

**THE ANNUAL GENERAL MEETING OF OKEFORD FITZPAINE PARISH
COUNCIL HELD AT THE PAVILION, CASTLE LANE ON
TUESDAY 5th MAY 2026 7.15pm.**

Present: Cllrs R Rowe, C Read, S Harvey & G Norris

In attendance: Dorset Councillor S Murcer (SM) & Sam Smith (PC Clerk)

Also present: 4 members of the public.

Welcome & apologies: PC Cllrs S Corben, S Wheeler & T Hood sent their apologies in advance.

1. **Election of a Chairperson:** It was unanimously agreed by all Cllrs to elect Rachael Rowe (for a third year) as PC Chairperson for 2026/27. Proposed: SH Seconded: CR
2. **Election of Vice Chairperson:** It was unanimously agreed by all Cllrs to elect Charley Read (for a third year) as PC Vice Chairperson for 2026/27. Proposed: RR Seconded: SH
3. **Declarations of Office & Register of Interests:** Cllrs RR & CR completed their 'Declaration of Office' forms in the presence of the Clerk. All 'Register of Interest' forms have been completed online.
4. **General Power of Competence:** It was confirmed that the PC **meets** the conditions of eligibility as defined in the Localism Act 2011 s8.
5. **Allocation of individual PC Cllrs area of responsibility:**
 - **Drainage, Infrastructure & Highways** – Cllrs SH & TH
 - **Planning matters** – shared by all PC Cllrs
 - **Open areas - Play Park, Bowey, Orchard etc** – Cllrs CR & SC
 - **Pavilion & Recreation Ground:** Cllr SC

Approved signatories on the PC bank accounts – it was agreed to add Cllrs SH & GN as bank signatories. The Clerk will look into setting up online access for Cllr RR to view the bank balances etc.

6. **Council representatives to other bodies:**
 - **Village Hall Management Committee:** Cllr S Harvey
 - **Poor Lands Charity Committee:** Cllr C Read
 - **Neighbourhood Watch co-ordinator:** Mr A Vickers
 - **Rights of Way Liaison/Footpaths Officer:** Mr J Gartside
 - **Village Community Group (VCG):** Cllr S Harvey
 - **Tree Officer:** Mrs H Corben
 - **PCC:** Cllr C Read
 - **DAPTC:** Cllr R Rowe

There being no further business proper to the AGM, the Chair closed the meeting.

END

Minutes approved as a true and accurate record, and signed –

Chairman presiding..... Date: