. All welcome to Christmas Services.

Tree Warden: Cllr S Corben: nothing to report

11. FINANCIAL MATTERS:

11.1 Accounts for Payment:

Okeford Fitzpaine resolve to approve the sum of **£851.33** as the accounts for payment for November 2023. **Proposed:** Cllr Jay **Seconded:** Cllr Hunt **ALL IN FAVOUR**

Payee	DD/Chq No	Details	Amount £
Water 2 Business	DD	Water - Pavilion	27.50
Southern Electric	DD	Electric	42.80
Clerk	0016	Salary £404.16 Expenses £44.98, Backdated pay £248.00	697.14
British Gas	DDR	Gas Pavilion	83.89
			851.33

11.2 Accounts to be Paid:

Dorset Echo – tender advert £481.40

Dean Harris Stonemason £940.00

Microsoft Outlook renewal £59.99 inc VAT

Dorset Council – speed surveys £475 + Vat

Proposed: Cllr Jay **Seconded:** Cllr Hunt **ALL IN FAVOUR**

11.3 Receipts:

11.4 Financial Review

Bank statement – c/a received from 15/10/23-09/11.23 Still missing 14/6/23-15/9/23 Bal £25,991.31

Bank statement deposit account 5/9/23 – 29/9/23 received. Bal £36,468.08. Still missing last 12 mths.

11.5 Any other financial matters

Budgets. Precept needs to be submitted by 31/1/24. Need bank statements to be able to complete budgets.

Anti Virus renewal £94.99 for 2 years unlimited devices not renewed

12. NEXT MEETING'S AGENDA:

Tender – Play Park

Budgets/precepts

Okeford Fitzpaine Council resolved to note the date of the next meeting as **Tuesday 23rd January 2024 at 7.30pm to be held in The Pavilion, Castle Lane**

There being no other business, the meeting ended at 9.16 pm.

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